

HMAS Sydney II Memorial Advisory Committee

Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	5/2020																
Meeting Date	Monday, 6 October 2020	Meeting Time:	4.00pm																
Venue	City of Greater Geraldton Civic Centre, Committee Meeting Room																		
Committee Members:	<table> <tr><td>Cr Bob Hall</td><td>Councillor</td></tr> <tr><td>Cr Simon Keemink</td><td>Councillor</td></tr> <tr><td>Don Rolston</td><td>Warden (via phone)</td></tr> <tr><td>Di Gilleland</td><td>Rotary (Proxy)</td></tr> <tr><td>Trevor Ralph</td><td>Geraldton Voluntary Tour Guides</td></tr> <tr><td>Spike Jones</td><td>Naval Association</td></tr> <tr><td>Chris Lee</td><td>Director Infrastructure Services</td></tr> <tr><td>Ebony Enright</td><td>City of Greater Geraldton Support Staff</td></tr> </table>			Cr Bob Hall	Councillor	Cr Simon Keemink	Councillor	Don Rolston	Warden (via phone)	Di Gilleland	Rotary (Proxy)	Trevor Ralph	Geraldton Voluntary Tour Guides	Spike Jones	Naval Association	Chris Lee	Director Infrastructure Services	Ebony Enright	City of Greater Geraldton Support Staff
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Apologies:	<table> <tr><td>Cr Natasha Colliver</td><td>Councillor</td></tr> <tr><td>Cr Sally Elphick</td><td>Councillor</td></tr> <tr><td>Trevor Beaver</td><td>Rotary</td></tr> <tr><td>April Herbert</td><td>RSL</td></tr> <tr><td>Ian Holthouse</td><td>Naval Association (Proxy)</td></tr> </table>			Cr Natasha Colliver	Councillor	Cr Sally Elphick	Councillor	Trevor Beaver	Rotary	April Herbert	RSL	Ian Holthouse	Naval Association (Proxy)						
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By Invitation	<table> <tr><td>Emma Smith</td><td>A/Manager City Precinct Team</td></tr> <tr><td>Fred Block</td><td>A/Manger Community and Cultural Development</td></tr> <tr><td>Alexander Dick</td><td>Technical Team Leader, Community and Cultural Development</td></tr> <tr><td>Jenna Costello</td><td>Technical Officer, Community and Cultural Development</td></tr> <tr><td>Chris Edwards</td><td>Project Manager, Ablution Block Construction</td></tr> </table>			Emma Smith	A/Manager City Precinct Team	Fred Block	A/Manger Community and Cultural Development	Alexander Dick	Technical Team Leader, Community and Cultural Development	Jenna Costello	Technical Officer, Community and Cultural Development	Chris Edwards	Project Manager, Ablution Block Construction						
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1. WELCOME & APOLOGIES

Meeting opened at 4pm. Cr Hall welcomed all present and noted apologies as above. Minutes secretary confirmed a quorum was present.

2. 2020 MEMORIAL SERVICE – with Fred Block, Alexander Bick and Jenna Costello.

2.1. 2020 Memorial Service

- Service will be an online event, with a format similar to online ANZAC service held this year.
- Jenna Costello provided update on planning for the service. Planning has commenced for pre-recording of most segments.
- Spike Jones TS Morrow Cadets can possibly now be involved due to revised restrictions. Alex and Jenna to liaise with Spike outside of the Committee Meeting.
- Director Lee requested allowable numbers for all activities be confirmed with the City's Risk Department as part of planning for the event, and that the City's Health team are involved in development of a COVID Safety Plan for the event.

2.2. 2021 Memorial Service – 80th Anniversary Service

- Cr Hall suggested online event also be considered for 2021 Memorial Service. Community and Cultural Development team agreed this was a good idea.
- No further updates at this meeting.

3. MINUTES OF PREVIOUS MEETING

RECOMMENDED that the minutes of the HMAS Sydney II Memorial Advisory Committee meeting held 7 September 2020 July be adopted as a true and correct record of proceedings.

**MOVED D Rolston SECONDED S Jones
CARRIED UNANIMOUSLY BY CONSENSUS**

4. REVIEW AND UPDATE OF ACTION REGISTER

HMAS-037 – regarding plaque for the Corvettes.

D Rolston provided verbal update on proposed plaque to honour.

RSL provided correspondence stating there is “a lack of evidence of relevance to a RAN corvette having an in company relationship with HMAS Sydney II Memorial”.

Chair Cr Hall explained that the Corvettes Association did not exist at the time of the loss of HMAS Sydney II.

Further discussion is required at a future meeting to resolve this action item. Remains ongoing.

5. CORRESPONDENCE

Correspondence from Geraldton Voluntary Tour Guides nominating a new proxy were attached to the Agenda but not discussed. This document will be held over until the next meeting.

Correspondence from April Herbert, RSL Representative on the Committee has been received. Concerns the relationship between the Corvettes and the HMAS Sydney II Memorial. Document is attached and will also be discussed at the next meeting.

6. WARDEN AND DEPUTY WARDEN OF THE MEMORIAL

6.1. Appointment of Warden for term November 2020 to November 2022.

COMMITTEE RECOMMENDATION

Appoint Don Rolston to the role of Warden of the HMAS Sydney II Memorial, and appoint Peter (Spike) Jones to the role of Deputy Ward of the HMAS Sydney II Memorial, with both appointments for a two-year period commencing 19 November 2020.

**MOVED S Keemink SECONDED T Ralph
CARRIED UNANIMOUSLY BY CONSENSUS**

7. GENERAL BUSINESS

7.1. Funding for Construction of Additional Facilities at the Memorial

Don Rolston provided email correspondence between Rotary and Lotterywest regarding the EOI Rotary has submitted in application for Lotterywest funding. The Committee took this document on notice.

Director Lee suggested Rotary investigate Building Better Regions (BBRF) Grant Funding opportunities.

7.2. 7.2 Maintenance at the Memorial

Trevor Ralph requested the City consider pruning of trees on the west side of the Memorial. Emma Smith to investigate.

8. DATE OF NEXT MEETING

To be advised.

9. CLOSE

Cr Hall thanked all for attending and closed the meeting at 4.55pm.