

HMAS Sydney II Memorial Advisory Committee

Meeting Agenda

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	2/2019
Meeting Date	Thursday, 16 May 2019		
Meeting Time	4.00pm to 5.00pm		
Venue	City of Greater Geraldton Civic Centre, Committee Meeting Room		
Committee Members:	Cr Michael Reymond Chairperson	Spike Jones	Naval Association
	Cr Natasha Colliver Councillor	Ian Holthouse	Naval Association
	Cr Lewis Freer Councillor	Stephen Butler	RSL
	Cr Graeme Bylund Councillor	Trevor Ralph	Voluntary Guides
	Don Rolston Warden	David l'anson	Voluntary Guides
	Trevor Beaver Rotary	Chris Lee	Director, City
	Di Gilleland Rotary	Ebony Enright	Support Staff, City
By Invitation	Mayor Van Styn City Ross McKim CEO, City David Emery Manager City Precinct Team	Apologies:	

1. WELCOME & APOLOGIES

2. MINUTES OF PREVIOUS MEETING

Acceptance of previous minutes

3. REVIEW AND UPDATE ACTION REGISTER

4. CORRESPONDENCE

4.1. Incoming Correspondence

Review and confirmation of correspondence received

4.2. Outgoing Correspondence

Review and confirmation of outgoing correspondence since previous meeting.

5. MEMORIAL COMMUNITY MANAGEMENT, MARKETING & PLANNING (ToR Item D)

5.1. Public Facilities – Outcome from April Ordinary Meeting of Council

Refer attachment – Minute Extract IS194 – 23 April 2019

5.2. Rotary Club of Geraldton as Proponent for Option 3A

5.3. 2019 Memorial Service – Update of program associated with 2019 Service

5.4. 2020 Memorial Service – Update on program associate with 80th Anniversary Service

6. GENERAL BUSINESS

7. DATE OF NEXT MEETING

8. CLOSE

HMAS Sydney II Memorial Advisory Committee Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	1/2019
Meeting Date	Monday 11 February 2019		
Meeting Time	4.30pm to 5.30pm		
Venue	City of Greater Geraldton Civic Centre, Committee Meeting Room		
Committee Members:	Cr Michael Reymond	Chairperson	By Invitation David Emery Manager, City
	Cr Natasha Colliver	Councillor	Apologies Ross McKim CEO, City
	Cr Lewis Freer	Councillor	Distribution Committee Members, Proxies, CEO
	Cr Graham Byland	Councillor	
	Don Rolston	Warden	
	Trevor Beaver	Rotary	
	Di Gilleland	Rotary	
	Spike Jones	Naval Association	
	Stephen Butler	Geraldton RSL	
	Trevor Ralph	Voluntary Guides	
David I'anson	Voluntary Guides		
Chris Lee	Director, City		
Ebony Enright	Support Staff, City		

1. WELCOME & APOLOGIES

Chairperson Cr Reymond declared the meeting open at 4.30pm. Apologies were noted as above.

2. MINUTES OF PREVIOUS MEETING

RECOMMENDED that the minutes of the HMAS Sydney II Memorial Advisory Committee meeting held on 12 November 2018, as previously circulated, be adopted as a true and correct record of proceedings.

**MOVED T Ralph SECONDED Cr Colliver
CARRIED BY CONSENSUS**

3. REVIEW AND UPDATE ACTION REGISTER

Action Register Items which remain 'Ongoing'
HMAS-037, HMAS-049, HMAS-059

Action Register Items that are now 'Complete' - HMAS-055 (Don Rolston's knowledge)

Action Register Items discussed – HMAS-059 – Three (3) sign designs were distributed by City Officers to the Committee for their feedback. The Committee endorsed Design 1, with minor changes to wording and no map. (*Illustration attached to minutes*).

4. CORRESPONDENCE

4.1. Incoming Correspondence

Review and confirmation of incoming correspondence register.

- *Correspondence from Hon Peter Tinley | Appreciation of Update on Public Facilities.*
- *Letter from Rotary | Formal advice of their proxy.*
- *Letter from Trudi Cornish, City Manager Libraries and Heritage Services | Don Rolston's knowledge of the memorial.*
- *Correspondence from Jim Eagles regarding the HMAS Sydney II Ships Badge*

4.2. Outgoing Correspondence

Review and confirmation of outgoing correspondence

Correspondence to the RSL requesting formal support for second Sub-Warden at the Memorial.

5. MEMORIAL COMMUNITY MANAGEMENT, MARKETING & PLANNING (ToR Item D)

5.1. Public Facilities – Discuss Concept Designs

Chris Lee provided background information on the City's work to date to obtain a proposal for 15% engineering design and cost estimates from Smith Sculptors, which has still not been received by the City, despite being first requested in April 2018.

To progress the project, the City now proposes to facilitate development of an agreement between the Smith Sculptors and consulting engineers Arup. The agreement will see the Smith Sculptors lead and manage the design process, with Arup as their nominated sub-consultant.

COMMITTEE RECOMMENDATION:

That the City works to progress an agreement between the Smith Sculptors and Arup as proposed, in order to progress the Public Facilities at the Memorial.

**MOVED D Rolston SECONDED T Ralph
CARRIED BY CONSENSUS**

NB: All present spoke to their agreement with progressing the project in the method suggested.

6. GENERAL BUSINESS

6.1. Committee Member Obligations – *Cr Reymond*

Cr Reymond reminded all present of their obligations as a member of this Committee of Council. Reminded all that this is not a public committee and committee business should be kept confidential.

6.2. Council Policy 1.9 | Commemorative Plaques – *Cr Reymond*

Updated Policy and Comparison Table was distributed with the Agenda.

COMMITTEE RECOMMENDATION:

That the updated policy be accepted as written.

**MOVED D Rolston SECONDED Cr Freer
CARRIED BY CONSENSUS**

6.3. HMAS Sydney II Ships Badge | Correspondence from Jim Eagles

COMMITTEE RECOMMENDATION:

Committee find the claims of Jim Eagles without merit. Committee requests City officers to respond to Jim Eagles, referring him to the Australian War Memorial with his concerns.

**MOVED D Rolston SECONDED Cr Freer
CARRIED BY CONSENSUS**

6.4. 2018 Memorial Service – Report by Don Rolston

The Warden provided the following feedback on the 2018 Memorial Service:

- Feedback received by the Warden regarding the service has been positive.
- The speaker was very good and enhanced the significance of the Memorial and the importance of the Service. Speeches were well delivered and of relevance to the occasion.
- Bus transport arrangements were excellent and enhanced access to the event. These arrangements are essential for the Service.
- Promotion of the service was excellent, including the use of banners and the program.
- Contribution of the Voluntary Tour Guides and Cadets was excellent.
- PA system was very effective and suitable for the day and windy conditions. Choir and band were well received and their support of the service was acknowledged.
- Wreath laying was too long and meant this element lost impact. This will be addressed in the 2019 service.
- Concerns raised as to length of service. Recommended that future services commence at 5.30pm, rather than 5.00pm. Changes to the wreath laying will also shorten the service.
- The City of Greater Geraldton was acknowledged for its ongoing support of the annual service.

Additional comments:

- Stephen Butler on behalf of the RSL acknowledged the success of the service, however noted the length of the service was too long.
- Trevor Ralph on behalf of the Voluntary Tour Guides acknowledged the contribution and organisation of the event, particularly Joanne Panter. Noted the quality of the guest speaker and the valued content of their speech.

ACTION: That those who contributed to the Service be formally acknowledged and thanked, on behalf of the Committee.

7. NEW BUSINESS

7.1. Rotary Event at the Memorial – Di Gilleland

All Committee members are invited to the Rotary meeting to be held at the Memorial on Wednesday, 27 February at 6pm. Please RSVP to Di Gilleland.

7.2. Australia Day Awards – Cr Michael Reymond

Trevor Ralph and the Geraldton Voluntary Tour Guides were congratulated for their award in the category 'Active Citizen of the Year Group'.

Spike Jones was congratulated for being awarded the 'Active Citizen of the Year'.

8. DATE OF NEXT MEETING

To be advised by the Chair.

9. CLOSE

Meeting closed by Chairperson at 5.35pm.

COMMITTEE INCOMING CORRESPONDENCE 2018/19			
TRIM REF	DATE	AUTHOR	SUBJECT
D-18-015672	23-Feb-18	Don Rolston	Email re Roll of Honour - correction of spelling for Rex Allan Kearnan
D-18-018020	02-Mar-18	Giudice & Barndon	Quote for correction of spelling
D-18-021730	17-Feb-18	Mary l'anson	Minutes of External Committee Members - 16 February 2018
D-18-036557	30-Apr-18	Belinda Littlemore, Tourism Western Australia	Drama Series Broadcast Film Shoot - Filiming Request at HMAS Sydney II Memorial
D-18-036544	6-May-18	Smith Sculptors	Permission to use the image of the HMAS Sydney II Memorail by the Geraldton Bowling Club
D-18-047463	13-Jun-18	Desmond Woods, Department of Defence	Distinguished Guest for Commemorative Services 2018
D-18-051147	26-Jun-18	David l'Anson, Geraldton Voluntary Tour Guides	Alternative Proxy for Geraldton Voluntary Tour Guides
D-18-066218	23-Aug-18	Don Rolston	Nomination for Warden - HMAS Sydney II Memorial
D-18-070658	12-Sep-18	Ebony Enright, City of Greater Geraldton	
D-18-096116	9-Nov-18	Ian Holthouse, President, NAA WA	Recommendation of Spike Jones for Sub Warden
D-18-096111	12-Nov-18	Ian Holthouse, President, NAA WA	Commending work of Memorial Tour Guides
D-18-001597	8-Jan-19	Hon Peter Tinley AM MLA	Appreciation - Informed of Progress of Memorial Facilities
D-18-101025	10-Dec-18	Trudi Cornish, Manager Libraries and Heritage	Don Rolston's knowledge of the Memorial
D-19-026823	15-Apr-19	Smith Sculptors	Trip Advisor Awards 2018 and Website Stats
COMMITTEE OUTGOING CORRESPONDENCE 2018/19			
TRIM REF	DATE	AUTHOR	SUBJECT
D-18-014168	20-Feb-18	Ross McKim, CEO, City of Greater Geraldton	Acknowledgement and thanks for offer in assitang with the facilitation of the public facilities design and that the Committee accept the offer, to the office of Hon. Peter Tinley.
D-18-051150	20-Jun-18	Maya Engstrom, City of Greater Geraldton	No date set for the next committee meeting.
D-18-059403	30-Jul-18	Ross McKim, CEO, City of Greater Geraldton	Funding for Distinguished Guest to attend Commemorative Services 2018
D-18-067013	28-Aug-18	Ebony Enright, City of Greater Geraldton	Acknowledgement - Nomination for Warden
D-18-074509	28-Sep-18	Ross McKim, CEO, City of Greater Geraldton	Update on resolution of preferred concept design for public facilities at the Memorial. Hon. Peter Tinley.
D-18-070658	4-Oct-18	Ebony Enright, City of Greater Geraldton	Notification of Council Resolution - Appointment of Warden
D-18-102448	14-Dec-18	Cr Michael Reymond, Chair of Committee	Correspondence to RSL regarding the nomination of Sub Warden for the Memorial.

HMAS Sydney II Memorial Advisory Committee - Action log

Log #	Meeting Date	Agenda Item #	Action	Resp. Person	Status
HMAS-037	14-Mar-17	6. General Business *added 13/6/17	Committee would like to honour the group 'Corvettes' request to develop and install a plaque at the HMAS Sydney II Memorial Site, this plaque would be placed next to existing plaque. SB to liaise with group. 07/05/2018 - SB advised contact had been made with the Corvettes and he is awaiting their response. 06/08/2018 - SB advised still awaiting contact from the Corvettes. 11/02/2019 - Discussed at meeting. SB will continue to work on a resolution.	S.Butler	Ongoing
HMAS-049	12-Feb-18	5.1 Public Facilities Update	City officers commence making arrangements for a meeting of the Committee with Hon Peter Tinley. 07/05/2018 - Meeting cannot occur until designs are received from the Smith Sculptors	Chris Lee	Ongoing
HMAS-059	12-Nov-18	7.2 New Business	That a small sign to be installed at the Memorial to refer visitors to the Museum following their visit to the Memorial. 11/02/2019 - Committee endorsed design. City Precinct team to arrange installation.	City Officers	Ongoing
HMAS-060	11-Feb-19	6.4 2018 Memorial Service	That those who contributed to the Service be formally acknowledged and thanked, on behalf of the Committee.	Chris Lee	Ongoing

IS194	HMAS SYDNEY II MEMORIAL PUBLIC FACILITIES
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AGENDA REFERENCE:	D-19-022931
AUTHOR:	C Lee, Director Infrastructure Services
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	3 April 2019
FILE REFERENCE:	GO/6/0012-06
ATTACHMENTS:	Yes(x4) A. Smith Sculptors' Preferred Option 3 – Side Elevation B. Wilde & Woollard Report Summary C. Smith Sculptors' Option 3 Plan D. Smith Sculptors' Preferred Option 3A

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval for inclusion of funding for the public facility preferred option at the HMAS Sydney II Memorial in the 2019-20 City Capital Works Program.

At the Ordinary Meeting of Council on 26 September 2017, Council resolved to approve the Eastman Poletti Sherwood Architects (EPS Architects) design Option 2 as the indicative preferred design for the Memorial's toilet facilities subject to feedback from the HMAS Sydney II Memorial Advisory Committee (the Committee) and other key stakeholders, on the final design of the interpretive elements of the toilet design.

The Committee subsequently rejected this option and recommended that Smith Sculptors be approached again to produce another alternative design to obtain a satisfactory outcome more in keeping with the elements of the Memorial.

Great effort has been made by City Officers to manage the development of cost effective, alternative, designs that meet the community, Council and volunteer requirements.

Designs were completed and 'Option 3' was subsequently endorsed as the Committee's preferred option. Option 3 proposes double the number of facilities than EPS Architects Option 2 in providing one Universal Access toilet (UAT), four female toilets, two male toilets, one urinal and a storeroom.

Detailed engineering design and opinion of probable cost estimates have been received for Option 3 (refer Attachment No. IS194A and C) by the City from Smith Sculptors and their sub-consultant team.

EXECUTIVE RECOMMENDATION:

PART A

That Council by 1/3rd Majority pursuant to Section 5.25 of the Local Government Act 1995 and Regulation 10 of the Local Government (Administration) Regulations 1996

RESOLVES to CONSIDER to REVOKE the Council Decision IS157 Points 2, 3, 5 and 6 made at the Ordinary Meeting of Council on 26 September 2017:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

2. *APPROVE the location for the Memorial's toilet facilities as per Eastman Poletti Sherwood Architects design Option 2;*
3. *APPROVE the Eastman Poletti Sherwood Architects design Option 2 as the indicative preferred design for the Memorial's toilet facilities subject to feedback from the HMAS Sydney II Memorial Advisory Committee and other key stakeholders, on the final design of the interpretive elements of the toilet design;*
5. *SEEK external grant funding contributions for the construction of the preferred option; and*
6. *CONSIDER providing funding contribution for the construction of the preferred option in the 2018/19 City Capital Works Program.*

PART B

That Council by Absolute Majority pursuant to Section 5.25 of the Local Government Act 1995 and Regulation 10 of the Local Government (Administration) Regulations 1996 RESOLVES to REVOKE Council Decision IS157 Points 2, 3, 5 and 6 made at the Ordinary Meeting of Council on 26 September 2017:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

2. *APPROVE the location for the Memorial's toilet facilities as per Eastman Poletti Sherwood Architects design Option 2;*
3. *APPROVE the Eastman Poletti Sherwood Architects design Option 2 as the indicative preferred design for the Memorial's toilet facilities subject to feedback from the HMAS Sydney II Memorial Advisory Committee and other key stakeholders, on the final design of the interpretive elements of the toilet design;*
5. *SEEK external grant funding contributions for the construction of the preferred option; and*
6. *CONSIDER providing funding contribution for the construction of the preferred option in the 2018/19 City Capital Works Program.*

PART C

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. ACKNOWLEDGE the Volunteer Groups and HMAS Sydney II Memorial Advisory Committee for their invaluable contribution towards the Memorial;
2. APPROVE Smith Sculptors' Option 3 as the preferred option for the Memorial toilet facility, following consultation with City Officers on design details;
3. CONSIDER providing funding contributions for the construction of the preferred option 3 in the 2019/20 City Capital Works Program;
4. SUPPORT the HMAS Sydney II Memorial Committee to SEEK external grant funding contributions towards the construction of the preferred option 3A; and
5. REFER the matter back to Council if funding support is not secured by HMAS Sydney II Memorial Committee within 12 months of approval of this matter.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The HMAS Sydney II Memorial (the Memorial) located atop of Mt Scott is a Monument of National Significance and a prominent Geraldton landmark. The Memorial did not initially have an on-site toilet and approximately ten (10) years ago the City installed a single unisex, universal toilet adjacent the car park.

While this public facility has addressed some of the site's additional needs since installation, increasing visitation numbers at the Memorial requires that the existing toilet facilities be supplemented with temporary toilet facilities, particularly when cruise ships and tour groups visit the City.

In October 2016, City Officers presented generic concept design options to the HMAS Sydney II Memorial Advisory Committee based upon the standard City design currently being used within Public Open Spaces (POS).

The Committee rejected the generic designs proposed by City Officers with a note by members to re-enforce its support of the Smith Sculptors' design.

The HMAS Sydney II Memorial Advisory Committee Chairperson and Memorial Warden opted to propose an alternative design by Smith Sculptors. The alternative design incorporated an interpretive entrance space and storage area set back into the existing hill and independently estimated to cost between \$692,250 and \$1,150,400 excluding GST to construct.

Following rejection of the generic design proposals, the City engaged EPS Architects for a fee of \$13,950.00 excluding GST to provide Council with a further two (2) alternate concept design options that offered increased toilet provisions and functional storage space to those currently on site. Cost estimates for the construction of EPS Architect's options 1 and 2 were estimated to be in the order of \$443,000 and \$305,000 excluding GST respectively.

The EPS Architects' designs and Smith Sculptors' designs were both presented to the Council at the September 2017 Ordinary Meeting (Agenda Item IS157).

Subsequent to Council resolving to support the EPS Architects Option 2 as the preferred option, a meeting of the HMAS Sydney II Memorial Advisory Committee was held on 4 October 2017, with the Committee recommending that:

“the Rotary Club delegate, approach “Smith Sculptors” to produce alternate design elements in keeping with the recommendation made by Council in the Ordinary Meeting of Council of 26 September 2017.”

A further meeting of the HMAS Sydney II Memorial Advisory Committee was held on 14 December 2017, where the Committee recommended:

“that approval of the construction of the EPS Plan No.2 (dated June 2017) be RESCINDED so that further dialogue with the original designers of the HMAS Sydney II Memorial can be undertaken to obtain a more satisfactory outcome.”

The HMAS Sydney II Memorial Advisory Committee met on 12 February 2018 with the Committee recommending that Director Infrastructure Services, Chris Lee, on behalf of the Chief Executive Officer, contact Smith Sculptors to discuss development of a suitable design brief for the development of appropriate public facility options.

As a result of this recommendation Smith Sculptors were requested to provide a fee proposal to deliver two (2) base design options for a “public facilities building” at \$350,000 and \$700,000 respectively.

Smith Sculptors provided a Pro Bono proposal to undertake the required scope of work on 6 April 2018 and discussed at a meeting of the Committee on 18 April 2018. At this meeting, the Committee recommended to:

“support the pro-bono Smith Sculptors proposal, and progress preparation of conceptual plans for the HMAS Sydney II Memorial public facilities in accordance with the criteria.”

In August 2018 Smith Sculptors presented concept designs consisting of three (3) options to Council and the HMAS Sydney II Advisory Committee.

Following several weeks of consideration by the representative organisations which make up the Committee, a further Committee meeting was held at which the Committee recommended:

“1. That Council

- (a) Rescind Council Resolution IS157 made on 26 September 2018 regarding the public facilities at the HMAS Sydney II Memorial.*
- (b) Adopt the Smith Sculptors Concept Designs 3 and 3A as the preferred designs for the Memorial;*
- (c) Allocate funds in FY2018/19 for design and construction of toilets facilities as per Concept Design 3; and,*
- (d) Provide in principle support for construction of facilities as per Concept Design 3A to allow Rotary and RSL to pursue funding opportunities in the future.*

2. That City officers engage the Smith Sculptors to develop a 15% design brief and cost estimates for Concept Designs 3 and 3A.”

Option 3 separates the public toilet facility and store room from the proposed Communal Space and Visitor Guide Facility (Option 3A). Informal construction cost estimates indicated that construction of these facilities could cost in the order of \$600,000 and \$700,000 respectively.

Smith Sculptors were subsequently engaged by the City in March 2019 for a fee of \$20,000 excl. GST to provide Lead Consultant services for the development of engineering design and opinion of probable cost estimates for preferred option 3 of the proposed ablution facilities at the HMAS Sydney II Memorial in Geraldton, Western Australia.

The Smith Sculptors' scope of services was to engage and manage a professional sub-consultant team to deliver professional engineering designs and cost estimates to deliver a public toilet facility within a capital cost budget of **\$350,000 excluding GST**. The services include the delivery of architectural designs and quantity surveyor estimates including the structural, civil, and hydraulic and electrical engineering for the development of the proposed public facilities (ablution block).

The scope ensures that the detailed design is sympathetic to the HMAS Sydney II Memorial Geraldton WA and will meet the requirements of the Conservation Framework.

The design and cost estimate deliverables for Option 3 have now been received by the City, and are presented as attachments to this item.

COMMUNITY, ENVIRONMENT, ECONOMY AND GOVERNANCE ISSUES:

Community:

The HMAS Sydney II Memorial is a source of great pride and importance within the community. There is a strong level of community ownership and interest and any future amenity should acknowledge the social value of the Memorial and include avenues for continued community involvement.

The Geraldton Voluntary Tour Guides Association provide a voluntary service to the community through daily tours and have also expressed the need for additional ablution facilities as well as a need for a meeting/storage space near the Memorial to assist them in carrying out their daily tours, and storing of equipment which requires set-up on weekends and cruise ship visits.

The facility addresses the needs of the community, visitors and tour guides in providing an improved facility of eight times (four female, two male, one urinal and one Universal Access) the existing number of ablution facilities and visitor guide storage facility on site.

Environment:

There are no environmental issues associated with the proposed ablution facilities in the proposed location. The engagement of Smith Sculptors to provide guidance on the design of the external surfaces of the building will ensure that the facility is sympathetic to the Memorial environment.

Economy:

The City notes and acknowledges the economic value of the HMAS Sydney II Memorial which attracts a large number of visitors to our City and there are positive economic outcomes from ensuring the Memorial has appropriate facilities to remain a tourism icon for the City.

Governance:

The City of Greater Geraldton adopted a Conservation Framework for the management of the HMAS Sydney II Memorial on 27 August 2013. The Conservation Framework is a tool to assist Council decision-making for the management and long term planning for the Memorial. It assists in facilitating a planned approach to the ongoing management for the Memorial, to safeguard the Memorial's position as a high

profile community and national asset and preserve its independent and enduring purpose.

The proposed designs by Smith Sculptors and Arup are proposed to be a support facility to the Memorial that is cognisant of both the Memorial narrative and commemorative space by the architect of the sites original design.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Agenda Item CC180 – HMAS Sydney II Memorial – Proposed Facilities Design. 28 October 2014.

Agenda Item IS157 – HMAS Sydney II Memorial Public Facilities. 26 September 2017.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been Committee and Councillor consultation, with Smith Sculptors presenting the proposed options at the August 2018 Concept Forum.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or Council policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

The indicative construction cost estimate by Wilde and Woollard Quantity Surveyors & Construction Cost Consultants for the preferred Option 3 ablution facility is **\$348,000** excluding GST.

Note that the City has no control or influence over contractor pricing. Given the sensitivity of the project, Officers recommend that a tender evaluation report be prepared for Council consideration prior to award of Contract.

INTEGRATED PLANNING LINKS:

Title: Community	1.5 Recognise, value and support everyone
Strategy 1.5.1	Supporting and strengthening community groups, organisations and volunteer services.
Title: Environment	2.3 Built Environment
Strategy 2.3.1	Promoting a built environment that is well planned and meets the current and future needs of the community.
Strategy 2.3.2	Providing accessible community spaces, parks, natural areas, sport and recreational facilities that equitably service the whole community.
Title: Economy	3.2 Lifestyle and Vibrancy
Strategy 3.2.2	Promoting events and unique tourism experiences that aid in attracting visitors and investment.

REGIONAL OUTCOMES:

The HMAS Sydney II Memorial is recognised as a significant national asset that attracts tourism and visitor benefits to the Region. The addition of appropriate public amenities will further demonstrate the region's commitment to providing high quality and well managed tourist attractions.

RISK MANAGEMENT:

Reputational risk – The Geraldton Volunteer Tour Guides are a key stakeholder within the HMAS Sydney II Memorial who provide free tours of the Memorial on a daily basis. Should Smith Sculptors' preferred design not be approved, the tour guides may choose to cease operating and the City may be viewed as not supporting tourism requirements.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The following options were considered by City Officers:

1. LEAVE AS IS: Leave the existing facility in place and continue to supplement with additional temporary facilities as required.
2. APPROVE Construction of a standard / generic City ablution facility for the estimated construction cost of \$180,000 excluding GST (based upon Maitland Park).
3. APPROVE Construction of the previously approved Eastman Poletti Sherwood Option 2 for the estimated construction cost of \$305,000 excluding GST.

COUNCIL DECISION

MOVED CR REYMOND, SECONDED MAYOR

PART A

That Council by 1/3rd Majority pursuant to Section 5.25 of the Local Government Act 1995 and Regulation 10 of the Local Government (Administration) Regulations 1996 RESOLVES to CONSIDER to REVOKE the Council Decision IS157 Points 2, 3, 5 and 6 made at the Ordinary Meeting of Council on 26 September 2017:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act RESOLVES to:

2. *APPROVE the location for the Memorial's toilet facilities as per Eastman Poletti Sherwood Architects design Option 2;*
3. *APPROVE the Eastman Poletti Sherwood Architects design Option 2 as the indicative preferred design for the Memorial's toilet facilities subject to feedback from the HMAS Sydney II Memorial Advisory Committee and other key stakeholders, on the final design of the interpretive elements of the toilet design;*
5. *SEEK external grant funding contributions for the construction of the preferred option; and*
6. *CONSIDER providing funding contribution for the construction of the preferred option in the 2018/19 City Capital Works Program.*

CARRIED BY 1/3RD MAJORITY 12/1

Time: 5:18 PM

Not Voted: 2

No Votes: 1
Yes Votes: 12

Name	Vote
Cr. Douglas	YES
Cr. Bylund	NOT PRESENT
Cr. Caudwell	NO
Cr. Colliver	YES
Cr. Clune	YES
Cr. Critch	YES
Cr. Freer	YES
Cr. Elphick	YES
Cr. Hall	NOT PRESENT
Cr. Keemink	YES
Cr. McIlwaine	YES
Cr. Reymond	YES
Cr. Tanti	YES
Cr. Thomas	YES
Mayor Van Styn	YES

COUNCIL DECISION

MOVED CR REYMOND, SECONDED MAYOR

PART B

That Council by Absolute Majority pursuant to Section 5.25 of the Local Government Act 1995 and Regulation 10 of the Local Government (Administration) Regulations 1996 **RESOLVES** to **REVOKE** Council Decision IS157 Points 2, 3, 5 and 6 made at the Ordinary Meeting of Council on 26 September 2017:

*That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act **RESOLVES** to:*

2. ***APPROVE*** the location for the Memorial's toilet facilities as per Eastman Poletti Sherwood Architects design Option 2;
3. ***APPROVE*** the Eastman Poletti Sherwood Architects design Option 2 as the indicative preferred design for the Memorial's toilet facilities subject to feedback from the HMAS Sydney II Memorial Advisory Committee and other key stakeholders, on the final design of the interpretive elements of the toilet design;
5. ***SEEK*** external grant funding contributions for the construction of the preferred option; and
6. ***CONSIDER*** providing funding contribution for the construction of the preferred option in the 2018/19 City Capital Works Program.

CARRIED BY ABSOLUTE MAJORITY 12/1

Time: 5:19 PM

Not Voted: 2

No Votes: 1

Yes Votes: 12

Name	Vote
Cr. Douglas	YES
Cr. Bylund	NOT PRESENT

Cr. Caudwell	NO
Cr. Colliver	YES
Cr. Clune	YES
Cr. Critch	YES
Cr. Freer	YES
Cr. Elphick	YES
Cr. Hall	NOT PRESENT
Cr. Keemink	YES
Cr. McIlwaine	YES
Cr. Reymond	YES
Cr. Tanti	YES
Cr. Thomas	YES
Mayor Van Styn	YES

Cr REYMOND moved a motion different from the Executive Recommendation.

COUNCIL DECISION

MOVED CR REYMOND, SECONDED MAYOR

PART C

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

- 1. ACKNOWLEDGE the Volunteer Groups and HMAS Sydney II Memorial Advisory Committee for their invaluable contribution towards the Memorial;**
- 2. APPROVE Smith Sculptors' Option 3 as the preferred option for the Memorial toilet facility, following consultation with City Officers on design details;**
- 3. CONSIDER providing funding contributions for the construction of the preferred option 3 in the 2019/20 City Capital Works Program;**
- 4. PROVIDE in principle support for the Smith Sculptors Concept Design 3A for the Visitor Guide Facility and Wall of Attributes.**
- 5. SUPPORT the HMAS Sydney II Memorial Committee to SEEK external grant funding contributions towards the construction of the preferred option 3A; and**
- 6. REFER the matter back to Council if funding support is not secured by HMAS Sydney II Memorial Committee within 12 months of approval of this matter.**

CARRIED 12/1

Time: 5:28 PM

Not Voted: 2

No Votes: 1

Yes Votes: 12

Name	Vote
Cr. Douglas	YES
Cr. Bylund	NOT PRESENT
Cr. Caudwell	NO
Cr. Colliver	YES

Cr. Clune	YES
Cr. Critch	YES
Cr. Freer	YES
Cr. Elphick	YES
Cr. Hall	NOT PRESENT
Cr. Keemink	YES
Cr. Mcllwaine	YES
Cr. Reymond	YES
Cr. Tanti	YES
Cr. Thomas	YES
Mayor Van Styn	YES

REASON FOR VARIATION TO EXECUTIVE RECOMMENDATION

To provide further clarity regarding Council support for the future direction of facilities at the HMAS Sydney II Memorial.