

HMAS Sydney II Memorial Advisory Committee

Amended Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	2/2021
Meeting Date	Tuesday, 8 June 2021	Meeting Time:	4.00pm
Venue	City of Greater Geraldton Civic Centre, The Greenough Room		
Committee	Cr Natasha Colliver (Chair) Councillor Cr Sally Elphick Councillor (arrived 4.17pm) Cr Bob Hall Councillor Don Rolston Warden Robert Mosel Rotary (Proxy) April Herbert RSL Trevor Ralph Geraldton Voluntary Tour Guides Spike Jones Naval Association Chris Lee Director Infrastructure Services		
Apologies:	Ian Holthouse Naval Association (Proxy) Mary Beer City of Greater Geraldton Support Staff		
By Invitation	David Emery Manager City Precinct Team Thomas Lord Senior Events Officer		

1. WELCOME & APOLOGIES

Meeting opened at 4:02pm. Cr Colliver welcomed all present and noted apologies as above. Minute secretary confirmed a quorum was present.

2. MINUTES OF PREVIOUS MEETING

RECOMMENDED that the minutes of the HMAS Sydney II Memorial Advisory Committee meeting held on 30 March 2021 be adopted as a true and correct record of proceedings with amendments as requested by Mr Trevor Ralph.

**MOVED D Rolston SECONDED B Hall
CARRIED UNANIMOUSLY BY CONSENSUS**

3. REVIEW AND UPDATE OF ACTION REGISTER

- HMAS-037 – Chair has requested all committee members provide any correspondence relating to item (037) directed to Mary Beer for collation, with Spike Jones to liaise with the Naval association for directive.

4. 2021 MEMORIAL SERVICE 80th ANNIVERSARY – Tom Lord

- Currently have 47 RSVP responses.
- Discussions on COVID-19 restriction, undertaking planning and risk management.
- Next 80th Anniversary event meeting to be held Monday, 14 June 2021 at 4pm.
- Funding successful from Salute the Service, seeking further funding from Council.
- Live stream planning underway, investigating options to stream at multiple venues.
- Contingency plans to have pre-recorded service that can be streamed.
- QEII to be utilised as a hub/meeting place for families or persons requiring to be shuttled to the service.

5. CORRESPONDENCE

- 5.1** Historical Accuracy of HMAS Sydney II Memorial Plaques – April Herbert RSL
- 5.2** HMAS Sydney Association Geraldton President letter – Allan Harms
- 5.3** Letter from Ian Holthouse – Plaque
- 5.4** Geraldton Volunteer Tour Guides letter – David I'anson

6. GENERAL BUSINESS

- Warden raised concern with storm water drainage due to recent weather events. Chris Lee advised current system sufficient to service normal memorial requirements, the recent event was a 1/20 year event. The City undertake contingency management as required in these circumstances.
- April Herbert asked the Chair to consider creating a schedule for upcoming committee meetings to pre determine dates to improve committee member planning.
Chair Cr Colliver supported Committees of Council are required to meet no less than four (4) times a year. These four meetings can be set in advance, with consideration to be given for the need for extra meetings as issues arise.
- Robert Mosel asked Chair if she was aware of recent comments made by the City's Mayor on radio relating to rotary club providing event support for the upcoming memorial service, Chair was unsure of specific comments made however advised there was no expectation from council of support to be received for the memorial service event from the Rotary club.
- Robert Mosel advised the Chair that the RSL would like to provide the letter relating to item HMAS – 037.

7. DATE OF NEXT MEETING

Next meeting: TBA

8. CLOSE

Meeting closed at: 4.44pm

HMAS Sydney II Memorial Advisory Committee - Action Register

Log #	Meeting Date	Agenda Item #	Action	Resp. Party	Status
HMAS-037	14-Mar-17	6. General Business	<p>8/6/2021 All correspondence to be collated in relation to the Corvettes Plaque and Spike Jones to address to the Naval Association for directive. As per the Committee meeting direction from the Chair.</p> <p>6/4/2021 Corvettes Plaque to be placed at HMAS Sydney II Memorial Site was put to vote. Carried 6/8.</p> <p>6/10/2020 Committee would like to honour the group 'Corvettes' request to develop and install a plaque at the HMAS Sydney II Memorial Site, this plaque would be placed next to existing plaque. SB to liaise with group.</p> <p>16/05/2019 - RSL was requested to follow up the status of this item and provide an update to the Chair at the next meeting.</p> <p>09/09/2019 - S. Butler is no longer President of the RSL. RSL representative to investigate and locate initial correspondence received from the Corvettes. Warden, Don Rolston advised copy of advice received from Corvettes will be required to progress this Action.</p>	RSL	Carried
HMAS-062	10-Feb-20	7.3 2021 Memorial Services	2021 Memorial Service to be discussed at Council Concept Forum. Added to November Concept Forum Agenda.	Chair	Complete

