
INDEX

1007.01	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
1007.02	RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	2
1007.03	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
1007.04	PUBLIC QUESTION TIME	2
1007.05	APPLICATIONS FOR LEAVE OF ABSENCE	3
1007.06	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
1007.07	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	3
1007.08	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
1007.09	REPORTS OF COMMITTEES/MEMBERS	4
1007.10	REPORTS OF OFFICERS	4
10.2	HEALTH, BUILDING AND TOWN PLANNING	4
10.2.1	Council Housing - Lot 174 Steele Street Mullewa.....	4
10.2.2	Shire Of Mullewa Local Planning Strategy & Local Planning Scheme No 2 District Scheme	5
10.3	WORKS, PLANT, PARKS & GARDENS.....	9
10.3.1	Tender 03/07 – New Motor Grader	9
10.4	FINANCE AND GENERAL PURPOSE	10
10.4.1	Community Sport & Recreation Facilities Fund – (Csrf 2008/2009).....	10
10.4.2	Material Variance – Adopting Of Percentage.....	11
10.4.3	Christmas Closure	12
10.4.4	Finance Report 30 th September 2007.....	13
10.4.5	Statement Of Financial Activity	14
10.4.6	Accounts For Payment	14
10.5	CHIEF EXECUTIVE OFFICERS REPORT	16
10.5.1	Premiers Australia Day Active Citizenship Awards - 2008.....	16
10.5.2	2,4-D Ester Permit Application.....	17
10.5.3	Wrc Strategic Plan - Endorsement.....	19
10.5.4	Energy Audit	20
1007.11	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	22
1007.12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	22
1007.13	DELEGATED AUTHORITY	22
1007.14	CLOSURE OF MEETING.....	22

MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 17 OCTOBER 2007.**1007.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:03pm The President declared the meeting open.

1007.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor N D Johnstone	(South Ward)

OFFICERS:

Mr T Hartman - Chief Executive Officer
Ms N J Holmes – Deputy Chief Executive Officer

APOLOGIES:

Councillor L J Wainwright (Central Ward)

LEAVE OF ABSENCE:

Nil

OBSERVERS:

Kim Keeffe	Tony Crudeli
Denis Millen	Sarah Jones
Ashton Steele	Keir Bryant

1007.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

1007.04 PUBLIC QUESTION TIME

Questions from Ashton Steele and Keir Bryant from Our Lady of Mt Carmel School

1. What date will the swimming pool open?

The Chief Executive Officer advised that the pool would open in the second week of November 2007, depending on weather and water sampling results.

1007.09	REPORTS OF COMMITTEES/MEMBERS
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Nil

1007.10	REPORTS OF OFFICERS
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The President welcomed Mr Tony Crudeli and Mr Kim Keeffe as observers and advised that they would be sworn in as Councillors prior to a Special Meeting to be held Tuesday 23rd October 2007. The President advised that the role of a Councillor was to be a benefit of the whole community.

10.2 HEALTH, BUILDING AND TOWN PLANNING

10.2.1	COUNCIL HOUSING - LOT 174 STEELE STREET MULLEWA
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DATE OF MEETING: 17 October 2007

LOCATION/ADDRESS: 13 Steele Street, Mullewa

NAME OF APPLICANT: -

FILE REFERENCE: 303.03 H13

PREVIOUS MINUTE/S & REFERENCE: May 2007, June 2007.

DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report informs Council of the progress of sale of lot 174 Steele Street, Mullewa.

BACKGROUND: In December 2006 Council was approached by Carmen Napier with regards to purchasing this property. After the obligated process of gaining a valuation and statutory advertising the sale did not eventuate. In February 2007 an approach was made by Simon Henderson and Debra Wood to purchase the property, again this sale did not progress. In May 2007 Council resolved to dispose of lot 174 Steele Street by public tender. A tender of \$28,000 was received and accepted in June 2007.

COMMENT: The successful tenderer, Ms Loretta Harris, who is employed by Council as a cleaner, has verbally advised that she is unable to proceed with the purchase of the property as she is unable to obtain finance. Her lending authority valued the property at around \$13,000.

With the disposal of the property being negated Ms Harris expressed an interest in occupying the property as her current place of residence was up for sale and she would need to vacate should the property sell. An offer of \$75 per week was accepted by Ms Harris and she will take up occupancy in the near future. As with all staff a tenancy agreement will be executed.

CONSULTATION:	Chief Executive Officer
STATUTORY ENVIRONMENT:	Tenancy Act.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	The proceeds of the sale of this property were budgeted to be transferred to reserves in 07/08.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL ENDORSE THE ACTION NOT TO PURSUE THE SALE OF LOT 174 STEELE STREET AND TO RENT THIS PREMISES TO LORETTA HARRIS UNDER THE STAFF TENANCY ARRANGEMENT.

Moved: *J L Freeman* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT COUNCIL ENDORSE THE ACTION NOT TO PURSUE THE SALE OF LOT 174 STEELE STREET AND TO RENT THIS PREMISES TO LORETTA HARRIS UNDER THE STAFF TENANCY ARRANGEMENT.**

CARRIED 6/0

The President invited Mr Denis Millen (DPI) to address the Council on the following item.

10.2.2	SHIRE OF MULLEWA LOCAL PLANNING STRATEGY & LOCAL PLANNING SCHEME NO 2 DISTRICT SCHEME
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DATE OF MEETING:	17 October 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	513.03
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	8 October 2007 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits information to initiate the steps to finalise the Mullewa Local Planning Strategy and Planning Scheme No 2.
BACKGROUND:	Local government is required by legislation to review town-planning schemes every five years. Since 1999, this includes the preparation of a local planning strategy to provide strategic planning direction for the next 15 years for the Shire. The <i>local planning strategy</i> is a leadership document that can deal with issues of growth or decline and has the potential to provide clear direction to the Shire about priorities. It documents the history of the Shire, the current situation and issues, and makes recommendations about where the Shire would like to be in the next 10 to 15 years. As well

as guiding decision-making associated with applications for development, the Shire of Mullewa can use it to seek funding and to attract investment to the area.

The *town-planning scheme* is a management document. It includes provisions standard to all schemes but also provides specific guidance on permitted development in the Shire of Mullewa and how applications for development will be handled in the next 5 to 8 years.

COMMENT:

The Shire of Mullewa identified the need to prepare a town-planning scheme that covers the whole Shire as part of their Principle Activity Plan. The Department for Planning and Infrastructure have assisted the Shire to prepare the scheme and strategy through funding provided by the WAPC.

With respect to the preparation of the strategy, a workshop was held with Councillors during April 2006 to identify planning issues and consider the future direction of the Shire. Consultation occurred with other stakeholders and community members during May 2006, including advertising of Council's intentions to prepare a local planning strategy in the local paper, and mail out to stakeholders. As a result, one on one meetings with government and community organisations occurred during May 2006.

Preparation of the strategy has also involved: data collection, review and issue identification; an analysis of state, regional and local plans and policies; analysis of issues; and the preparation of draft strategies and actions. A draft strategy was to be put to Council during July 2006, however, due to various reasons this did not happen. Recent discussions, with the Regional Planning Manager from DPI, has re-activated the process and Mr Denis Millen, DPI, Perth Office, will assist Council finalise the draft strategy and scheme preparation.

The following steps are required to finalise the local planning strategy and local planning scheme:

Council to resolve to prepare the Shire of Mullewa Local Planning Scheme No.2 for all lands wholly within the district.

The necessary Form 1 and "Scheme Area Map" has been prepared in advance for certification pending council's resolution.

Copies of the Planning Strategy and Scheme Text are provided with the agenda.

CONSULTATION:

Denis Millen Principal Planner, Country Planning Branch - DPI

STATUTORY ENVIRONMENT:

Planning and Development Act 2005.

POLICY IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER
RECOMMENDATION

THAT COUNCIL RESOLVE, IN PURSUANCE OF SECTION 72 OF THE PLANNING AND DEVELOPMENT ACT TO PREPARE THE SHIRE OF MULLEWA LOCAL PLANNING SCHEME NO.2 DISTRICT SCHEME FOR THE MUNICIPALITY OF THE SHIRE OF MULLEWA. THE STATEMENT OF THE OBJECTS AND INTENTIONS OF THE SCHEME TO BE :

- (a) TO ASSIST THE EFFECTIVE IMPLEMENTATION OF THE STATE PLANNING STRATEGY AND ANY REGIONAL PLANS AND POLICIES WHICH ARE RELEVANT TO THE SHIRE;
- (b) TO FOSTER EFFICIENT, HOSPITABLE AND AESTHETIC TOWN CENTRE TO SERVE AS RESIDENTIAL, CIVIC, CULTURAL, RECREATIONAL AND COMMERCIAL FOCAL POINTS FOR THE SURROUNDING REGION;
- (c) TO ASSIST COMMERCIAL, INDUSTRIAL AND BUSINESS DEVELOPMENT IN ORDER TO MAXIMISE BUSINESS AND EMPLOYMENT OPPORTUNITIES AND TO SUSTAIN AND BROADEN THE ECONOMIC BASE;
- (d) TO ACCOMMODATE INFRASTRUCTURE AND TOWNSITE DEVELOPMENT FOR TOURISM OPPORTUNITIES AND CONTINUED MINING OF MINERALS WITHIN THE SHIRE;
- (e) TO ASSIST THE SUSTAINABLE AND ECONOMIC OPERATION OF THE PASTORAL INDUSTRY IN THE REGION;
- (f) TO SUPPORT HOUSING CHOICE IN THE MULLEWA WITH HIGH LEVELS OF AMENITY RESPONDING TO ENVIRONMENTAL, SURVEILLANCE AND SAFETY CONSIDERATIONS;
- (g) TO SUPPORT THE CONSERVATION AND WISE USE OF NATURAL RESOURCES INCLUDING LAND, WETLANDS, FLORA, FAUNA AND MINERALS;
- (h) TO CONSERVE OBJECTS AND PLACES OF NATURAL, HISTORIC AND CULTURAL SIGNIFICANCE; AND
- (i) TO PROTECT ROUTES AND CORRIDORS FOR THE EFFECTIVE TRANSPORTATION OF PEOPLE AND GOODS WITHIN THE REGION.

Moved:

J L Freeman

Seconded:

G M Steele

COUNCIL DECISION: THAT COUNCIL RESOLVE, IN PURSUANCE OF SECTION 72 OF THE PLANNING AND DEVELOPMENT ACT TO PREPARE THE SHIRE OF MULLEWA LOCAL PLANNING SCHEME NO.2 DISTRICT SCHEME FOR THE MUNICIPALITY OF THE SHIRE OF MULLEWA. THE STATEMENT OF THE OBJECTS AND INTENTIONS OF THE SCHEME TO BE :

- (a) TO ASSIST THE EFFECTIVE IMPLEMENTATION OF THE STATE PLANNING STRATEGY AND ANY REGIONAL PLANS AND POLICIES WHICH ARE RELEVANT TO THE SHIRE;**
- (b) TO FOSTER EFFICIENT, HOSPITABLE AND AESTHETIC TOWN CENTRE TO SERVE AS RESIDENTIAL, CIVIC, CULTURAL, RECREATIONAL AND COMMERCIAL FOCAL POINTS FOR THE SURROUNDING REGION;**
- (c) TO ASSIST COMMERCIAL, INDUSTRIAL AND BUSINESS DEVELOPMENT IN ORDER TO MAXIMISE BUSINESS AND EMPLOYMENT OPPORTUNITIES AND TO SUSTAIN AND BROADEN THE ECONOMIC BASE;**
- (d) TO ACCOMMODATE INFRASTRUCTURE AND TOWNSITE DEVELOPMENT FOR TOURISM OPPORTUNITIES AND CONTINUED MINING OF MINERALS WITHIN THE SHIRE;**
- (e) TO ASSIST THE SUSTAINABLE AND ECONOMIC OPERATION OF THE PASTORAL INDUSTRY IN THE REGION;**
- (f) TO SUPPORT HOUSING CHOICE IN THE MULLEWA WITH HIGH LEVELS OF AMENITY RESPONDING TO ENVIRONMENTAL, SURVEILLANCE AND SAFETY CONSIDERATIONS;**
- (g) TO SUPPORT THE CONSERVATION AND WISE USE OF NATURAL RESOURCES INCLUDING LAND, WETLANDS, FLORA, FAUNA AND MINERALS;**
- (h) TO CONSERVE OBJECTS AND PLACES OF NATURAL, HISTORIC AND CULTURAL SIGNIFICANCE; AND**
- (i) TO PROTECT ROUTES AND CORRIDORS FOR THE EFFECTIVE TRANSPORTATION OF PEOPLE AND GOODS WITHIN THE REGION.**

CARRIED 6/0

2:00pm Denis Millen left the meeting.

10.3 WORKS, PLANT, PARKS & GARDENS

10.3.1 TENDER 03/07 – NEW MOTOR GRADER

DATE OF MEETING:	17 October 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	111.01
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	The Author has no Disclosure of Interest.
BACKGROUND:	Tenders called for the purchase of a Motor Grader closed on Wednesday 10 th October 2007 to replace Councils 1999 John Deere 670 CH Motor Grader.
COMMENT:	<p>The tenders received are being accessed against the selection criteria and the results are attached.</p> <p>At the conclusion of the tender period, 4 tenders were received for the supply of a Motor Grader as specified in the tender documents. The specifications were fairly specific in identifying Council's requirements.</p> <p>The budgeted amount for this item is \$215,000 for the changeover and the initial indication is that 3 of the tenders received are within this figure, although one tender did not include a trade.</p>
CONSULTATION:	Works Supervisor, Mechanic.
STATUTORY ENVIRONMENT:	Section 3.57 Local Government Act part 4 Local Government (Function and General) Regulations.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There is currently provision within this Budget to changeover this item of plant. \$215,000 has been allowed.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple Majority
OFFICER RECOMMENDATION	THAT COUNCIL ACCEPT THE TENDER RECEIVED FROM CJD EQUIPMENT TO SUPPLY A VOLVO G940 MOTOR GRADER, AS SPECIFIED IN THE TENDER DOCUMENTS, FOR A CHANGE OVER OF \$236,000.
Moved:	<i>G M Steele</i>
Seconded:	<i>M D Tierney</i>
COUNCIL DECISION:	THAT COUNCIL ACCEPT THE TENDER RECEIVED FROM CJD EQUIPMENT TO SUPPLY A VOLVO G940 MOTOR GRADER, AS SPECIFIED IN THE TENDER DOCUMENTS, FOR A CHANGE OVER OF \$236,000.

CARRIED 6/0

10.4 FINANCE AND GENERAL PURPOSE

10.4.1	COMMUNITY SPORT & RECREATION FACILITIES FUND – (CSRFF 2008/2009)
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DATE OF MEETING:	17 October 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	8 October 2007 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits to Council the opportunity for an application to receive funding consideration under the 2008/2009 Department of Sport and Recreation CSRFF program.
BACKGROUND:	The CSRFF funding program has been advertised for a number of months and applications closed September 30 with the local government. Local Government is then required to consider the applications and prioritize them before forwarding to the Department by October 31 st .
COMMENT:	At the close of application period, an application has been submitted by the Mullewa Tennis Club to re-surface courts at the sports complex. Council has provided for a contribution towards this project in the 2007/08 budget on a one 3 rd basis.
CONSULTATION:	Mullewa Tennis Club
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Financial contribution of \$20,000 is in the 2007/2008 budget.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL SUPPORT THE APPLICATION FROM THE MULLEWA TENNNIS CLUB TO RESURFACE COURTS AT THE MULLEWA SPORTS COMPLEX AND PROVIDE A CONTRIBUTION OF ONE 3 RD OF THE COST UP TO \$20000 AND SUBMIT THE APPLICATION TO THE DEPARTMENT OF SPORT AND RECREATION BY OCTOBER 31, 2007.
Moved:	<i>B I N Thomas</i> Seconded: <i>G M Steele</i>
COUNCIL DECISION:	THAT COUNCIL SUPPORT THE APPLICATION FROM THE MULLEWA TENNNIS CLUB TO RESURFACE COURTS AT THE MULLEWA SPORTS COMPLEX AND PROVIDE A CONTRIBUTION

OF ONE 3RD OF THE COST UP TO \$20000 AND SUBMIT THE APPLICATION TO THE DEPARTMENT OF SPORT AND RECREATION BY OCTOBER 31, 2007.

CARRIED 6/0

10.4.2	MATERIAL VARIANCE – ADOPTING OF PERCENTAGE
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DATE OF MEETING:	17 October 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	August 2005 & September 2006
DATE AND AUTHOR:	26 September 2007 – Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report adopts a percentage or value for reporting material variances
BACKGROUND:	Amendments to the Financial Management Regulations effective from 1 July 2005 introduced regulations which require Council to adopt a percentage or value to be used in the statements of financial activity for reporting material variances.
COMMENT:	<p>In August 2005 a percentage of 10% for reporting material variances was adopted by Council. This percentage appears to be working well in highlighting variances in expenditure and income in comparison to budget year to date figures.</p> <p>An extract of Regulation 34(5) of the Local Government (Financial Management) Regulations follows for Councillors reference.</p> <p>34. Financial activity statement report — s. 6.4</p> <p>(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.</p>
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government (Financial Management) Regulations
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT FOR THE PURPOSES OF MONTHLY FINANCIAL REPORTING A PERCENTAGE OF 10% BE ADOPTED FOR HIGHLIGHTING MATERIAL VARIANCES.

Moved: G M Steele **Seconded:** B I N Thomas

COUNCIL DECISION: THAT FOR THE PURPOSES OF MONTHLY FINANCIAL REPORTING A PERCENTAGE OF 10% BE ADOPTED FOR HIGHLIGHTING MATERIAL VARIANCES.

CARRIED 6/0

10.4.3	CHRISTMAS CLOSURE
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DATE OF MEETING: 17 October 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 108

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 25 September 2007 –Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY Report requests permission to close the Shire Office over the coming Christmas/New Year period.

BACKGROUND: The majority of the Administration staff has requested leave over the Christmas/New Year break as most will be travelling away for the festivities associated with this time of the year.

COMMENT: Christmas 2007 will fall on Tuesday this year, which results in Tuesday 25th and Wednesday 26th December being public holidays. The following Tuesday (1st January 2008) is also a public holiday, with Wednesday (2nd January 2008) being a day in lieu granted to local government employees.

Staff are requesting that consideration be given to closing the office for 4 days, Monday 24th, Thursday 27th, Friday 28th and Monday 31st December reopening on Thursday 3rd January with a full complement of revitalized staff. The office was closed over a similar period last year and previous to that the level of telephone and front counter activity was been minimal during the Christmas/New Year period. This presents an opportune time for staff to clear a small amount leave with little interruption to the organisation.

Any leave will need to be taken as either annual leave rostered days off or leave without pay, depending on the individual officers leave entitlement.

Should the request be granted the closure will be advertised extensively throughout Mullewa by way of notice boards and the Mullewa Mail.

CONSULTATION: Chief Executive Officer & Administration Staff

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL: There are no known financial implications at this time.

IMPLICATIONS:
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
 IMPLICATIONS:
 VOTING REQUIREMENT: Simple majority
 OFFICER RECOMMENDATION THAT THE REQUEST FOR CLOSING THE ADMINISTRATION OFFICE FOR THE PERIOD OF 24TH, 27TH, 28TH & 31ST DECEMBER –AND REOPENING ON THURSDAY 3RD JANUARY 2008 BE APPROVED.

Moved: *J L Freeman* **Seconded:** *M Kerkmans*

COUNCIL DECISION: **THAT THE REQUEST FOR CLOSING THE ADMINISTRATION OFFICE FOR THE PERIOD OF 24TH, 27TH, 28TH & 31ST DECEMBER – AND REOPENING ON THURSDAY 3RD JANUARY 2008 BE APPROVED.**

CARRIED 6/0

10.4.4	FINANCE REPORT 30TH SEPTEMBER 2007
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DATE OF MEETING: 17 October 2007
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Natalie Hope, Admin & Finance Manager

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
 SUMMARY

BACKGROUND:
 COMMENT:

BANK RECONCILIATION

The Bank Reconciliation for the month of September 2007 is listed below at **APPENDIX A**. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 6%.

CONSULTATION:
 STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
 VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30th SEPTEMBER 2007 BE RECEIVED.

Moved: *G M Steele* **Seconded:** *J L Freeman*

COUNCIL DECISION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30th SEPTEMBER 2007 BE RECEIVED.

CARRIED 6/0

10.4.5	STATEMENT OF FINANCIAL ACTIVITY
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DATE OF MEETING: 17 October 2007
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
 SUMMARY
 BACKGROUND: Financial Management Regulation 34 requires a local government to prepare a "Statement of Financial Activity" reporting on the sources and applications of funds on a monthly basis.

COMMENT: Attached at **APPENDIX B** is the Statement of Financial Activity for September 2007.

CONSULTATION:
 STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF SEPTEMBER 2007 BE RECEIVED.

Moved: *J L Freeman* **Seconded:** *G M Steele*

COUNCIL DECISION: THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF SEPTEMBER 2007 BE RECEIVED.

CARRIED 6/0

10.4.6	ACCOUNTS FOR PAYMENT
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DATE OF MEETING: 17 October 2007
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Natalie Hope – Admin & Finance Manager

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

INTEREST:
SUMMARY The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$ 359,369.93 covers the following:

<u>Municipal Account</u>		
Cheque No.	9618 – 9640	\$ 105,509.06
Electronic Fund Trans	3638 – 3702	\$ 196,157.52
Payroll & Fees	VARIOUS	\$ 56,485.60
<u>Trust Account</u>		
Cheque No.	321	\$ 500.00
	Total:	\$ 359,368.93

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government Act and Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

<u>Municipal Account</u>		
Cheque No.	9618 – 9640	\$ 105,509.06
Electronic Fund Trans	3638 – 3702	\$ 196,157.52
Payroll & Fees	VARIOUS	\$ 56,485.60
<u>Trust Account</u>		
Cheque No.	321	\$ 500.00
	Total:	\$ 359,368.93

Moved: *B I N Thomas* **Seconded:** *J L Freeman*

COUNCIL DECISION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

<u>Municipal Account</u>		
Cheque No.	9618 – 9640	\$ 105,509.06
Electronic Fund Trans	3638 – 3702	\$ 196,157.52
Payroll & Fees	VARIOUS	\$ 56,485.60

Trust Account
Cheque No.

321 **\$ 500.00**
Total: **\$ 359,368.93**

CARRIED 6/0

10.5 CHIEF EXECUTIVE OFFICERS REPORT

10.5.1	PREMIERS AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS - 2008
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DATE OF MEETING: 17 October 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 611

PREVIOUS MINUTE/S & -
REFERENCE:

DATE AND AUTHOR: 8 October 2007 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF Author has no disclosure of interest.

INTEREST:

SUMMARY

Report raises the Australia Day Awards for Council to invite nominations for a person, group or event for the awards.

BACKGROUND:

The attached letter at **APPENDIX A** has been received from the Australia Day Council of WA.

As part of Australia Day family awards the Premiers Australia Day Active Citizen awards were introduced to be announced on Australia Day.

The awards focus on community contribution and participation rather than personal achievement:

There are three awards –

- Outstanding contributions to community by a local citizen of 25 years of age or over.
- Outstanding contributions to community by a local citizen under 25 years of age.
- Outstanding contributions to community by a local group or community event.

The nominations are required to be submitted to the Australia Day Council by Friday December 14th.

COMMENT:

Advertising will be carried out over the next month.

I consider this is again a good opportunity for Council to recognise those in the community for their valuable service.

There would be persons under the age and the group or event categories who we could nominate if no nominations are received from the community.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: If Council conducts an event on Australia Day 2008 there will be costs.
 STRATEGIC IMPLICATIONS: Will have positive impacts on Council and community relationships.
 VOTING REQUIREMENT: Simple majority

**OFFICER
RECOMMENDATION**

THAT COUNCIL INVITE NOMINATIONS:

FOR THE PREMIERS AUSTRALIA DAY ACTIVE CITIZENSHIP AWARD FOR A PERSON OF 25 YEAR OR OLDER.

FOR THE PREMIERS AUSTRALIAN DAY ACTIVE CITIZENSHIP AWARD FOR A PERSON UNDER 25 YEARS.

FOR THE PREMIERS AUSTRALIAN DAY ACTIVE CITIZENSHIP AWARD FOR A LOCAL GROUP OR COMMUNITY EVENT.

Moved: *B I N Thomas*

Seconded: *J L Freeman*

COUNCIL DECISION:

THAT COUNCIL INVITE NOMINATIONS:

FOR THE PREMIERS AUSTRALIA DAY ACTIVE CITIZENSHIP AWARD FOR A PERSON OF 25 YEAR OR OLDER.

FOR THE PREMIERS AUSTRALIAN DAY ACTIVE CITIZENSHIP AWARD FOR A PERSON UNDER 25 YEARS.

FOR THE PREMIERS AUSTRALIAN DAY ACTIVE CITIZENSHIP AWARD FOR A LOCAL GROUP OR COMMUNITY EVENT.

CARRIED 6/0

10.5.2	2,4-D ESTER PERMIT APPLICATION
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DATE OF MEETING: 17 October 2007
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: 508.02
 PREVIOUS MINUTE/S & REFERENCE:
 DATE AND AUTHOR: 8 October 2007 – Tom Hartman, Chief Executive Officer
 DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
 SUMMARY: CBH Group has re-applied for a permit to continue to use HVEs and requests Council to re-asses their situation.
 BACKGROUND: The following extract is from the email received from the manager, Better Farm IQ, CBH Group.

To whom it may concern,

Re: 2,4-D Ester Permit Application

As you may be aware, the APVMA has suspended the use of 2,4-D High Volatile Esters (HVEs) for the control of summer weeds during the months when grain growers in your Shire need it the most. Last year, your Shire provided written support for a successful permit application which allowed growers to continue to use this important weed control tool during the 06/07 summer months; this permit has now expired.

In order to allow growers to continue to use this important weed control tool, the Better Farm Integrated Quality Program (The CBH Group) is has re-applied for this permit and has again included your Shire in the application. If successful, this permit will be in effect from December 1st 2007 to April 31st 2008.

It is essential that each nominated shire re-assess their previous shire restrictions and indicate once again that they have no objections to the issuing of this permit. These restrictions can be found in appendix 1 of the attached permit (per9673).

To that end, I have attached last year's permit (per9673) and a draft letter to Mr Ron Marks indicating your support. Kindly modify the attached letter as you see fit and email the letter to **Ron.Marks@apvma.gov.au** or mail it to the address provided in the letter no later than December 1st 2007. I would also ask that a copy is Cc'd to myself so that I am aware of those shires which have supported the permit.

If you do not wish to support the permit again this year, you may nominate for your shire to be removed from the permit application by return email.

As specific questions are raised regarding your shire, they may be forwarded to you for your comment. If you have any questions or concerns please do not hesitate to contact me on the numbers below.

Kind regards, Dave Jeffries

COMMENT:

A similar request was received last year and the subsequent reply, following Councillors advice, was returned.

A copy of Councils reply follows.

Mr. Ron Marks
Australian Pesticides and Veterinary Medicines Authority
PO Box E240
KINGSTON ACT 2604

Dear Mr Marks,

2,4-D HIGH VOLATILE ESTER SUMMER SPRAYING PERMIT APPLICATION

I write in support of the CBH Group application for the use of 2,4-D High Volatile Esters (HVE) in the Shire of Mullewa of Western Australian (WA) during the months of December to May. 2,4-D HVEs have a long history of responsible use by WA growers who are heavily reliant on its use for the control of summer weeds.

In our opinion, the use of 2,4-D HVEs pose no greater threat to the wild flowers, remnant vegetation than they have in years past. Growers in this shire have demonstrated their ability to use this important weed control tool in a way which has never caused an adverse effect to sensitive crops or native vegetation.

In closing, I would ask that you look favourably on this application and the research data

that has been provided to you. It is vital in the current drought conditions, that WA grain growers in this shire have access to this important weed management tool.

Yours faithfully
Tom Hartman
CHIEF EXECUTIVE OFFICER

cc: David Jeffries, Manager Better Farm IQ, The CBH Group, 700 Abernethy Rd,
Forrestfield, WA 6058
30 November 2006

CONSULTATION:
STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
POLICY IMPLICATIONS: There are no known policy implications at this time.
FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
VOTING REQUIREMENT: Simple majority
OFFICER RECOMMENDATION: THAT COUNCIL RE-ASSES THE PREVIOUS RESTRICTIONS AND INDICATE ONCE AGAIN THAT NO OBJECTIONS BE RAISED TO THE ISSUING OF THIS PERMIT.

Moved: M Kerkmans **Seconded:** J L Freeman

COUNCIL DECISION: **THAT COUNCIL RAISE NO OBJECTION TO THE ISSUING OF THIS 2,4-D ESTER PERMIT APPLICATION.**
CARRIED 6/0

10.5.3	WCRC STRATEGIC PLAN - ENDORSEMENT
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DATE OF MEETING: 17 October 2007
LOCATION/ADDRESS: -
NAME OF APPLICANT: -
FILE REFERENCE: 105.07
PREVIOUS MINUTE/S & REFERENCE: June 2007, July 2007 & August 2007
DATE AND AUTHOR: Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
SUMMARY: Report submits request from the WCRC to formally endorse the Wildflower Country Regional Council Strategic Plan.
BACKGROUND: Council have previously been provided with detailed information regarding the Draft WCRC Strategic Plan. This information plus the workshops and the road show allowed Council to support the Draft, prior to its finalisation by the WCRC. The Shire of Mullewa resolved at the meeting in August 2007 the following:

“THAT COUNCIL SUPPORT THE DRAFT WCRC STRATEGIC PLAN AND ADVISE THE WCRC ACCORDINGLY.”

This decision was forwarded to the WCRC on 28th August 2007.

COMMENT: As can be noted in the attached WCRC report, there were no submissions received following the workshops and road show. A copy of the final draft is provided separately and will be tabled at the meeting.

At the recent meeting of the WCRC the following was resolved:

1. ***Council adopt the Strategic Plan as presented as its Plan for the Future, in accordance with the requirements of the Local Government Act & Regulations, yet defer public notice until endorsement and further comments have been received from all member Shires.***
2. ***Council present a copy of the endorsed Strategic Plan to all member Shires seeking their formal endorsement.***
3. ***If all Shires endorse the Strategic Plan without a request for any further modification(s), then the Chief Executive Office is to advertise the Plan in accordance with the Local Government Act & Regulations.***
4. ***In the event any member Shire wishes to recommend modification(s) to the endorsed Plan, the Chief Executive Officer is to bring these comments back to Council for consideration prior to advertising.***

The WCRC report is attached.

CONSULTATION:

Nil

STATUTORY
ENVIRONMENT:

There are no known statutory implications at this time.

POLICY
IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL

IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC

IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

OFFICER
RECOMMENDATION

THAT COUNCIL FORMALLY ENDORSE THE WILDFLOWER
COUNTRY REGIONAL COUNCIL STRATEGIC PLAN WITHOUT
MODIFICATION

Moved:

G M Steele

Seconded:

B I N Thomas

COUNCIL DECISION:

**THAT COUNCIL ENDORSE THE WILDFLOWER COUNTRY
REGIONAL COUNCIL STRATEGIC PLAN WITHOUT MODIFICATION**

CARRIED 6/0

10.5.4 ENERGY AUDIT

DATE OF MEETING: 17 October 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & -

REFERENCE:

DATE AND AUTHOR: Tom Hartman, Chief Executive Officer

DISCLOSURE OF Author has no disclosure of interest.

INTEREST: SUMMARY	Report submits discussion item to ascertain costs associated with conducting an energy audit throughout Councils operations
BACKGROUND:	During recent discussions between Cr Messina, Cr Kerkmans and the CEO, it was suggested that details be sort to have an energy audit carried out for Council to establish its "carbon footprint"
COMMENT:	<p>Local Governments are becoming increasingly more involved leading their communities on sustainable projects. It is becoming more evident that we are all responsible for climate change and that we all must be part of the solution. Many Local Governments are increasingly becoming involved with projects to reduce and or offset their carbon emissions. Generally, there are three types of carbon-reducing projects: renewable energy, energy efficiency and reforestation.</p> <p>The first step in the process is to determine the carbon emissions from energy-using activities, called "carbon footprint."</p> <p>Under the heading A CHANGING CLIMATE:PLANNING OUR RESPONSE, in 2005, the Federal Minister for the Environment released the following media release –</p> <p><i>The Australian Government has taken vital action towards planning for the potential impact of climate change on vulnerable regions throughout the nation with a report released this week.</i></p> <p><i>The document, Climate Change Risk and Vulnerability – promoting an efficient adaptation response in Australia provides a valuable insight into how early planning could help governments, industries and communities plan for the effects of climate change, adapt to the impacts and exploit any opportunities.</i></p> <p><i>"The report tells us that some degree of climate change is inevitable because of the greenhouse gases already emitted to the atmosphere and the strong growth of global emissions," Senator Campbell said.</i></p> <p><i>"We know that our climate is already highly variable, making us vulnerable to future climate change caused by global greenhouse emissions. We need look no further than the economic and social impacts of prolonged periods of drought to understand the Importance of climate."</i></p> <p>An energy consultant has been contacted and will provide a ball park figure to carry out the audit for Council and also the regional council. This should be available for Councils meeting.</p>
CONSULTATION:	Cr Messina, Cr Kerkmans
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL DISCUSS THE POSSIBILITY OF CONDUCTING AN ENERGY AUDIT ON ITS PROPERTIES TO DETERMINE ITS CARBON FOOTPRINT.

Moved: M Kerkmans

Seconded: J L Freeman

COUNCIL DECISION: **THAT COUNCIL CONDUCT AN ENERGY AUDIT ON ITS PROPERTIES TO DETERMINE ITS CARBON FOOTPRINT.**

CARRIED 6/0

1007.11	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
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Nil

1007.12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

1007.13	DELEGATED AUTHORITY
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Nil

1007.14	CLOSURE OF MEETING
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The President closed the meeting at 2:20pm.

These minutes were confirmed at a meeting on 21 November 2007:

Signed:

A J Messina, President

Date: