

CORPORATE BUSINESS PLAN

2017-2021



City of
Greater Geraldton
a vibrant future



CONTENT

Who we are	4
Vision, Mission & Values	6
Community Aspirations	7
The Planning Process	8
Community.....	10
Environment.....	12
Economy.....	13
Governance	14



FOREWORD

The City of Greater Geraldton's Corporate Business Plan 2017-2021 is a four-year plan that includes the City's priority strategies and actions, which will be implemented to achieve the City's vision as set out in the Strategic Community Plan.

Through the development of this Plan, the City has identified key resource capabilities which include workforce planning, asset management planning and long term financial planning that will be required to progress towards our strategic goals.

Integrated planning provides the City with an in-depth understanding of its capacity to resource not only current activities but those planned for the future.



KEY INFORMING STRATEGIES

WORKFORCE PLAN

The City's Workforce Plan has been developed to align the organisation's human capital with its strategic direction. The development of the Workforce Plan has been the result of the analysis of the current workforce, the prediction of future workforce needs, identifying gaps between the present and future and developing human resources initiatives to assist in meeting the City's Strategic Community Plan and Corporate Business Plan. This is a four-year plan and will be reviewed along with the Corporate Business Plan annually.

ASSET MANAGEMENT PLAN

The Asset Management Plan establishes a framework to guide the planning, design, construction, maintenance and operation of the infrastructure necessary to achieve the goals and objectives as set out in the Strategic Community Plan and the Corporate Business Plan.

LONG TERM FINANCIAL PLAN

Long term financial planning is a 10-year rolling plan that informs the Corporate Business Plan to activate the Strategic Community Plan priorities. It indicates a local government's long term financial sustainability and allows early identification of financial issues and their longer term impacts.

HOW TO USE THIS CORPORATE BUSINESS PLAN

The Plan is informed by the Strategic Community Plan 2017-2027 and aims to integrate the community's aspirations into the City's operations.

The Plan follows the same future directions structure as provided for in the Strategic Community Plan, which are:

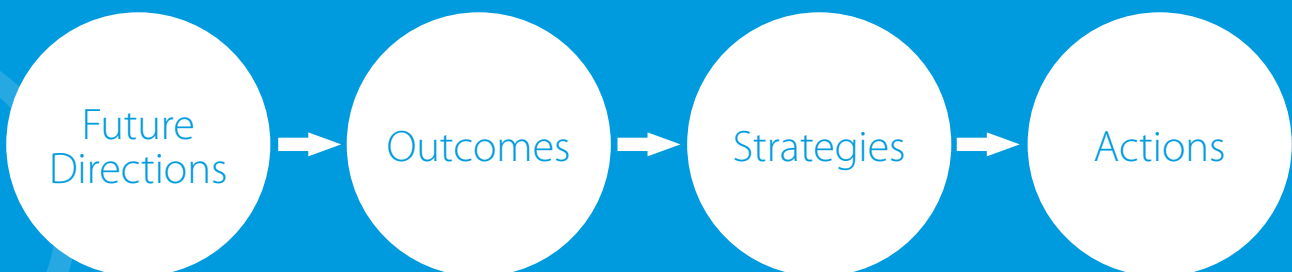


OUTCOMES AND STRATEGIES

Each future direction has a number of outcomes and related strategies.

The outcomes are statements that describe what the community wants to achieve, and the strategies are the measures to achieve these outcomes.

To realise the outcomes and strategies, the City has identified a series of Key Actions to be taken over the next four years.



The background of the page is a vibrant photograph of a harbor scene. In the foreground, several people are sitting on colorful paddleboards in clear, turquoise water. Some have their arms raised in the air. In the middle ground, a large white ship with a green hull is docked at a pier. The background shows a rocky shoreline and a clear blue sky. The overall atmosphere is bright and sunny.

COMMUNITY

The enabling services and programs in this area include:

COMMUNITY DEVELOPMENT - Administration and operation of services relating to indigenous support, volunteers, youth, aged and disabled, families, community development and community planning. It also delivers the city's Major Art Events Programs and supports local arts and cultural initiatives.

COMMUNITY SERVICES - Administration of the Executive Director of Community Services' Office, including specialist projects relating to the Community Services Directorate.

HEALTH ADMINISTRATION - Inspections, operations and programs concerned with the general health of community and includes the inspection and licensing of food premises.

RECREATION SERVICES - Administration and operation of halls, indoor and outdoor sporting complexes, recreational programs and public swimming pools.

LIBRARIES AND HERITAGE - Administration and operation of local libraries, museums and historical facilities.

RANGERS AND EMERGENCY SERVICES - Administration and operation of fire prevention services, animal control, voluntary emergency service groups and enforcement of local laws.

The above enabling services and programs together with the following Key Actions will collectively, over the next five years, contribute to the attainment of the following community outcomes and strategies.

OUTCOME: 1.1 OUR HERITAGE AND THE ARTS

STRATEGY: 1.1.1

Recording, recognising and preserving our social, environmental and built heritage

Actions		17/18	18/19	19/20	20/21
1.1.1.1	Restoration of historic Greenough and Walkaway Cemeteries and Mullewa Photographic Collection	✓			
1.1.1.2	Deliver National Heritage Month activities	✓	✓	✓	✓
1.1.1.3	Deliver Geraldton War Years Drive Trail Project, Mullewa De Grey Stock Route Trail signage	✓			

STRATEGY 1.1.2

Recognising and respecting Aboriginal heritage, history, traditions, languages and culture

Actions		17/18	18/19	19/20	20/21
1.1.2.1	Develop and manage the Yamaji Yanda archival photographic collection	✓	✓	✓	✓
1.1.2.2	Implement the Reconciliation Action Plan	✓	✓	✓	✓

STRATEGY 1.1.3

Facilitating engagement in the arts in all its forms

Actions		17/18	18/19	19/20	20/21
1.1.3.1	Deliver an exhibition program of national and international art at the Geraldton Regional Art Gallery	✓	✓	✓	✓
1.1.3.2	Deliver a biannual Mid West Art Prize		✓		✓
1.1.3.3	Implement the Public Art Strategy	✓	✓	✓	✓
1.1.3.4	Coordinate and deliver the annual Big Sky Readers and Writers Festival	✓	✓	✓	✓

STRATEGY 1.1.4

Fostering and facilitating community and cultural events

Actions		17/18	18/19	19/20	20/21
1.1.4.1	Implement initiatives from across each of the eight (8) Creative Community Plan themes, including the delivery of Sundays by the Sea	✓	✓	✓	✓
1.1.4.2	Finalise and implement the Queens Park Theatre Program Plan	✓	✓	✓	✓
1.1.4.3	Promote and operate the City of Greater Geraldton's facilities and venues for hire	✓	✓	✓	✓
1.1.4.4	Facilitate the delivery of community events and cultural initiatives in Mullewa	✓	✓	✓	✓
1.1.4.5	Attract events to the Greater Geraldton region	✓	✓	✓	✓
1.1.4.6	Deliver two signature events annually	✓	✓	✓	✓
1.1.4.7	Attract sponsorship and grant funding for events and community and cultural development programs	✓	✓	✓	✓

OUTCOME: 1.1 OUR HERITAGE AND THE ARTS

STRATEGY 1.1.5

Providing public library services to meet the lifelong learning and leisure needs of the community

Actions		17/18	18/19	19/20	20/21
1.1.5.1	Provide information services and programs that meet the needs of the community	✓	✓	✓	✓
1.1.5.2	Develop an annual Mid West Region Activity Plan	✓	✓	✓	✓

OUTCOME: 1.2 RECREATION AND SPORT

STRATEGY: 1.2.1

Supporting the strong sporting culture that has shaped Greater Geraldton's identity and lifestyle

Actions		17/18	18/19	19/20	20/21
1.2.1.1	Implement outcomes of the Sporting Facilities Support Review	✓	✓	✓	✓
1.2.1.2	Develop Skate Park Maintenance and Development Strategy	✓			
1.2.1.3	Investigate development opportunities for sporting related infrastructure venues			✓	

STRATEGY: 1.2.2

Encouraging informal recreation through well planned and developed public open space, cycle/walk paths and green streetscapes

Actions		17/18	18/19	19/20	20/21
1.2.2.1	Construction of Chapman River Mountain Bike Trail	✓			
1.2.2.2	Review the Recreation Planning Strategy for the City		✓		

OUTCOME: 1.3 COMMUNITY HEALTH AND SAFETY

STRATEGY: 1.3.1

Encouraging the improvement of health services and facilities for the community

Actions		17/18	18/19	19/20	20/21
1.3.1.1	Provide Food Safety and Health Services	✓	✓	✓	✓

STRATEGY: 1.3.2

Promoting healthy lifestyle initiatives and living standards

Actions		17/18	18/19	19/20	20/21
1.3.2.1	Facilitate the delivery of Health Promotion Programs	✓	✓	✓	✓

STRATEGY: 1.3.3

Ensuring effective management of animals within the community

Actions		17/18	18/19	19/20	20/21
1.3.3.1	Construction of the Animal Management Facility	✓			

OUTCOME: 1.4 EMERGENCY MANAGEMENT

STRATEGY: 1.4.1

Building resilience and capacity to manage natural and man-made emergency events

Actions		17/18	18/19	19/20	20/21
1.4.1.1	Deliver on requirements from the Natural Disaster Relief & Recovery Flood Program	✓			

OUTCOME: 1.5 RECOGNISE, VALUE AND SUPPORT EVERYONE

STRATEGY: 1.5.1

Supporting and strengthening community groups, organisations and volunteer services

Actions		17/18	18/19	19/20	20/21
1.5.1.1	Develop the capacity of community groups and associations to deliver services and activities to the community in a sustainable way	✓	✓	✓	✓
1.5.1.2	Contribute to progressing positive social outcomes in the long term planning for the Spalding Project	✓	✓	✓	✓

STRATEGY: 1.5.2

Supporting young people to develop the skills to make valuable contributions to their communities

Actions		17/18	18/19	19/20	20/21
1.5.2.1	Deliver a range of youth diversionary programs including crime prevention initiatives and the Mullewa Youth Centre	✓	✓	✓	✓

STRATEGY: 1.5.3

Providing community services and programs that support people of all ages, abilities and backgrounds

Actions		17/18	18/19	19/20	20/21
1.5.3.1	Promote positive ageing in the Mid West through the facilitation of a comprehensive range of recreational, physical, social and cultural activities and relevant resources at the QEII Seniors and Community Centre	✓	✓	✓	✓
1.5.3.2	Facilitate improved access and inclusion to City services, facilities, programs, infrastructure and events for people with a disability through the implementation of the Disability Access and Inclusion Plan	✓	✓	✓	✓
1.5.3.3	Deliver a range of youth vibrancy programs including the school holiday programs and activities that are based at the Foreshore to contribute to place activation	✓	✓	✓	✓

STRATEGY: 1.5.5

Enhance relationships and services between rural and urban areas

Actions		17/18	18/19	19/20	20/21
1.5.5.1	Ensure the delivery of key services to the Mullewa community including caravan park, airfield, cemetery, Mullewa District Office customer service, library and Department of Transport services	✓	✓	✓	✓
1.5.5.2	Advocate for issues of relevance to the Mullewa community	✓	✓	✓	✓



ENVIRONMENT

(NATURAL AND BUILT)

The enabling services and programs in this area include:

ASSET MANAGEMENT - Monitoring and recording of Council assets, infrastructure and development of plans for their maintenance and renewal.

BUILDING - Administration, inspection and operations concerned with application of building standards.

CIVIL WORKS - Administration, regulation, maintenance and construction of streets, roads, bridges, pathways, drainage and associated components under the City's control.

ENVIRONMENT PLANNING - Administration, inspection and operation of environmental concerns.

PARKS - Maintenance and construction of recreation grounds, parks, gardens, streetscapes, road verges and roundabouts.

PLANNING - Administration, inspection and operation of town planning and regional development services and major planning projects.

PROPERTY - Provision and maintenance of Council's built assets such as community facilities, sporting clubs and pavilions, public halls and toilets, and administration centres.

SUPPORT - Maintenance and provision of works depot, machinery, equipment and inventory for works.

TECHNICAL SERVICES - Administration of the Executive Director of Technical Services' Office, including specialist projects relating to the Technical Services Directorate.

ENGINEERING - Design Engineering analysis and associated design of Council works, generally associated with Civil Works, Parks and Subdivisions.

PROJECT MANAGEMENT - The administration and coordination of engineering and environmental submissions associated with new subdivisions.

WASTE - Administration and operation of refuse collection and disposal services, including general, recyclable and green waste collection, and associated sites.

The above enabling services and programs together with the following Key Actions will collectively, over the next five years, contribute to the attainment of the following Environment outcomes and strategies.

OUTCOME: 2.1 REVEGETATION-REHABILITATION-PRESERVATION

STRATEGY: 2.1.2

Sustainably maintaining public open spaces and recreation areas

Actions		17/18	18/19	19/20	20/21
2.1.2.1	Develop a Masterplan for Public Open Space / Parks incorporating WSUD principles	✓			

STRATEGY: 2.1.3

Ensuring natural areas and habitats are cared for and enhanced for the enjoyment of current and future generations

Actions		17/18	18/19	19/20	20/21
2.1.3.1	Develop long term coastal adaptation planning strategies	✓			
2.1.3.2	Deliver the Beresford Foreshore Upgrade	✓			

OUTCOME: 2.2 SUSTAINABILITY

STRATEGY: 2.2.1

Promoting, researching and implementing practices such as improved and innovative waste management, water reuse and renewable energy production

Actions		17/18	18/19	19/20	20/21
2.2.1.1	Undertake a stormwater catchment study and drainage infrastructure assessment	✓			
2.2.1.2	Review bore water usage			✓	
2.2.1.3	Undertake a Mullewa Water & Waste Water Engineering Study	✓			
2.2.1.4	Develop Aquarena Energy Usage and Sustainability Business Case	✓			
2.2.1.5	Investigate Solar PV Initiatives	✓	✓		
2.2.1.6	Provide regional waste management services	✓	✓	✓	✓
2.2.1.7	Implement Waste Strategy Review & development of the Strategic Waste Management Framework Report	✓			

STRATEGY: 2.2.2

Researching, promoting and providing sustainable infrastructure, services and utilities

Actions		17/18	18/19	19/20	20/21
2.2.2.1	Develop Central Business District Master Plan & Engineering Strategies			✓	
2.2.2.2	Investigate Waterpark redevelopment			✓	
2.2.2.3	Review Mullewa swimming pool operations and services		✓		
2.2.2.4	Review tower lighting and electrical usage charges of the City's sporting facilities	✓			
2.2.2.5	Finalise design for Cell 5 Meru and Liquid Waste Pond Optimisation delivery	✓	✓	✓	

OUTCOME: 2.3 BUILT ENVIRONMENT

STRATEGY: 2.3.1

Promoting a built environment that is well planned and meets the current and future needs of the community

Actions		17/18	18/19	19/20	20/21
2.3.1.1	Create City Precinct Strategy		✓		
2.3.1.2	Deliver HMAS Sydney II toilet facilities and amenity consultation and development	✓			

STRATEGY: 2.3.2

Providing accessible community spaces, parks, natural areas, sport and recreational facilities that equitably service the whole community

Actions		17/18	18/19	19/20	20/21
2.3.2.1	Deliver Olive St Public Open Space Development	✓			

STRATEGY: 2.3.3

Providing a fit for purpose, safe and efficient infrastructure network

Actions		17/18	18/19	19/20	20/21
2.3.3.1	Develop road hierarchy and levels of service for the sealed road network	✓			
2.3.3.2	Deliver annual road and footpath renewal program	✓	✓	✓	✓
2.3.3.3	Continued compliance enforcement ensuring all statutory requirements: Implementation of parking facility improvements, street parking signage	✓	✓	✓	✓
2.3.3.4	Replace Checked Baggage X-ray	✓			
2.3.3.5	Renew Greenough Terminal lighting	✓			
2.3.3.6	Renew Apron Charlie Airside access gate	✓			
2.3.3.7	Resurface RFDS entry and car park - Airport Building B1		✓		

OUTCOME: 2.4 ASSET MANAGEMENT

STRATEGY: 2.4.1

Applying financial sustainability principles to ensure a coordinated and integrated approach to infrastructure planning, implementation, maintenance and renewal

Actions		17/18	18/19	19/20	20/21
2.4.1.1	Develop three (3) year New Capital Works Program for all asset classes	✓			
2.4.1.2	Develop a comprehensive Asset Management Plan for the replacement of all fleet items including a rolling ten year Capital Works Program with fair value and depreciation calculation	✓	✓	✓	✓
2.4.1.3	Identify and evaluate frequently purchased stored items, and put in place appropriate procurement arrangements such as Period Contracts, or Panel Contracts, and consider maintenance of stock in Store	✓			
2.4.1.4	Investigate efficiency gains through fleet utilisation		✓		

OUTCOME: 2.4 ASSET MANAGEMENT

2.4.1.5	Develop a comprehensive Asset Management Plan for the replacement of all footpaths including a rolling ten year Capital Works Program with fair value and depreciation calculation	✓	✓	✓	✓
2.4.1.6	Develop a comprehensive Asset Management Plan for the replacement of all street lights including a rolling ten year Capital Works Program with fair value and depreciation calculation	✓	✓	✓	✓
2.4.1.7	Develop three (3) year Asset Renewal Program for all asset classes	✓			
2.4.1.8	Complete development of the City's Annual Supply Contracts		✓		

STRATEGY: 2.4.2

Maintaining integrated asset management systems that effectively maintain and replace community assets

Actions		17/18	18/19	19/20	20/21
2.4.2.1	Create an Asset Management Working Group with representatives from all relevant branches	✓			
2.4.2.2	Develop revised Asset Management Policy and Strategic Asset Management Plan	✓			
2.4.2.3	Develop a Playground Assessment Management Plan	✓			
2.4.2.4	Develop a Road Asset Management Plan		✓		
2.4.2.5	Develop a Park Asset Management Plan		✓		
2.4.2.6	Develop a Bridge Asset Management Plan		✓		
2.4.2.7	Develop a Storm Water Asset Management Plan			✓	
2.4.2.8	Develop a Footpath Asset Management Plan			✓	
2.4.2.9	Complete the implementation of the new fleet GPS system	✓			
2.4.2.10	Revise the Fleet Asset Management Plan			✓	
2.4.2.11	Continue deployment of the Assetic Asset Management Software across parks and roads	✓	✓	✓	✓
2.4.2.12	Continue improvement of the branch's use of E-Quotes and general procurement improvements	✓	✓	✓	✓



ECONOMY

The enabling services and programs in this area include:

ECONOMIC DEVELOPMENT - Provides a strong linkage between the City and the business community and manages several economic development projects.

CITY PROJECTS - Concept, design, funding and delivery of major strategic projects for the City.

The above enabling services and programs together with the following Key Actions will collectively, over the next five years, contribute to the attainment of the following Economy outcomes and strategies.

OUTCOME: 3.1 GROWTH

STRATEGY: 3.1.1

Promoting Greater Geraldton and its potential business opportunities to facilitate targeted economic development

Actions		17/18	18/19	19/20	20/21
3.1.1.1	Advocate the Greater Geraldton region to key industry stakeholders and visitor market segments	✓	✓	✓	✓
3.1.1.2	Support development of the City Region Destination Management and Marketing Plans by Progress Midwest	✓			
3.1.1.2	Support development of the City Region Investment Prospectus by Progress Midwest	✓	✓		

STRATEGY: 3.1.3

Developing and maintaining infrastructure that increases the potential for business and investment

Actions		17/18	18/19	19/20	20/21
3.1.3.1	Creation of land development opportunities to add economic stimulus to the region	✓	✓	✓	✓
3.1.3.2	Airport Upgrade - Runway and apron extension	✓	✓		
3.1.3.3	Airport Upgrade - Eastern Freight Apron development (in conjunction with private sector)		✓		
3.1.3.4	Airport Upgrade - Airport Eastern Freight Terminal development (in conjunction with private sector)			✓	
3.1.3.5	Airport Upgrade - Greenough Terminal Customs Hall and Quarantine Facilities			✓	

STRATEGY: 3.1.4

Supporting and facilitating implementation of the Growing Greater Geraldton plan

Actions		17/18	18/19	19/20	20/21
3.1.4.1	Support and facilitate Growing Greater Geraldton Plan initiatives	✓	✓	✓	✓
3.1.4.2	Migrate the City's Economic Development team and functions and management of the Visitor Centre to Progress Midwest Incorporated	✓	✓	✓	

OUTCOME: 3.2 LIFESTYLE AND VIBRANCY

STRATEGY: 3.2.3 REVITALISING THE CBD THROUGH ECONOMIC, SOCIAL AND CULTURAL VIBRANCY

Actions		17/18	18/19	19/20	20/21
3.2.3.1	Provide policy and strategy advice for economic development of the City region	✓	✓	✓	✓
3.2.3.2	Develop and administer Council approved concession and incentive programs for CBD revitalisation and attraction of industry investment in the City centre	✓	✓	✓	✓
3.2.3.3	Undertake planning and design activities for City centre revitalisation	✓	✓		



GOVERNANCE

The enabling services and programs in this area include:

CHIEF EXECUTIVE'S OFFICE - Administration of the Chief Executive's Office and the Members of Council, including core organisational services, leadership and strategic direction.

PUBLIC RELATIONS AND COMMUNICATION - Corporate marketing and promotion, including newsletters, media releases, corporate image development and marketing plans. Informing the community and other stakeholders about the decisions of Council and the impacts of those decisions.

CORPORATE SERVICES - Administration of the Executive Director of Corporate Services' Office, including specialist projects relating to the Corporate Services Directorate.

FINANCE - Administration and operation of all corporate finance related matters, including cash receipting, billing, funds investment, creditor payment and corporate finance systems.

GOVERNANCE AND ADMINISTRATION PROVISION - of governance services, such as policy document preparation, statutory reviews and maintenance of registers. Also includes the administration of the corporate office requirements, including reception, record keeping, photocopying, stationery and insurance related matters.

HUMAN RESOURCES - Administration and coordination of all corporate Human Resource related matters, including corporate training, occupational safety and health advisement, and staff recruitment.

IT SERVICES - Provision, operation and maintenance of core computer systems, software and hardware management, printing and consumables, telephones and communications networks.

RATES - Administration and maintenance of rate records and rating valuations.

The above enabling services and programs together with the following Key Actions will collectively, over the next five years, contribute to the attainment of the following Governance outcomes and strategies.

OUTCOME: 4.1 COMMUNITY ENGAGEMENT

STRATEGY: 4.1.1

Continuing to engage broadly and proactively with the community

Actions		17/18	18/19	19/20	20/21
4.1.1.1	Facilitate community engagement initiatives on behalf of the organisation	✓	✓	✓	✓

STRATEGY: 4.1.2

Promoting and celebrating the City's achievements

Actions		17/18	18/19	19/20	20/21
4.1.2.1	Continue to promote the City through positive media coverage using a wide range of channels such as media releases, media liaison, website and social media.	✓	✓	✓	✓
4.1.2.2	Advocate and promote the City's services, projects and initiatives through targeted marketing and advertising	✓	✓	✓	✓

STRATEGY: 4.1.3

Providing innovative and accessible customer service and information systems

Actions		17/18	18/19	19/20	20/21
4.1.3.1	Plan and deliver SirsiDynix Library Management System Consortia for Mid West Region	✓	✓	✓	✓
4.1.3.2	Establish a Customer Service Centre / Contact Centre	✓			
4.1.3.3	Implement a three year Customer Service Strategy for the City	✓	✓	✓	

OUTCOME: 4.2 PLANNING AND POLICY

STRATEGY: 4.2.2

Responding to community aspirations by providing planning and zoning for future development

Actions		17/18	18/19	19/20	20/21
4.2.2.1	Assist with the Spalding Urban Renewal Project	✓			
4.2.2.2	Review the Local Profile and Context Report	✓			

STRATEGY: 4.3.1

Partnering with key international communities through Strategic Alliances

Actions		17/18	18/19	19/20	20/21
4.3.1.1	Participate in WA Regional Capitals Alliance and Regional Capitals Australia	✓	✓	✓	✓
4.3.1.2	Develop and manage formal international relationships with foreign cities as approved by Council	✓	✓	✓	✓

OUTCOME: 4.4 FINANCIAL SUSTAINABILITY AND PERFORMANCE

STRATEGY: 4.4.1

Preparing and implementing short to long term financial plans

Actions		17/18	18/19	19/20	20/21
4.4.1.1	Implement the Annual Budget as derived from the Corporate Business Plan	✓	✓	✓	✓
4.4.1.2	Implement annual reviews of the Long Term Financial Plan	✓	✓	✓	✓

STRATEGY: 4.4.2

Ensuring the City's long term financial planning delivers the community goals and aspirations in a sustainable and affordable manner

Actions		17/18	18/19	19/20	20/21
4.4.2.1	Investigate, monitor and report on key financial ratios	✓	✓	✓	✓

STRATEGY: 4.4.3

Delivering and ensuring business systems and services support cost effective Council operations and service delivery

Actions		17/18	18/19	19/20	20/21
4.4.3.1	Process Town Planning and Building applications within statutory timeframes	✓	✓	✓	✓
4.4.3.2	Develop and implement new corporate software	✓	✓	✓	✓
4.4.3.3	Deliver e-Services Development	✓	✓		
4.4.3.4	Undertake Penetration Testing and Remediation	✓			
4.4.3.5	Deliver replacement of Rangers Infringement System	✓			
4.4.3.6	Facilitating the provision of ICT capabilities, capacity and services for the organisation	✓	✓	✓	✓

OUTCOME: 4.5 GOOD GOVERNANCE AND LEADERSHIP

STRATEGY: 4.5.1

Strengthening the governance role of Councillors by informing, resourcing, skilling and supporting their role

Actions		17/18	18/19	19/20	20/21
4.5.1.1	In conjunction with the Western Australia Electoral Commission conduct orderly local government elections every two years	✓		✓	
4.5.1.2	Provide Councillors with training and development opportunities	✓	✓	✓	
4.5.1.3	Encourage and support Councillor engagement in outside bodies and events	✓	✓	✓	

STRATEGY: 4.5.2

Ensuring finance and governance policies, procedures and activities align with legislative requirements and best practice

Actions		17/18	18/19	19/20	20/21
4.5.2.1	Develop and implement Workplace Safety Risk Management System	✓			
4.5.2.2	Undertake "rolling" internal audits per endorsed five-year Plan	✓	✓	✓	✓
4.5.2.3	Major and minor reviews of Community Strategic Plan		✓		✓
4.5.2.4	Major and minor reviews of Corporate Business Plan aligned with the review of the Community Strategic Plan		✓		✓
4.5.2.5	Develop ICT Disaster Recovery and Business Continuity Plan	✓			
4.5.2.6	Planning, development and operation of the Airport in accordance with Commonwealth statutory requirements	✓	✓	✓	✓
4.5.2.7	Undertake a Ward Boundary Review Process	✓	✓	✓	
4.5.2.8	Provision of Corporate Services for the Organisation, including Governance, Legal, Freedom of Information, Risk Management, Tenders and Contracts, Corporate Communications & Media, Customer Service	✓	✓	✓	✓

STRATEGY: 4.5.4

Ensuring Human Resource planning, policies and procedures support effective and safe Council service delivery

Actions		17/18	18/19	19/20	20/21
4.5.4.1	Conduct review of Internal Volunteers Process	✓			
4.5.4.2	Provision of Human Resources services including recruitment, induction, training, performance, industrial relations, organisational development, workplace health and safety services	✓	✓	✓	✓
4.5.4.3	Review Workforce Plan incorporating Equal Employment Opportunity Management Plan	✓	✓	✓	✓
4.5.4.4	Negotiate a new Enterprise Agreement	✓			
4.5.4.5	Develop a Succession Management Plan	✓			
4.5.4.6	Develop a Change Management Plan	✓			
4.5.4.7	Develop and monitor Aboriginal Employment Strategy	✓	✓	✓	✓



City of
Greater Geraldton
a vibrant future



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Phone: 08 9956 6600 | Fax: 08 9956 6674
council@cgg.wa.gov.au

MULLEWA:

Mullewa District Office
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Expires on:	30 June 2018
Next review:	2018
Adopted by Council:	XX June 2017
Public Notice provided:	

This plan is reviewed annually in accordance with the Western Australian Local Government Act 1995.

Modifications to the *City of Greater Geraldton Corporate Business Plan 2017-2021* will be done in accordance with s. 19CA of the Local Government (Administration) Regulations 1996 of the Western Australian Local Government Act 1995.

Council adoption is required in order for any modifications to take affect and public notice of modifications will be provided.

The City of Greater Geraldton Corporate Business Plan 2017-2021 is available on our website: www.cgg.wa.gov.au and at each of our customer service centres and libraries.

www.cgg.wa.gov.au