

# Bush Fire Advisory Committee – Greenough

## Meeting Minutes

<b>Meeting Name</b>	Bush Fire Advisory Committee – Greenough	<b>Meeting No.</b>	1/2018 D-18-035529	
<b>Meeting Date</b>	Saturday, 10 March 2018			
<b>Meeting Time</b>	9am			
<b>Meeting Location</b>	Emergency Coordination Centre Gordon Garret Drive, Moonyoonooka			
<b>Attendees</b>	Cr Jerry Clune	Councillor (Chair)	<b>By Invitation</b>	District Officer, Dept. Fire & Emergency Services
	Cr Michael Reymond	Councillor		<b>Apologies</b>
	Murray Smith	CGG	Kevin White Cape Burney	
	Brendan Wilson	CGG	Len Hamersley Walkaway	
Daniel Treasure	Moonyoonooka	Bruce Garret Walkaway		
Warren Treasure	Moonyoonooka	<b>Distribution</b>	Craig Wing CGG	
Neil Johnson	Moonyoonooka		All	
Rob Roffey	Cape Burney			
Mike Raykos	Parks and Wildlife			
Mark Teale	Waggrakine			
Ebony Enright	CGG (Minutes)			

### 1. Welcome and Apologies

Cr Clune called the meeting to Order at 9am.

Cr Clune explained that as per Council Policy, all Committees must be chaired by an Elected Member. This Committee has three elected member, two of which are not present, therefore Cr Clune is Chair. This role is retained for two years.

Reminded all that this is an Advisory Committee. This Committee can advise the Council only, cannot instruct.

Apologies were noted (above) and the following handouts distributed:

- Agenda
- Terms of Reference
- Radio Cheats List

The proposed Terms of Reference were presented and explained to the committee. The committee discussed the proposed terms and Cr Clune noted that the committee is an advisory capacity, and does not provide direction to the City.

All members agreed to the revised Terms of Reference

**Carried by Consensus**

### 2. Minutes of Previous Meeting

#### 2.1. Review of previous minutes

**Committee Recommendation:**

RECOMMENDED that the minutes of the Bush Fire Advisory Committee – Greenough held on 7 October 2017 as previously circulated, be adopted as a true and correct record of proceedings.

**Carried by Consensus**

#### 2.2. Review of actions from previous meeting:

- Radio Cheat Sheets – have been distributed today. *Complete.*

- Get mapping from neighbouring Shires to identify standpipe locations – Cannot use. Will be raised at upcoming DOAC. *Outstanding.*
- Check that front counter staff at Civic Centre check map prior to issuing permits – Training has been provided for both Mullewa and Geraldton Staff. Will issue additional reminder with regards to 'urban fringe'. *Complete.*

Warren Treasure noted that front counter staff have been issuing his number.

**ACTION: Murray to investigate and provide with Mark Teale's number.**

- Get copies of maps and plans of Greenough River Solar Farm from Bruce Hankin – Murray to follow up. *Outstanding.*
- Follow-up with Brodie Pearce and LGIS to clarify non-brigade member insurances – Information has been received by each brigade. *Complete.*
- Follow-up grants staff, operational budgets and report back to brigades – Brenan reported no operational budget outside of ESL. *Complete.*

### 3. Agenda Items

#### 3.1. City of Greater Geraldton Bushfire Mitigation Strategy

Development of the Bush Fire Mitigation Strategy continues, focusing on protecting residents and critical infrastructure. Byne Park and some areas of Chapman River Reserve (to stimulate regrowth) are also included. Funding for Chapman River provided by Kings Park Board. The area between Hill Close and Green Street will also be mitigated approx. late April.

#### 3.2. Brigade Fire Control Officers

Training for FCOs will be held in Mullewa on Wednesday 14 March and Geraldton on Friday 16 March. This will result in 85% of FCOs being refreshed. Two other FCO training courses will be held for those who cannot attend (not facilitated by the City).

#### 3.3. Fire Break Orders

Permits required from 14 March. Bring Permit Books to training this week. Outdated books will be replaced.

#### 3.4. Emergency Services Levy

Lay-flat hoses will be tested to Australian Standards. Murray has advised tester that each hose needs a brigade identifier. Unsure as to what this will be. Hose reels are not included as they are classified as fixed plant.

Discussed payment for servicing by City Depot. City officers are confident this is a cost effective option. Confirmed that City mechanics are available for callouts however, this has not been tested.

Murray confirmed a trailer is being organised by the City to attend sites following controlled burns (to pump tyres etc.). Noted that a rattle gun is also recommended by present FCOs.

#### 3.5. Appliances / Personal Protective Clothing

All appliances have been booked for servicing, repairs and testing, with expected duration of three days.

Long term plan is to relocate Moonyoonooka facility (to Giles Road). Cr Clune stated his preference for the shed to be located at the top of the sporting reserve, rather than Giles Road.

Cr Raymond joined the meeting at 9.45am.

Mark would like trail on full face respirators. Possible issues – maintenance, regulation of internal temperature of wearers, and ability to talk on UHF radios

**ACTION: Murray to investigate options and obligations.**

### 4. Discussion Topics

#### 4.1. Bushfire Brigade Incident Summary

*Waggrakine:* 9 incidents since last BFAC. 6 of 9 were outside of Waggrakine area.

*Cape Burney:* 6 incidents since last BFAC. 4 out of district.

*Moonyoonooka:* 12 incidents since last BFAC. Applied for Western Power Grant and Fuel Cards. One new member.

*Walkaway:* 8 incidents.

*Eradu:* 3 or 4 incidents.

#### 4.2. Training

DFES Training calendar anticipated release date 16 March 2018.

Noted the delay in release of the training calendar by DFES has caused significant inconvenience for brigades in the Midwest. Frustrating that DFES has not attended BFAC meetings to address concerns.

### 5. General Business

Murray gave update on the Brigade Operating Procedures regarding governance of fire brigades. Needs progressing.

Mark – could working group be formed?

#### 5.1 Working with Children (WWC) and Police Clearances

Discussed WWC requirement, which are especially important at Waggrakine where there are cadets. WWC is an allowable ESL expense. Any person working directly with children must have WWC. In addition, Chairman stated that all new members to be vetted.

#### 5.2 Senior First Aid

Senior First Aid is available this year.

**ACTION: Murray to speak to St John Ambulance to develop a training calendar.**

#### 5.3 Emergency Response Committee

Next training exercise will be 23 May in Mullewa, which will be a road crash simulation, including a fire component. A Geraldton based exercise is planned for 23 June, which will be an air crash simulation. It has not yet been determined which brigades will be involved for these simulations.

#### 5.4 Servicing of Vehicles

Discussed that servicing would be better timed in May/June/September, however also needs to work around ESL funding requirements.

**ACTION: Murray to investigate.**

#### 5.5 Waggrakine Brigade

Mark Teale noted that Waggrakine Brigade has 36 members and 9 cadets. As the shed is so highly utilised (more than once per week), could this facility be considered for future improvements. Brigade will continue to apply for grants when available.

#### 5.6 Water Corporation Controlled Burns

Water Corporation is conducting burns, with brigades attending with payment in return for services. Possibility for the City to approach Water Corporation Geraldton.

**ACTION: Murray to approach Water Corporation**

### 6. Next Meeting

Next meeting to be held Monday, 17 September 2018 at 7pm. Maximum duration of 90 minutes.

### 7. Meeting Closure

Meeting closed at 11.15am.