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MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 19 DECEMBER 2007.**1207.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:09pm The President declared the meeting open.

1207.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor A J Crudeli	(Central Ward)
Councillor K P Keeffe	(South Ward)

OFFICERS:

Mr T Hartman - Chief Executive Officer
Ms N J Holmes – Deputy Chief Executive Officer

APOLOGIES:**LEAVE OF ABSENCE:**

Councillor L J Wainwright (Central Ward)

VISITORS**1207.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

1207.04 PUBLIC QUESTION TIME

Nil

1207.05 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

1207.06	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
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Moved: *J L Freeman* **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 NOVEMBER 2007, AS PRINTED BE CONFIRMED.**

CARRIED 8/0

1207.07	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
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Nil

1207.08	REPORTS OF COMMITTEES/MEMBERS
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Nil

1207.09	REPORTS OF OFFICERS
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10.2 HEALTH, BUILDING AND TOWN PLANNING

10.2.1	INDUSTRIAL LAND – DISPOSAL OF
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DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 513.06

PREVIOUS MINUTE/S & REFERENCE: September 2007 (Urgent business), November 2007

DATE AND AUTHOR: 14 December 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report submits offer to purchase industrial land from Haulmore Trailer Sales.

BACKGROUND: Council considered the matter of the sale of industrial land at the November 2007 meeting. Council resolved the following:

THAT;

A) COUNCIL CONSIDER WHETHER OR NOT TO DISPOSE OF ANY OR ALL OF LOTS 7, 9, OR 10; AND;

B) THAT A SALE VALUE OF LOTS 7, 9 & 10 BE DETERMINED; AND

C) THAT THE CEO BE AUTHORISED TO COMMENCE NEGOTIATIONS WITH HAULMORE TRAILERS FOR THE PURCHASE OF ANY OF THESE LOTS; AND

D) THAT THE RELEVANT ADVERTISING BE INSTIGATED AS PER THE LOCAL

GOVERNMENT ACT 1995

**E) THAT COUNCIL CONSIDER THE REQUEST FOR A
AND WHAT CONDITIONS IS IMPOSED.**

CARETAKERS UNIT

LOST 0/9

**THAT COUNCIL REQUEST HAULMORE TRAILERS TO MAKE AN OFFER OF PURCHASE
ON ALL, OR PART THEREOF OF LOTS 7, 9 AND/OR 10**

CARRIED 9/0

COMMENT:

The report on this matter that was considered at the November meeting is attached at **APPENDIX A.**

Mr Moody, from Haulmore Trailer Sales was written to following the November meeting and various communications were then held between Mr Moody, the DCEO and CEO.

The following letter has been received from Haulmore Trailer Sales on Friday, 14 December 2007.

Haulmore TRAILER SALES LTD

ACN 009 240 724
ABN 26 009 240 724



TRANSPORT EQUIPMENT MANUFACTURERS & DEALERS: COMPLETE DESIGN AND FEASIBILITY SERVICES AVAILABLE

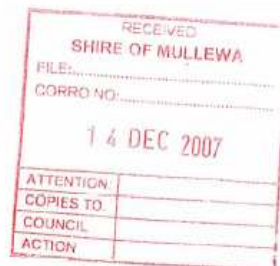
12th December 2007

Shire of Mullewa
Post Office Box 166
Mullewa WA 6630

ATTENTION : TOM HARTMAN

Dear Tom,

RE: INDUSTRIAL LAND SITUATED IN MULLEWA



Thank you for your correspondence dated 29th November 2007.

We hereby tender our offer to purchase Lot 7 in your industrial estate – Title details volume 2072 folio 482 for the purchase price of \$47,500.00 inc GST as per your valuers report subject to the following conditions.

- a. Approval by Council to erect a good quality 3 / 4 bedroom care takers premises which would be located so that the premises could be used as an office administration facility in the future. Attention would be given for customer and staff parking as well as suitable landscaping and reticulation.
- b. The ability to sub divide the property into smaller lots in the future.
- c. The property being approved for use as a transport / service facility as well as general engineering and fabrication.

We enclose our cheque for \$2,000.00 being a deposit, the balance to be payable upon settlement of the purchase.

Our settlement agent is Frank Scali of Ascot Settlements. Frank's phone number is 94781188.

Yours sincerely


ALAN MOODY
DIRECTOR

LOT 77 BUSHMEAD ROAD HAZELMERE 6055, WESTERN AUSTRALIA. TELEPHONE: (08) 9274 6355. FACSIMILE: (08) 9250 2202
MOBILE: ALAN 0418 802 007 www.haulmore.com.au. email.alan@haulmore.com.au.

CONSULTATION:

STATUTORY ENVIRONMENT: POLICY IMPLICATIONS: FINANCIAL IMPLICATIONS: STRATEGIC IMPLICATIONS:

Deputy CEO. Alan Moody
There are no known statutory implications at this time.
There are no known policy implications at this time.
There are no known financial implications at this time.
There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL CONSIDER THE OFFER MADE BY HAULMORE TRAILER SALES FOR THE PURCHASE OF LOT 7, MULLEWA-WUBIN ROAD, MULLEWA.

Moved: *B I N Thomas* **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT COUNCIL ACCEPT THE OFFER FROM HAULMORE TRAILER SALES PTY LTD, SUBJECT TO:**

- ◆ **THE DISPOSAL OF LOT 7 (VOL 2072 FOL 482) IS IN ACCORDANCE WITH SECTION S3.58(3) OF THE LOCAL GOVERNMENT ACT 1995;**
- ◆ **IS FOR THE SUM OF \$47,500 (EX GST);**
- ◆ **THAT THE LOT BE DISPOSED OF ON A “AS IS WHERE IS” BASIS;**
- ◆ **THAT APPROVAL IS GRANTED FOR A CARETAKERS PREMISES (IN ACCORDANCE WITH THE RELEVANT LEGISLATION) AND SPECIFICALLY THAT-**
 - *The approval be reviewed every two years.*
 - *Limiting the roofed area to 100m² so that out buildings and the original accommodation do not exceed the use of the industrial zoning.*
 - *That the accommodation be limited to one person per unit;*
- ◆ **THAT ANY FUTURE SUBDIVISION OF THE LOT TO BE CARRIED OUT IN ACCORDANCE WITH THE RELEVANT LEGISLATION;**
- ◆ **THAT THE USE OF THE LOT IS IN ACCORDANCE WITH THE SHIRE OF MULLEWA’S INTERIM DEVELOPMENT ORDER NO. 10;**

CARRIED 8/0

1:25pm Deputy Chief Executive Officer left the meeting

1:26pm Deputy Chief Executive Officer returned to the meeting

10.3 WORKS, PLANT, PARKS & GARDENS

10.3.1 MOTOR VEHICLE POLICY – INTRODUCTION OF

DATE OF MEETING:	19 th December 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	409
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report requests introduction of policy relating to motor vehicles
BACKGROUND:	It has been brought to our attention by the Mid West Regional Council that there is a need for a policy relating to employees responsibility for motor vehicles in their care with regards to insurance and currency of licence.
COMMENT:	It is proposed that the following policies be introduced.
	DISQUALIFICATION OR CONVICTION
	An employee who ceases to hold or is disqualified from holding a drivers licence, for any reason, or is issued with a restricted licence will as soon as practicable thereafter notify the Chief Executive Officer or Works Supervisor of that impediment.
	During the period of any disqualification or the non-currency of their driver's license the employee shall not be permitted to drive any council vehicle.
	Failure to observe the requirements of this clause will lead to disciplinary action being taken against the employee.
	INSURANCE CLAIMS
	If a Council vehicle is involved in an accident whilst being driven by an authorised person/employee, and that person is convicted of that offence, the person/employee may, in the event that Councils insurer disclaims liability, be responsible for all costs incurred.
	In the case of an accident should Councils insurer refuse indemnity due to the action or condition of the driver, the driver may be liable for all costs resulting from the accident associated with the claim.
	Subject to the above conditions, Council shall be responsible for the payment of all costs in respect of any accident occurring whilst a vehicle is being used for business or authorised private use.
CONSULTATION:	Chief Executive Officer
STATUTORY ENVIRONMENT:	-
POLICY	Introduction of new policy

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT THE FOLLOWING POLICIES BE INTRODUCED:

DISQUALIFICATION OR CONVICTION

AN EMPLOYEE WHO CEASES TO HOLD OR IS DISQUALIFIED FROM HOLDING A DRIVERS LICENCE, FOR ANY REASON, OR IS ISSUED WITH A RESTRICTED LICENCE WILL AS SOON AS PRACTICABLE THEREAFTER NOTIFY THE CHIEF EXECUTIVE OFFICER OR WORKS SUPERVISOR OF THAT IMPEDIMENT.

DURING THE PERIOD OF ANY DISQUALIFICATION OR THE NON-CURRENCY OF THEIR DRIVER'S LICENSE THE EMPLOYEE SHALL NOT BE PERMITTED TO DRIVE ANY COUNCIL VEHICLE.

FAILURE TO OBSERVE THE REQUIREMENTS OF THIS CLAUSE WILL LEAD TO DISCIPLINARY ACTION BEING TAKEN AGAIN THE EMPLOYEE.

INSURANCE CLAIMS

IF A COUNCIL VEHICLE IS INVOLVED IN AN ACCIDENT WHILST BEING DRIVEN BY AN AUTHORISED PERSON/EMPLOYEE, AND THAT PERSON IS CONVICTED OF THAT OFFENCE, THE PERSON/EMPLOYEE MAY, IN THE EVENT THAT COUNCILS INSURER DISCLAIMS LIABILITY, BE RESPONSIBLE FOR ALL COSTS INCURRED.

IN THE CASE OF AN ACCIDENT SHOULD COUNCILS INSURER REFUSE INDEMNITY DUE TO THE ACTION OR CONDITION OF THE DRIVER, THE DRIVER MAY BE LIABLE FOR ALL COSTS RESULTING FROM THE ACCIDENT ASSOCIATED WITH THE CLAIM.

SUBJECT TO THE ABOVE CONDITIONS, COUNCIL SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL COSTS IN RESPECT OF ANY ACCIDENT OCCURRING WHILST A VEHICLE IS BEING USED FOR BUSINESS OR AUTHORISED PRIVATE USE.

Moved:

M D Tierney

Seconded:

G M Steele

COUNCIL DECISION:

THAT THE FOLLOWING POLICIES BE INTRODUCED:

DISQUALIFICATION OR CONVICTION

AN EMPLOYEE WHO CEASES TO HOLD OR IS DISQUALIFIED FROM HOLDING A DRIVERS LICENCE, FOR ANY REASON, OR IS ISSUED WITH A RESTRICTED LICENCE WILL AS SOON AS PRACTICABLE THEREAFTER NOTIFY THE CHIEF EXECUTIVE OFFICER OR WORKS SUPERVISOR OF THAT IMPEDIMENT.

DURING THE PERIOD OF ANY DISQUALIFICATION OR THE NON-CURRENCY OF THEIR DRIVER'S LICENSE THE EMPLOYEE SHALL NOT BE PERMITTED TO DRIVE ANY COUNCIL VEHICLE.

FAILURE TO OBSERVE THE REQUIREMENTS OF THIS CLAUSE WILL LEAD TO DISCIPLINARY ACTION BEING TAKEN AGAIN THE EMPLOYEE.

INSURANCE CLAIMS

IF A COUNCIL VEHICLE IS INVOLVED IN AN ACCIDENT WHILST BEING DRIVEN BY AN AUTHORISED PERSON/EMPLOYEE, AND THAT PERSON IS CONVICTED OF THAT OFFENCE, THE PERSON/EMPLOYEE MAY, IN THE EVENT THAT COUNCILS INSURER DISCLAIMS LIABILITY, BE RESPONSIBLE FOR ALL COSTS INCURRED.

IN THE CASE OF AN ACCIDENT SHOULD COUNCILS INSURER REFUSE INDEMNITY DUE TO THE ACTION OR CONDITION OF THE DRIVER, THE DRIVER MAY BE LIABLE FOR ALL COSTS RESULTING FROM THE ACCIDENT ASSOCIATED WITH THE CLAIM.

SUBJECT TO THE ABOVE CONDITIONS, COUNCIL SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL COSTS IN RESPECT OF ANY ACCIDENT OCCURRING WHILST A VEHICLE IS BEING USED FOR BUSINESS OR AUTHORISED PRIVATE USE.

CARRIED 8/0

<p>10.3.2 LOCAL GOVERNMENT ROAD ASSETS AND EXPENDITURE 2005/2006 – REPORT ON</p>

DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: Western Australian Local Government Association

FILE REFERENCE: 105.01

PREVIOUS MINUTE/S & REFERENCE:

DATE AND AUTHOR: 14 December 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

BACKGROUND:

A report on local government road assets expenditure 2005/2006 has been received from the Western Australian Local Government Association. The report is a snap shot of the commitment of Local Governments to maintaining and upgrading the road network. It clearly identifies where road funding is going, where it has been spent, and where more road funding is required.

It is noted in the report that in 2005/2006 local government spent:

- \$274.3m on preservation – a shortfall of \$120.1m, and

Total local government expenditure on roads was \$412.4m an increase of \$21.4m over the previous year.

COMMENT:

The road assets and expenditure report is very detailed and covers approximately 98 pages. (This report will be tabled)

Attached **APPENDIX A** is the following information for your assistance:

- Conclusions – a summary of the report which provides various pie and bar graphs showing the shortfall in expenditure over need,
- Mid West Regional Road Group – The Mullewa Shire maintains its position being fourteenth (14th) highest Council based on expenditure out of the 18 members of the Mid West Regional Road Group, and
- Agricultural shires without large towns of the 70 Shires in this category Mullewa was the 59th highest performer in terms of its own revenue capacity spent on roads. Mullewa was 54th in 2004/2005. (for some reason the number of towns increase from last year)

WALGA continues to raise a matter that Council needs to make note of, in relation to a reduction in Councils own expenditure being spent on Roads. This anomaly was pointed out previously to Council and the agreement to receiving Roads to Recovery funding requires Council expenditure on roads to be at least that to which was averaged prior to the funding agreement.

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT THE 2005/2006 REPORT ON LOCAL GOVERNMENT ROAD ASSETS AND EXPENDITURE BE NOTED AND THAT THE CONTINUING COMMITMENT TO THE UPGRADING, MAINTENANCE AND IMPROVEMENT OF COUNCILS ROAD NETWORK IS REAFFIRMED.

Moved:

J L Freeman

Seconded:

G M Steele

COUNCIL DECISION:

THAT THE 2005/2006 REPORT ON LOCAL GOVERNMENT ROAD ASSETS AND EXPENDITURE BE NOTED AND THAT THE CONTINUING COMMITMENT TO THE UPGRADING, MAINTENANCE AND IMPROVEMENT OF COUNCILS ROAD NETWORK IS REAFFIRMED.

CARRIED 8/0

10.4 FINANCE AND GENERAL PURPOSE

10.4.1 TOURISM PROJECT OFFICER – PART TIME

DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 509

PREVIOUS MINUTE/S & REFERENCE: March 2007, April 2006

DATE AND AUTHOR: 10 December 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

INTEREST:

SUMMARY

Report submits Council's agreement to partner the Shire's of Morawa & Perenjori in funding a part time Tourism Project Officer.

BACKGROUND:

At the March 2007, meeting Council agreed to deposit funds with the WCRC towards tourism promotion. Copy of report attached at **APPENDIX A**.

Following the approach to member Shires by the WCRC, the agreement to become involved was not unanimous. At the June 2007 meeting of the WCRC the following motion was lost.

<p>COUNCIL DECISION/ OFFICER RECOMMENDATION</p>	<p>1. The WCRC to request all member Shires allow funding of \$3,000 each in their 2007/2008 budget for the tourism promotion allocation for the WCRC to employ a Tourism Project Officer to:</p> <ul style="list-style-type: none"> o Seek grant funding for the implementation of the existing Tourism Plan; o Assist the TSG on an as needs basis; o Liaise with community business on tourism promotion projects/initiatives. <p>2. The WCRC will extend the period of not seeking to recoup any costs associated with tourism promotion from the \$3,000 amount being provided by each Shire to include the 2007 / 2008 financial year.</p> <p style="text-align: right;">LOST 2/4 Minute Ref 06/07- 07</p>
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COMMENT:

Following the result of the WCRC meeting, the Shire of Morawa canvassed the member Shires to gage the willingness to be involved in the proposal, outside the involvement of the WCRC. At the time the Shire of Mullewa indicated that it would be involved in pursuing the proposal. Again, only Morawa, Perenjori and Mullewa indicated further involvement.

During the 2007/2008 budget deliberations, Council allocated \$7,000 towards this partnership with Morawa and Perenjori. Since that time the Shire of Morawa has had discussions with the new project officer of the Monsignor Hawes Heritage Project to maybe link in with that project. These discussions have not been advanced.

A recent meeting with the CEO's of Morawa and Perenjori resolved to approach the previous Chairperson, Zoe Campbell, of the Wildflower

Country Tourism Committee to gage any interest on a part time basis to work with the 3 committees. Zoe's response is attached at **APPENDIX B**.

In April 2006 and March 2007 Council discussed similar matters relating to the employment of a Tourism Project Officer. The following extract has been taken from the report of the Wildflower Country Tourism Committee that was submitted to the April 2006 meeting of Council.

"The employment of a Tourism Project Officer was one of the recommendations in the Co-operative Tourism Plan and is essential to the further development of tourism in the Wildflower Country region. It is envisaged that the Tourism Project Officer would be employed part time (approx 2 days per week) and would run the tourism committee and its activities, including funding submissions. This position will assist in the development of tourism without a constant reliance on the volunteers who currently run the committee who, although very enthusiastic do not necessarily have the time and resources available to them to give tourism the 100% commitment that it needs to progress."

In December 2002 the Shires of Morawa, Mingenew, Mullewa, Perenjori, Tree Springs, Carnamah and Coorow, received and eventually adopted the Co-operative Tourism Plan. Although disappointing that the WCRC decision was not unanimous, the meetings with Morawa and Perenjori have been positive due to the links between the towns in relation the proposed Monsignor Hawes Heritage Trail Project.

The employment of the part time officer will only be for a twelve month period and will be continuously reviewed and evaluated for outcomes.

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

Council has \$7,000 in the 2007/2008 budget for this item of expenditure.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL AGREE TO PARTNER THE SHIRES OF MORAWA AND PERENJORI TO EMPLOY A PART TIME TOURISM PROJECT OFFICER.

Moved:

B I N Thomas

Seconded:

J L Freeman

COUNCIL DECISION:

THAT COUNCIL AGREE TO PARTNER THE SHIRES OF MORAWA AND PERENJORI TO EMPLOY A PART TIME TOURISM PROJECT OFFICER.

CARRIED 8/0

10.4.2 MULLEWA COMMUNITY TRUST – NOMINATION FOR COMMITTEE MEMBER

DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 808.05

PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report submits applications for community member on the Mullewa Community Trust for Council appointment.
BACKGROUND:	<p>In accordance with the Mullewa Community Trust Criteria a committee was established which is empowered to recommend to Council expenditure of funds from the Structural Adjustment Fund. The Committee consists of the Shire President, a representative from Mt Gibson Iron and a community member.</p> <p>The term for the community member has now expired and applications were called from within the community from those persons willing to be nominated as a community member on the Trust. Advertising requesting nominations were placed in the Mullewa Mail, distributed through post boxes and on local notice boards.</p> <p>Applications closed at 4pm on December 10th and, at the time of preparation of the Agenda, three nominations had been received.</p>
COMMENT:	<p>Attached at APPENDIX C are nomination forms from:</p> <p style="text-align: center;">Mr Peter Barnetson Mrs Judith Critch Mrs Shirley Flynn</p> <p>The Council has not set any criteria under which it would determine the worthiness of any particular nomination and may be guided by consideration of the applicants' general ability to contribute to the community. If Council is satisfied that any of the applicants could carry out the function of the community member on the committee, the Chief Executive Officer will conduct a ballot to allow the appointment of the community member. Ballot papers will be available for the meeting and a draw will be conducted for positions on the ballot paper. Councillors will mark their preference and the result announced and the appointment made.</p>
CONSULTATION:	-
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL CONDUCTS A BALLOT TO DETERMINE THE COMMUNITY MEMBER TO BE APPOINTED TO SERVE ON THE MULLEWA COMMUNITY TRUST FOR THE NEXT TWO YEARS, TERM EXPIRING IN LINE WITH COUNCIL ELECTIONS.

Moved: *B I N Thomas* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT COUNCIL CONDUCTS A BALLOT TO DETERMINE THE COMMUNITY MEMBER TO BE APPOINTED TO SERVE ON THE MULLEWA COMMUNITY TRUST FOR THE NEXT TWO YEARS, TERM EXPIRING IN LINE WITH COUNCIL ELECTIONS.**

CARRIED 8/0

A draw was conducted to determine the position of names on the ballot paper

Result of draw:	Position 1	Peter Barnetson
	Position 2	Judith Critch
	Position 3	Shirley Flynn

Each member was given a ballot paper to select one candidate by placing a tick in the box next to their preferred choice.

Result of Election:	Barnetson	4 votes
	Critch	4 votes
	Flynn	0 votes

As this resulted in a draw another election was held:

Result of Election:	Barnetson	4 votes
	Critch	4 votes
	Flynn	0 votes

As this again resulted in equal votes, lots were drawn under Schedule 4.1 of the Local Government Act, to determine the successful candidate. Mrs Critch was drawn and declared appointed.

Moved: *B I N Thomas* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT MRS JUDITH CRITCH BE APPOINTED THE COMMUNITY MEMBER ON THE MULLEWA COMMUNITY TRUST COMMITTEE UNTIL OCTOBER ELECTIONS IN 2009.**

CARRIED 7/1

10.4.3 STATEMENT OF FINANCIAL ACTIVITY

DATE OF MEETING: 19th December 2007
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer
 DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
 SUMMARY

BACKGROUND:	Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.
COMMENT:	Attached at APPENDIX D is the Statement of Financial Activity for October 2007. The variance is calculated by using the following formula:
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF NOVEMBER 2007 BE RECEIVED.

Moved: *G M Steele* **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF NOVEMBER 2007 BE RECEIVED.**

CARRIED 8/0

10.4.4	FINANCE REPORT 30TH NOVEMBER 2007
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DATE OF MEETING:	19 th December 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Natalie Hope, Admin & Finance Manager
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	
BACKGROUND:	
COMMENT:	<u>BANK RECONCILIATION</u> The Bank Reconciliation for the month of September 2007 is listed below at APPENDIX E . The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 6%.
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30TH NOVEMBER 2007 BE RECEIVED.

Moved: *B I N Thomas* **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30TH NOVEMBER 2007 BE RECEIVED.**

CARRIED 8/0

10.4.5 ACCOUNTS FOR PAYMENT

DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: Natalie Hope – Admin & Finance Manager

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$ 518,228.45 covers the following:

Municipal Account

Cheque No.	9666 - 9691	\$	79,593.90
Electronic Fund Trans	3782 - 3849	\$	376,870.25
Payroll & Fees	VARIOUS	\$	61,242.30

Trust Account

Cheque No.	329 - 335	\$	522.00
Total:		\$	518,228.45

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government Act and Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No.	9666 - 9691	\$	79,593.90
Electronic Fund Trans	3782 - 3849	\$	376,870.25
Payroll & Fees	VARIOUS	\$	61,242.30

Trust Account

Cheque No.	329 - 335	\$	522.00
Total:		\$	518,228.45

Moved: J L Freeman **Seconded:** B I N Thomas

COUNCIL DECISION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No.	9666 - 9691	\$	79,593.90
Electronic Fund Trans	3782 - 3849	\$	376,870.25
Payroll & Fees	VARIOUS	\$	61,242.30

Trust Account

Cheque No.	329 - 335	\$	522.00
Total:		\$	518,228.45

CARRIED 8/0

Cr Keeffe declared an impartiality interest in the following item, the interest being a member of the Mullewa Sports Club committee.

Cr Tierney declared an impartiality interest in the following item, the interest being a member of the Mullewa Sports Club committee.

10.4.6 CONTRIBUTION – REQUEST FOR

DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: Mullewa Sports club

FILE REFERENCE: 210

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 11th December 2007. Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report advises of a request for a monetary contribution.

BACKGROUND: Correspondence has been received from the Mullewa Sports Club requesting a contribution of \$1,000 towards an event to recognise volunteers within the community and to promote the work of these people to new residents. It is proposed the event would be held in

February/March 2008. A copy of the letter and further information is attached at **APPENDIX F**.

COMMENT:

As can be noted in the information submitted the event will be by invitation sent to organisations like ambulance, football club, Ag Society, Tourist Bureau, P&F's and P&C's. The Sports Club itself will be contributing \$500 and the committee will prepare the meal with donated help from local caterers. The evening will be officially opened by a guest followed by dinner. Some form of entertainment may be considered. More information will be provided as the event is finalised.

Council has a welcome to new service providers to Mullewa in March each year and it has been discussed that a Community function would also be held about March 2008, similar to the previous dry season events. Council still has the opportunity to submit an application/s up to \$10,000 to the Dry Season Community Support Assistance Scheme. There may be an opportunity to partner the Mullewa Sports Club to hold one event that involves their suggestions and those of Councils.

Councillors may wish to make suggestions to allow matters to be investigated.

There is also allowance in the 2007/2008 budget for "Support Community Groups" of \$13,000. This amount also covers any expenditure for the offsetting of costs for free facility hire which may be granted to groups. (as per Council resolution 20th June 2007)

CONSULTATION:

CEO

STATUTORY
ENVIRONMENT:
POLICY
IMPLICATIONS:
FINANCIAL
IMPLICATIONS:

Nil

There are no known policy implications at this time.

GL 3122 Support Community Groups \$13,000.
Funding from the Dry Season Community Support Assistance Scheme could also be utilised.

STRATEGIC
IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

OFFICER
RECOMMENDATION

THAT COUNCIL RECEIVE THE SUGGESTIONS FROM THE MULLEWA SPORTS CLUB AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO CONTINUE DISCUSSIONS WITH THE CLUB AND DEVELOP A PLAN FOR AN EVENT/S TO BE HELD MARCH/APRIL 2008.

Moved:

J L Freeman

Seconded:

B I N Thomas

COUNCIL DECISION:

THAT COUNCIL RECEIVE THE SUGGESTIONS FROM THE MULLEWA SPORTS CLUB AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO CONTINUE DISCUSSIONS WITH THE CLUB AND DEVELOP A PLAN FOR AN EVENT/S TO BE HELD MARCH/APRIL 2008.

CARRIED 8/0

Cr Crudeli declared an impartiality interest in the following item, the interest being the President of the Mullewa Badminton Club.

10.4.7 MULLEWA BADMINTON CLUB – REQUEST FOR FEE REDUCTION
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DATE OF MEETING: 19th December 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: Mullewa Badminton Club

FILE REFERENCE: 606.05

PREVIOUS MINUTE/S & REFERENCE:
DATE AND AUTHOR: 14 December 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY: Report submits a request for an annual court hire fee reduction.

BACKGROUND: The attached letter at **APPENDIX G** from the Mullewa Badminton Club is outlining the request for an annual fee reduction.

COMMENT: Council discussed the concerns of local community groups last financial year in relation to following memberships and the harsh economic conditions. At the 2007/2008 budget deliberations it was resolved that the interest being earned on the funds invested from the Mullewa Community Trust be used, at Council discretion, to assist local community groups.

It was generally acknowledged that this allocation would be used to assist with facility hire and other matters that would assist community groups continue to function

CONSULTATION:
STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY: There are no known policy implications at this time.

IMPLICATIONS:
FINANCIAL: Council has a budget allocation of \$13,000 on the 2007/2008 budget.

IMPLICATIONS:
STRATEGIC: There are no known strategic implications at this time.

IMPLICATIONS:
VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: **THAT COUNCIL CONSIDER THE REQUEST FROM THE MULLEWA BADMINTON CLUB FOR A FEE REDUCTION FROM \$600 PER ANNUM TO \$300 PER ANNUM.**

Moved: *J L Freeman* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT COUNCIL AGREES TO THE REDUCTION OF THE \$600 FEE TO \$300, AND BE OFFSET FROM THE MULLEWA COMMUNITY TRUST INTEREST.**

CARRIED 7/1

12.07.11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

1207.12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

1207.13 DELEGATED AUTHORITY

Nil

1207.14 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The President advised that Cr Steele had tendered his resignation from Council effective from this meeting. The President thanked Cr Steele for his valuable contribution to the Council and the Community over the last 2 and half years.

Cr Steele responded and thanked Council and staff for their support and encouragement during his tenure as Councillor of the South Ward.

1207.15 CLOSURE OF MEETING

The President closed the meeting at 2:41pm.

These minutes were confirmed at a meeting on 20 February 2008:

Signed:

A J Messina, President

Date: