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**MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 18 JULY 2007.****0707.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:07pm The President declared the meeting open.

**0707.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE****PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**APOLOGIES:**

Councillor L J Wainwright	(Central Ward)
Councillor N D Johnstone	(South Ward)

**LEAVE OF ABSENCE:****VISITORS****0707.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**0707.04 PUBLIC QUESTION TIME**

Nil

**0707.05 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

<b>0707.06</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>
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**Moved:** *J L Freeman*                      **Seconded:** *G M Steele*

**COUNCIL DECISION:**            **THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2007, AS PRINTED BE CONFIRMED.**

**CARRIED 6/0**

<b>0707.07</b>	<b>ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION</b>
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Nil

<b>0707.08</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS</b>
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Nil

<b>0707.09</b>	<b>REPORTS OF COMMITTEES/MEMBERS</b>
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Nil

<b>0707.10</b>	<b>REPORTS OF OFFICERS</b>
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Nil

**0707.11**            **WORKS, PLANT, PARKS & GARDENS**

<b>1.</b>	<b>SEASON CONDITIONS</b>
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DATE OF MEETING:            18<sup>th</sup> July 2007

LOCATION/ADDRESS:            -

NAME OF APPLICANT:            -

FILE REFERENCE:                -

PREVIOUS MINUTE/S &        July 2006

REFERENCE:

DATE AND AUTHOR:            11 July 2007 – Tom Hartman, Chief Executive Officer

DISCLOSURE                    OF    Author has no disclosure of interest.

INTEREST:

SUMMARY

Report submits proposal that may allow local farmers work opportunities, similar to last year, if the season remains dry.

BACKGROUND:

Due to the possible dry conditions remaining, which may result in local farmers having a poor season, it is again proposed to allocate some of

the supplementary Roads to Recovery funds into the 2007/08 budget. This funding will allow Council to work up a program/s that may assist farmers with work opportunities as the year progresses.

## COMMENT:

Included in the 2005-2006 Federal budget, Council received an extra \$261,000 from the Roads to Recovery supplementary program. I am suggesting that Council again include the majority of these funds into the 2007/08 road works program. This additional works program could be used at a later date to provide work opportunities to local farmers. As advised last year, there may also be other opportunities to develop projects that could attract funding where local skills/plant etc may be involved. Council has the following projects where opportunities may exist-

- Walk Trail developments, including information bay,
- Art workshops, street scape project,
- Town Street footpaths,
- Community water project - maintenance of existing "roded" catchments (depends on continuing funding),
- Repairs to derelict houses,
- Re-habilitation and landscaping along eastern entry to Mullewa,

During 2006/2007 some work was undertaken by farmers on the Community Water project, Mt Gibson reseal project and Maley Street gravel carting. Two of these jobs were carried out by direct contact with farmers and one through the Mullewa Land Care. Without going into any detail it is our preference to deal with the Mullewa Land Care group for any future requests for work.

## CONSULTATION:

## STATUTORY

There are no known statutory implications at this time.

## ENVIRONMENT:

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

- THAT COUNCIL INCLUDE THE SUPPLEMENTARY ROADS TO RECOVERY FUNDING INTO THE 2007/08 BUDGET, EXPLORE OTHER FUNDING OPPORTUNITIES AND DEVELOP PROJECTS THAT COULD BE IMPLEMENTED THROUGHOUT THE YEAR TO ASSIST LOCAL PEOPLE WITH EMPLOYMENT OPPORTUNITIES.
- THAT PREFERENCE IS GIVEN TO ALL FUTURE WORK OPPORTUNITIES THROUGH THE MULLEWA LAND CARE GROUP.

**Moved:**

*B I N Thomas*

**Seconded:**

*G M Steele*

## COUNCIL DECISION:

- **THAT COUNCIL INCLUDE THE SUPPLEMENTARY ROADS TO RECOVERY FUNDING INTO THE 2007/08 BUDGET, EXPLORE OTHER FUNDING OPPORTUNITIES AND**

**DEVELOP PROJECTS THAT COULD BE IMPLEMENTED THROUGHOUT THE YEAR TO ASSIST LOCAL PEOPLE WITH EMPLOYMENT OPPORTUNITIES.**

- **THAT PREFERENCE IS GIVEN TO WORK OPORTUNITIES THROUGH THE MULLEWA LAND CARE GROUP.**

**CARRIED 6/0**

**0707.12 FINANCE AND GENERAL PURPOSE**

**1. FINANCE REPORT 30<sup>TH</sup> JUNE 2007**

DATE OF MEETING: 18<sup>th</sup> July 2007  
 LOCATION/ADDRESS: -  
 NAME OF APPLICANT: -  
 FILE REFERENCE: -  
 PREVIOUS MINUTE/S & REFERENCE: -  
 DATE AND AUTHOR: 12 July 2007, Natalie Hope – Admin & Finance Manager  
 DISCLOSURE OF INTEREST: Author has no disclosure of interest.  
 SUMMARY  
 BACKGROUND:  
 COMMENT:

**BANK RECONCILIATION**

The Bank Reconciliation for the month of June 2007 is listed below. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 5.75%.

ACCOUNT	MUNICIPAL	CDA	TRUST	COMMUNITY TRUST	RESERVE	ROAD RESEAL
<b>BANK STATEMENT BALANCE</b>	67,684.14	1,071,189.81	55,288.30	184,103.02	480,000.00	483,333.00
ADJUSTMENTS	(100.00)	0.00	0.00	0.00	0.00	0.00
ADD O/S DEPOSITS	1,051.65	0.00	0.00	0.00	0.00	0.00
LESS O/S CHEQUES	19,735.94	0.00	351.73	0.00	0.00	0.00
<b>CASH BALANCE</b>	<b>48,899.85</b>	<b>1,071,189.81</b>	<b>55,036.57</b>	<b>184,103.02</b>	<b>480,000.00</b>	<b>483,333.00</b>
<b>CASH BALANCE 01.07.06</b>	932,103.44	911,978.00	104,340.44	112,296.26	357,000.00	283,333.00
<u>ADD</u>						
RECEIPTS YTD	4,498,226.37	2,500,000.00	26,990.21	103,334.99	0.00	208,335.42
RECEIPTS THIS MONTH	224,666.89	40,000.00	835.00		123,000.00	
<u>LESS</u>						
PAYMENTS TO DATE	4,082,226.88	2,070,000.00	75,787.04	1600.00	0.00	0.00
PAYMENTS THIS MONTH	452,680.13	310,788.19	1342.05	29,928.23	0.00	8,335.42
<b>CASH BALANCE</b>	<b>1,120,089.69</b>	<b>1,071,189.81</b>	<b>55,036.56</b>	<b>184,103.02</b>	<b>480,000.00</b>	<b>483,333.00</b>

Note: The CDA funds are included in the Municipal Cash Balance

## STATEMENT OF CASH POSITION

30<sup>th</sup> June 2007

CASH ON HAND	200.00
MUNICIPAL FUND	48,899.85
INVESTED MUNICIPAL FUNDS	1,071,189.81
MULLEWA COMMUNITY TRUST	184,103.02
RESERVE FUNDS	480,000.00
ROAD RESEAL FUNDS	483,333.00
<b>TOTAL CASH FUNDS</b>	<b>2,267,725.68</b>

## THIS IS REPRESENTED BY:

LEAVE RESERVE	83,000.00
SERVICE GRATUITY RESERVE	12,000.00
BUILDING RESERVE	175,900.00
AERODROME RESERVE	26,000.00
MEDICAL CENTRE RESERVE	105,900.00
EFFLUENT SCHEME RESERVE	38,300.00
PLANT RESERVE	38,900.00
MULLEWA COMMUNITY TRUST	184,103.02
ROAD RESEAL FUNDS	483,333.00
WILDFLOWER COUNTRY REGIONAL COUNCIL FUNDS	11,526.94
AVAILABLE FUNDS	<u>1,108,762.72</u>
<b>TOTAL FUNDS</b>	<b>2,267,725.68</b>

## CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY: There are no known policy implications at this time.

IMPLICATIONS: FINANCIAL: There are no known financial implications at this time.

IMPLICATIONS: STRATEGIC: There are no known strategic implications at this time.

## IMPLICATIONS:

VOTING REQUIREMENT: Simple majority

## OFFICER

## RECOMMENDATION

THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2007 BE RECEIVED.**Moved:***G M Steele***Seconded:***M D Tierney*

## COUNCIL DECISION:

**THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2007 BE RECEIVED.****CARRIED 6/0****2. ACCOUNTS FOR PAYMENT**DATE OF MEETING: 18<sup>th</sup> July 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S &amp; REFERENCE: -

DATE AND AUTHOR: 12 July 2007, Natalie Hope – Admin &amp; Finance Manager

DISCLOSURE OF INTEREST: SUMMARY  
 OF Author has no disclosure of interest.  
 The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$ 408,028.24 covers the following:

Municipal Account

Cheque No.	9550-9576	\$ 160,375.06
Electronic Fund Trans	3423-3489	\$ 188,248.83
Payroll & Fees	VARIOUS	\$ 58,699.35

Trust Account

Cheque No.	307-310	\$ 705.00
<b>Total:</b>		<b>\$ 408,028.24</b>

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government Act and Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No.	9550-9576	\$ 160,375.06
Electronic Fund Trans	3423-3489	\$ 188,248.83
Payroll & Fees	VARIOUS	\$ 58,699.35

Trust Account

Cheque No.	307-310	\$ 705.00
<b>Total:</b>		<b>\$ 408,028.24</b>

**Moved:** J L Freeman      **Seconded:** B I N Thomas

COUNCIL DECISION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No.	9550-9576	\$ 160,375.06
Electronic Fund Trans	3423-3489	\$ 188,248.83

<b>Payroll &amp; Fees</b>	<b>VARIOUS \$ 58,699.35</b>
<b><u>Trust Account</u></b>	
<b>Cheque No.</b>	<b>307-310 \$ 705.00</b>
	<b>Total: \$ 408,028.24</b>

CARRIED 6/0

<b>3. ISOLATED CHILDREN'S PARENTS' ASSOCIATION OF WA</b>
--

DATE OF MEETING:	18 <sup>th</sup> July 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	12 July 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits a request from the Isolated Children's Parents' Association of WA for financial support.
BACKGROUND:	The attached letter has been received from the conference committee of the Isolated Children's Parents' Association of WA, attached at <b>APPENDIX A.</b>
COMMENT:	Council will need to take into consideration its policy 503, on donations and grants.
CONSULTATION: STATUTORY ENVIRONMENT: POLICY IMPLICATIONS:	There are no known statutory implications at this time. <b>DONATIONS AND GRANTS - Local Nature</b>  Council shall consider requests for donations on their individual merit however, generally will decline appeals for donations - <ul style="list-style-type: none"> <li>• Of a state or National nature, or</li> <li>• If they are not concerned or connected with the Mullewa area.</li> </ul> Exceptions to the above will be - <ul style="list-style-type: none"> <li>• Disaster or emergency appeals, or</li> <li>• Requests from other Municipalities or in connection with or from Local Government Administration.</li> </ul>
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	<b>THAT COUNCIL CONSIDER THE REQUEST FROM THE CHILDREN'S PARENTS' ASSOCIATION OF WA.</b>



**Moved:** M Kerkmans **Seconded:** NIL

**COUNCIL DECISION:** **THAT A DONATION OF \$500 BE FORWARDED TO THE ISOLATED CHILDREN'S PARENTS' ASSOCIATION OF WA**  
**MOTION LAPSED**

**Moved:** B I N Thomas **Seconded:** J L Freeman

**COUNCIL DECISION:** **THAT A DONATION OF \$100 BE FORWARDED TO THE ISOLATED CHILDREN'S PARENTS' ASSOCIATION OF WA**  
**CARRIED 5/1**

**4. COUNTRY MEDICAL FOUNDATION**

DATE OF MEETING: 18<sup>th</sup> July 2007  
LOCATION/ADDRESS: -  
NAME OF APPLICANT: -  
FILE REFERENCE: -  
PREVIOUS MINUTE/S & REFERENCE: -  
DATE AND AUTHOR: 12 July 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.  
SUMMARY: Report submits a request from the Country Medical Foundation for financial support.

BACKGROUND: The attached letter has been received from the Chairman of the Country Medical Foundation.

COMMENT: Council will need to take into consideration its policy 503 on donations and grants.

CONSULTATION: There are no known statutory implications at this time.

STATUTORY ENVIRONMENT: POLICY IMPLICATIONS: ***DONATIONS AND GRANTS - Local Nature***

Council shall consider requests for donations on their individual merit however, generally will decline appeals for donations -

- Of a state or National nature, or
- If they are not concerned or connected with the Mullewa area.

Exceptions to the above will be -

- Disaster or emergency appeals, or
- Requests from other Municipalities or in connection with or from Local Government Administration.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL CONSIDER THE REQUEST FROM THE COUNTRY MEDICAL FOUNDATION.

**Moved:** *B I N Thomas*      **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT COUNCIL CONSIDER THE REQUEST FROM THE COUNTRY MEDICAL FOUNDATION.**

**CARRIED 6/0**

**Moved:** *B I N Thomas*      **Seconded:** *G M Steele*

COUNCIL DECISION: **THAT COUNCIL DECLINE TO MAKE A DONATION TO THE COUNTRY MEDICAL FOUNDATION**

**CARRIED 5/1**

#### 5. AUSTRALIAN TOURISM DEVELOPMENT PROGRAM – FUNDING APPLICATION

DATE OF MEETING: 18<sup>th</sup> July 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 13 July 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY: Report submits details of the application to the Australian Tourism Development Program (ATDP), for Council endorsement.

BACKGROUND: Round 5 of the Federal Governments ATDP is a special round, open only to applicants proposing tourism development projects in exceptional circumstances declared areas.

COMMENT: This funding program is a highly competitive merit based grant program and offers grants in two categories. Category 1 is the category that suits our proposal with grants in the range from \$50,000 to \$100,000. The grant is on a dollar for dollar basis and the applicant must demonstrate they can contribute matching cash at the time of submitting an application. In our case the evidence must be minutes of a Council meeting or Budget. An application is being developed to apply to the program for a contribution of \$50,985 towards the Mullewa Walk project, which is a component of stage 2 of Councils Trail Master Plan. Total cost of this project is \$101,970.

CONSULTATION: STATUTORY ENVIRONMENT: POLICY: There are no known statutory implications at this time.

There are no known policy implications at this time.

IMPLICATIONS:  
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time. Council has funding in the 2007/2008 budget for this project.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL ENDORSE THE FUNDING APPLICATION TO THE AUSTRALIAN TOURISM DEVELOPMENT PROGRAM FOR THE WILDFLOWER WALK WITH A MATCHING CASH CONTRIBUTION OF \$50,985.

**Moved:** *J L Freeman*                      **Seconded:** *B I N Thomas*

**COUNCIL DECISION:** **THAT COUNCIL ENDORSE THE FUNDING APPLICATION TO THE AUSTRALIAN TOURISM DEVELOPMENT PROGRAM FOR THE WILDFLOWER WALK WITH A MATCHING CASH CONTRIBUTION OF \$50,985.**

**CARRIED 6/0**

<b>6. PRELIMINARY BUDGET – 2007/2008</b>
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DATE OF MEETING: 18<sup>th</sup> July 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 206

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 13 July 2007 - Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

BACKGROUND: A Preliminary Budget (along with budget notes) is attached which has been compiled for Councils consideration.

COMMENT: It is expected that all changes to the Budget will be made over the next week to allow staff to compile a Draft Budget.

CONSULTATION: CEO

STATUTORY ENVIRONMENT: Local Government Act 1995  
 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: The Preliminary Budget is based upon a nil increase in rate revenue including no increase of differential rates on mining properties (due to awaiting the decision of the Minister for Local Government regarding Councils application to increase the mining rate). All other financial implications are as identified in the document.

STRATEGIC IMPLICATIONS: All items identified by Council during the past twelve months for inclusion

in the Preliminary Budget have been accommodated in this document.

All aspects of Council's Principal Activities Plan, Disability Service Plan, and Roadworks Program etc. have been incorporated in the Preliminary Budget.

VOTING REQUIREMENT: Absolute Majority.

<b>2:20 PM</b>	Bob Roden, Works Supervisor entered the meeting.
<i>Cr Thomas –</i>	<i>Has the Pindar-Tardun Road been attended to yet?</i>
	Mr Roden advised works were currently being carried out.
<i>Cr Steele –</i>	Requested that Mr Roden pass his compliments onto his staff for the works carried out on Eves an Ardingly South Roads.
<b>2:27 PM</b>	Bob Roden, Works Supervisor left the meeting.

OFFICER  
RECOMMENDATION

THAT:

- THE DRAFT BUDGET AS PRESENTED BE RECEIVED, AND THAT THIS DATA BE UTILISED TO FORM A BUDGET IN AAS27 FORMAT, IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995, AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996.
- A DETERMINATION BE MADE AS TO THE APPROPRIATE RATE IN THE DOLLAR.

A SPECIAL MEETING FOR THE PURPOSE OF ADOPTING THE 2007/2008 BUDGET BE HELD ON FRIDAY 27 JULY 2007.

**Moved:**

*M D Tierney*

**Seconded:**

*J L Freeman*

COUNCIL DECISION:

THAT:

- **THE PRELIMINARY BUDGET AS PRESENTED BE RECEIVED, AND THAT THIS DATA BE UTILISED TO FORM A DRAFT BUDGET IN AAS27 FORMAT, IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995, AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996.**
- **A DETERMINATION BE MADE AS TO THE APPROPRIATE RATE IN THE DOLLAR.**

**AGRICULTURE UV – 1.2803**

**GRV MULLEWA – 9.0099**

**GRV PINDAR – 11.6033**

**UV MINING – 13.50**

**A SPECIAL MEETING FOR THE PURPOSE OF ADOPTING THE 2007/2008 BUDGET BE HELD ON WEDNESDAY 25 JULY 2007, COMMENCING AT 5.00PM.**

**CARRIED 6/0**

<b>0707.13</b>	<b>MEETING ADJOURNED – MEETING RECONVENED</b>
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Meeting adjourned 3:10pm to 3:30pm

**PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**0707.14**      **CHIEF EXECUTIVE OFFICERS REPORT**

<b>1.</b>	<b>WILDFLOWER COUNTRY REGIONAL COUNCIL DRAFT STRATEGIC PLAN</b>
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DATE OF MEETING:	18 <sup>th</sup> July 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	105.07
PREVIOUS MINUTE/S & REFERENCE:	June 2007
DATE AND AUTHOR:	11 July 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report re-submits the draft WCRC strategic Plan for discussion.
BACKGROUND:	The attached report at <b>APPENDIX A</b> , with its attachments, submitted to the June 2007 meeting of Council, provides the background for this item. Also attached at <b>APPENDIX B</b> , are – <ul style="list-style-type: none"> <li>• relevant sections of the “Goode” report pages 36 to 39, referring to strategic planning processes, organisational structures, training and change management programs; and,</li> <li>• an item from the WCRC, July 2007 Information Bulletin.</li> </ul>
COMMENT:	As can be noted in Item 17 of my Information Bulletin Report, a

workshop is to be held in Morawa on August 1, and a "Road Show" in Mullewa on August 22 to discuss and comment on the "Draft" Strategic Plan for the WCRC.

This matter is again raised for Councils attention to allow discussion and to ensure that Councillors have a fair understanding on the direction the WCRC is taking, prior to the upcoming workshop and Road Show. The recent decision by the Shire of Morawa and subsequently the WCRC, to employ a Director of Corporate Service has created a situation whereby Council will now need to make a decision on future structural change.

I must at this stage, advise that I have raised a concern with the WCRC that, in my opinion, the process maybe moving to fast, I say this because –

- The strategic plan is still only a "draft: and has not been finalised. A further workshop and Road Show has to occur prior to finalising the Strategic Plan.
- There has been no training and change management programs put in place that would allow staff within the region to become involved in the development of the proposed WCRC Organisational Structure. This phase was highlighted in the "Goode" report as being a significant part of the change process so people are prepared for change. This factor has recently been vindicated by the failure of the Health / Building Services Delivery Unit progressing due to the reluctance of the existing EHO staff willing to be involved. It appears that a major stumbling block has been the lack of consultation with the staff throughout the development of the unit.
- The Shire of Morawa has resolved to instigate the Director Corporate Service position with a condition that they can opt out if a similar commitment is not provided by other participating Shires. This highlights the point I am trying to make, we seem to be making decisions and then trying to sell it, prior to involving those who will be affected by the decision at an earlier stage. I realise that Morawa wants to fill their position as soon as possible, however, this could have been done temporally to allow more time to develop the proposal.

In relation to the organisational structure, the "Goode" report talks about "a long term desirable outcome", a "phased approach" and a move towards a new structure over "five years". These are matters that this Council has not discussed since I have been a part of Council.

I have raised concern with the CEO and Chairman of the WCRC and indicated that change management programs need to be introduced ASAP to help us all through this process.

Having said all the above, I must state that my comments are in no way a criticism of the WCRC Chief Executive Officer, I feel he may be let down by other people. I must also say that sometimes organisations need to create some conflict / chaos to make or cause change. I think this is the direction the WCRC is taking due to member councils not wanting to make the hard decisions and the reason for this maybe a lack of understanding.

CONSULTATION:	CEO & Chairman WCRC
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL DISCUSS THE ISSUES RELATING TO THE WCRC STRATEGIC PLAN IN PREPARATION FOR THE FUTURE WORKSHOP AND ROAD SHOW.

**Moved:** *J L Freeman*                      **Seconded:** *B I N Thomas*

**COUNCIL DECISION:**                      **THAT COUNCIL RECEIVE AND NOTE THE CONTENTS OF THE REPORT IN PREPARATION FOR THE FUTURE WORKSHOP AND ROAD SHOW.**

**CARRIED 6/0**

2.      WILDFLOWER COUNTRY REGIONAL COUNCIL – DIRECTOR CORPORATE SERVICES
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DATE OF MEETING:	18 <sup>th</sup> July 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	105.07
PREVIOUS MINUTE/S & REFERENCE:	
DATE AND AUTHOR:	10 July 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits request from the WCRC to – <ul style="list-style-type: none"> <li>• transfer risk management funds to the WCRC,</li> <li>• an indication of commitment to the Director Corporate Services Unit; and</li> <li>• to seriously consider the utilization of the unit.</li> </ul>
BACKGROUND:	The attached report, at <b>APPENDIX C</b> , was endorsed by the WCRC at its July 2007, meeting and gives the background for this item.
COMMENT:	Council is being requested to consider three matters regarding the establishment of a Director of Corporate Services. The first being to transfer existing funds currently allocated to the Regional Risk Coordinator position to the WCRC Director of Corporate Services Unit. The main reason being to strengthen the Director of Corporate Service Unit. There appears to be no reason why Council would raise any objection to the request, as the WCRC report provides enough information to allow a decision.

The second and third matter relates to Council indicating its commitment to the Director of Corporate Services Unit, and, a further commitment that Council will seriously consider the utilization of this unit as part of its future operational needs. Council now needs to consider whether it wants to take the same approach as that taken by the Shire of Morawa.

Council will note that the Shire of Morawa resolved that their contribution towards this position is subject to –

- opting out if a similar commitment is not provided by other Shires, and
- further contributions would be considered on the level of support provided by other participating Shires at the time.

My comments in the previous agenda item 10.5.1 are also relevant for this item.

## CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL INDICATE –

- ITS COMMITMENT TO THE DIRECTOR OF CORPORATE SERVICES UNIT; AND
- THAT COUNCIL WILL SERIOUSLY CONSIDER THE UTILIZATION OF THIS UNIT AS PART OF ITS FUTURE OPERATIONAL NEEDS

**Moved:***B I N Thomas***Seconded:***G M Steele*

COUNCIL DECISION:

**THAT COUNCIL INDICATE –**

- **ITS COMMITMENT TO THE DIRECTOR OF CORPORATE SERVICES UNIT; AND**

**THAT COUNCIL WILL SERIOUSLY CONSIDER THE UTILIZATION OF THIS UNIT AS PART OF ITS FUTURE OPERATIONAL NEEDS**

**CARRIED 6/0**

**Moved:***J L Freeman***Seconded:***B I N Thomas*

COUNCIL DECISION:

**THAT THE ITEM LAY ON THE TABLE PENDING THE OUTCOME OF THE WCRC ROADSHOW AND WORKSHOP**

**CARRIED 5/1**



<b>0707.15</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING</b>
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<b>1. PIRROTTINA PARK</b>
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DATE OF MEETING:	18 <sup>th</sup> July 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits progress on the tenure of the land on the corner of Padbury and Jose Street, Mullewa.
BACKGROUND:	At a recent meeting of Council, through the Information Session, Council discussed the tenure of Lot 88 and a portion of Lot 24 Jose Street. This land has been used by Council over a number of years as a park. Due to the Trail Master Plan identifying this park as a prominent location for upgrading with community projects the tenure of the land is required to be sorted out.
COMMENT:	<p>Both the owners were written to in April 2007, (copies attached) requesting negotiation for either a long term lease or purchase. Mr Pirrottina responded that he was not interested in leasing but requested we make an offer. At the Information Session it was agreed that we offer both Mr Pirrottina and Mr Coniglio \$1,000 each for their land. Both parties were written to in May (copies attached).</p> <p>Mr Coniglio has visited the site and discussed the matter with me and indicated he would get back to me soon. A recent phone call to him revealed he has been sick and has not responded.</p> <p>Mr Pirrottina's son-in-law contacted me, following our offer, and advised Mr Pirrottina will not accept our offer, but would enter into a 5 year lease with a 5 year option. The discussion with the son-in-law also revealed that Mr Pirrottina would prefer to sell the land to Council. Further pressing the issue revealed that he would consider an offer of \$8,000 to \$10,000. At this stage, I have not discussed options further with Mr Coniglio. Council may wish to consider making offers for this land at \$8,000 each.</p>
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Council has \$20,000 on the preliminary budget for land acquisition.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL CONSIDER THE LEASING OR PURCHASE OF LOT 88 AND PORTION OF LOT 24 JOSE STREET FOR THE PURPOSE OF A COMMUNITY PARK, AS DETAILED IN THE TRAIL MASTER PLAN.

**Moved:** *B I N Thomas*                      **Seconded:** *J L Freeman*

COUNCIL DECISION: **THAT COUNCIL CONSIDER THE LEASING OR PURCHASE OF LOT 88 AND PORTION OF LOT 24 JOSE STREET FOR THE PURPOSE OF A COMMUNITY PARK, AS DETAILED IN THE TRAIL MASTER PLAN.**

**CARRIED 6/0**

**Moved:** *M Kerkmans*                      **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT THE CHIEF EXECUTIVE OFFICER NEGOTIATE AN OFFER OF \$8,000 - \$10,000 EACH TO:**

- **MR PIRROTTINA FOR THE PURCHASE OF LOT 88 JOSE STREET; AND**
- **MR CONIGLIO FOR THE PURCHASE OF THE PORTION OF LOT 24 JOSE STREET.**

**AND FAILING THAT, A 5 YEAR LEASE WITH A 5 YEAR OPTION BE NEGOTIATED WITH MR PIRROTTINA AND MR CONIGLIO FOR THE RESPECTIVE LAND.**

**CARRIED 5/1**

Cr Thomas requested that her vote against the motion be recorded, as per section 5.21(4)(a) of the Local Government Act.

<b>0707.16</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>0707.17</b>	<b>DELEGATED AUTHORITY</b>
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Nil

<b>0707.18</b>	<b>CLOSURE OF MEETING</b>
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The President closed the meeting at 4:46pm.

These minutes were confirmed at a meeting on 15 August 2007:

Signed:

A J Messina, President

Date: