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**MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 20 SEPTEMBER 2006.****0906.01 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

1:06pm The President declared the meeting open.

**0906.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE****PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor L J Wainwright	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor N D Johnstone	(South Ward)

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**APOLOGIES:**

Councillor L A Panting (Central Ward)

**LEAVE OF ABSENCE:**

Nil

**VISITORS**

Mullewa District High School  
Teacher Sharon Cussons  
Students Cassandra Young  
Shantelle Papertalk

**0906.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

<b>0906.04</b>	<b>PUBLIC QUESTION TIME</b>
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The President invited Ms Sharon Cussons to conduct the draw to determine the winner of the early payment of rates prize. The \$500 prize, donated by Commonwealth Bank, was won by Mr Michael Thomas – Assessment No. 662.

The visitors thanked the Council for the opportunity to speak at Council Meetings and posed the following questions:

- When will the walking trails be completed?  
The Chief Executive Officer answered that funding applications were still being submitted and that a consultant would be visiting Mullewa soon. It is anticipated that the trails would start construction around Feb/March 2007.
- Would bike racks be installed at the Youth Centre?  
The Chief Executive Officer advised that he would discuss this with the Youth Development Officer.

Council was thanked for the lovely lunch.

1:15pm The Deputy Chief Executive Officer escorted the visitors from the Meeting

<b>0906.05</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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**Moved:** *J L Freeman*                      **Seconded:** *M D Tierney*

**COUNCIL DECISION: THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 AUGUST 2006, AS PRINTED BE CONFIRMED.**

**CARRIED 8/0**

Cr Freeman declared an impartiality interest in item 10.2.1 as she has an association with the Mullewa Swimming Club as the clubs secretary. A written declaration was presented where by Cr Freeman declared that she would consider the matter on its merits and vote accordingly.

**0906.06**                      **HEALTH, BUILDING AND TOWN PLANNING**

<b>1.</b>	<b>MULLEWA SWIMMING POOL – USE OF</b>
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DATE OF MEETING:            20 September 2006

LOCATION/ADDRESS:

NAME OF APPLICANT:

FILE REFERENCE:            609.01

PREVIOUS MINUTE/S & REFERENCE:            0206.09 February 2006 Minutes

DATE AND AUTHOR:            7 September 2006 - Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST:            OF Author has no disclosure of interest.

SUMMARY: Report requests use of the Mullewa Swimming Pool for swimming training.

BACKGROUND: In February 2006 Council granted permission for the Mullewa Swimming Club to operate under the Shire of Mullewa's banner for the purpose of conducting swimming lessons for the remainder of the 05/06 pool season.

COMMENT: The Mullewa Swimming Club is now an incorporated body which will be affiliated with Swimming WA. The club members will now come under Swimming WA's insurance umbrella.

The club is requesting use of the swimming pool on Mondays from 3.30pm until 5.30pm for the forthcoming pool season during school terms only.

The pool is traditionally closed on Mondays and should approval be granted the Shire is required to seek an exemption from the Public Health Department. The exemption will enable the Club to utilise the pool without the pool manager being present under certain conditions. Using the pool on Mondays gives the Club room to move without having to contemplate other pool patrons.

Mr Jim Bertram from Applied Environmental Health has provided the following information:

*Swimming Pool Managers Exemption- The occupier of all defined pools (including those located in strata titled apartments/mining sites/club developments) are required to ensure the pools are provided with a full time, fully qualified swimming pool manager. However the Regulations allow the Executive Director, Public Health to exempt a facility from this.*

*The owner/occupier, or the person/group who will be responsible for the management of the pool upon completion, is required to write to the Executive Director of Public Health to apply for this exemption before the pool will be approved for use. The following details must be included when applying in writing for this exemption:*

- *Name/title, contact number & address of person/group to whom the exemption shall be granted*
- *Address and locate of swimming pool*
- *Name and contact details of nominated person to manage and maintain the pool*
- *Type of establishment*
- *Approximate number of pool users per day*
- *Hours pool is open*
- *Qualifications of supervisor*
- *Conditions of pool use*
- *Provide a statement explaining how the pool will be supervised/managed*

Mrs Rowe is suitably qualified to act as a swimming instructor and has nominated herself as the responsible person for ensuring that the premises is cleared, clean and secured at the conclusion of the training.

Parents will be required to assist with supervision and the two smaller pools will be out of bounds. The supervisors will be required to pay a volunteers membership to Swimming WA which will cover their insurance.

Membership of the Club is open to all competent swimming school age children of the community. Only members of the club will be granted entry during swimming training. A membership fee will be charged plus charges that have to be forwarded on to Swimming WA.

CONSULTATION: Jim Bertram – AEH - Department of Health  
 STATUTORY ENVIRONMENT: Health (Swimming Pool) Regulations 14(4) & 14(5)  
 POLICY IMPLICATIONS: There are no known policy implications at this time.  
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.  
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.  
 VOTING REQUIREMENT: Simple Majority

**OFFICER RECOMMENDATION** THAT, SUBJECT TO EXEMPTION BEING GRANTED, PERMISSION BE GRANTED FOR THE MULLEWA SWIMMING CLUB TO UTILISE THE MULLEWA SWIMMING POOL FOR SWIMMING TRAINING FROM 3.30PM TO 5.30PM ON MONDAYS DURING SCHOOL TERMS FOR THE 2006/07 POOL SEASON; AND THAT AN EXEMPTION BE SOUGHT FROM THE DIRECTOR OF PUBLIC HEALTH FOR THE PURPOSE OF SWIMMING TRAINING FOR THE 2006/07 POOL SEASON.

**Moved:** *B I N Thomas*                      **Seconded:** *G M Steele*

**COUNCIL DECISION:** **THAT, SUBJECT TO EXEMPTION BEING GRANTED, PERMISSION BE GRANTED FOR THE MULLEWA SWIMMING CLUB TO UTILISE THE MULLEWA SWIMMING POOL FOR SWIMMING TRAINING FROM 3.30PM TO 5.30PM ON MONDAYS DURING SCHOOL TERMS FOR THE 2006/07 POOL SEASON; AND THAT AN EXEMPTION BE SOUGHT FROM THE DIRECTOR OF PUBLIC HEALTH FOR THE PURPOSE OF SWIMMING TRAINING FOR THE 2006/07 POOL SEASON.**

**CARRIED 8/0**

<b>2.</b>	<b>MULLEWA TOWN LOTS – DONATION OF</b>
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DATE OF MEETING: 20 September 2006  
 LOCATION/ADDRESS: -  
 NAME OF APPLICANT: -  
 FILE REFERENCE: -  
 PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 7 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report advises of donation of 3 Mullewa town lots

BACKGROUND: Correspondence has been received from Mr Stuart Potts advising that he wishes to donate 3 lots within the Mullewa townsite to the Shire of Mullewa.

COMMENT: The lots being offered as a donation are:

- Lot 37 Stock Street – zoned Residential
- Lot 33 Maitland Road – zoned Commercial
- Lot 34 Maitland Road – zoned Commercial



Lots 33 & 34 are located opposite the Club Hotel and Lot 37 is situated north of the Shire works depot. All lots are clear and free of debris.

Mr Potts has advised that lots are freehold and the only encumbrance on the lots are Water Corporation rates (\$463.80) and Shire rates (\$885.00) The cost of transferring the titles is to be borne by the Shire.

The owner has verbally indicated that he would revert the lots to the Crown should Council decline his offer.

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: Loss of rate revenue. Settlement Costs. Water Rate Costs.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple Majority

OFFICER: THAT COUNCIL CONSIDER THE DONATION OF LOTS 37 STOCK

RECOMMENDATION STREET, LOT 33 AND LOT 34 MAITLAND ROAD MULLEWA.

**Moved:** J L Freeman

**Seconded:** B I N Thomas

**COUNCIL DECISION:** THAT THE DONATION OF LOTS 37 STOCK STREET, LOT 33 AND LOT 34 MAITLAND ROAD MULLEWA BE ACCEPTED PROVIDED THAT

- THE LOTS ARE FREE OF ALL ENCUMBRANCES.
- THE WATER AND SHIRE RATES BE PAID IN FULL.

**CARRIED 7/1**

<b>3.</b>	<b>HEALTH CONSULTANT – DERELICT BUILDINGS</b>
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 15 September 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report provides information to Council on progress of the derelict building program.

BACKGROUND: Council have over a number of years commenced proceedings for the removal and or upgrade of derelict buildings in Mullewa. Funds were provided in the 2006/2007 budget to engage a consultant to carry out further work on these buildings to have them upgraded or removed within the statutory period as provided under the relevant provisions of the Health Act.

COMMENT: During the week beginning August 21, Mr Bill Atyeo, commenced the program. All premises of concern were inspected and notices served on Lots 42 Carson Street, 451 Mills Street, 116 Burges Street and 43 Carson Street. Other premises were inspected for defects and fencing anomalies. A report on these other premises will be forwarded from the consultant prior to Council meeting.

The above notices provide for the premises to be upgraded, or notification of the owners intention prior to October 3, 2006. A further report will be submitted to Councils October meeting for appropriate action, if required.

CONSULTATION: Consultant, Bill Atyeo

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY: There are no known policy implications at this time.  
 IMPLICATIONS:  
 FINANCIAL: There are no known financial implications at this time.  
 IMPLICATIONS:  
 STRATEGIC: There are no known strategic implications at this time.  
 IMPLICATIONS:  
 VOTING REQUIREMENT: Simple majority  
**OFFICER RECOMMENDATION:** THAT COUNCIL NOTE THE PROGRESS OF THE DERELICT BUILDING PROGRAM.

**Moved:** J L Freeman **Seconded:** L J Wainwright

**COUNCIL DECISION:** **THAT COUNCIL NOTE THE PROGRESS OF THE DERELICT BUILDING PROGRAM.**  
**CARRIED 8/0**

**0906.07** **WORKS, PLANTS, PARKS & GARDEN**

**1. REGIONAL ROAD GROUP FUNDING – SUBMISSIONS 2007/2008**

**DATE OF MEETING:** 20 September 2006  
**LOCATION/ADDRESS:** -  
**NAME OF APPLICANT:** -  
**FILE REFERENCE:** 706.03.2007/2008  
**PREVIOUS MINUTE/S & REFERENCE:**  
**DATE AND AUTHOR:** 14 September 2006 – Tom Hartman, Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Author has no disclosure of interest.  
**BACKGROUND:** In accordance with the timetable as established by the Mid West Regional Road Group forward program submissions have been prepared by Michael Keane, Greenfield Technical Services and submitted for road projects for the 2007/2008 financial year. In accordance with Regional Road Group direction funding submission can only be considered on roads of regional significance. Priority is normally given to preservation works over construction works. At this time there is no indication of the level of funding for the Mid West Regional Project Pool for the 2007/2008 program.  
 Endorsement of this project funding submission is sought.  
**COMMENT:** The following road projects have been submitted for funding through the Regional Road Group for the 2007/2008 financial year.

<i>Mingenew-Mullewa Rd</i>	6km reseal (Nangetty end) plus minor shoulder work	\$136,350
<i>Nangetty-Walkaway Rd</i>	6km of continuation of 14mm re-seal program	\$123,200
<i>Yuna-Tenindewa Rd</i>	5kms of 6.2m wide seal.	\$143,364

Given the unknown size of the regional local government project funding



pool and the competing interests of other local governments within the region, the Yuna-Tenindewa Road submission is unlikely to be funded. However, it is appropriate to submit the application even though it may appear that it is unlikely to be funded on the off chance that additional funding or, as it is known supplementary funding, becomes available.

CONSULTATION:	Michael Keane, Greenfield Technical Services - Bob Roden, Works Supervisor.
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Funding is approved on the basis of local government contributing 1/3 of the cost.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority.
<b>OFFICER RECOMMENDATION</b>	<b>THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING PROJECTS FOR NANGETTY-WALKAWAY, YUNA-TENINDEWA, MINGENEW-MULLEWA ROADS, UNDER THE REGIONAL ROAD GROUP LOCAL ROAD PROJECT FUNDING POOL FOR THE 2007/2008 FINANCIAL YEAR BE ENDORSED.</b>

**Moved:** *B I N Thomas*

**Seconded:** *G M Steele*

**COUNCIL DECISION:** **THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING PROJECTS FOR NANGETTY-WALKAWAY, YUNA-TENINDEWA, MINGENEW-MULLEWA ROADS, UNDER THE REGIONAL ROAD GROUP LOCAL ROAD PROJECT FUNDING POOL FOR THE 2007/2008 FINANCIAL YEAR BE ENDORSED.**

**CARRIED 8/0**

<b>2. STATE BLACK SPOT PROGRAM</b>
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DATE OF MEETING:	20 September 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	14 September 2006 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits the 2007/2008 blackspot funding application for endorsement.
BACKGROUND:	The intersection of the Wubin-Mullewa/Maley Street/Old Mingenew Road intersection as attached at <b>APPENDIX A</b> has been a concern for some considerable time. The intersection currently has no control signs and under the Road Traffic Code the “Give Way to the Right” rule applies.

However, the design of the intersection is such that it is impossible to comply.

COMMENT: A recent road safety audit was carried out which supports a redesign of the intersection. The attached layout plan was submitted to Main Roads and is approved in principle.

The cost estimated appears expensive but these costs include \$20,000 allowance for compliance with Main Roads WA and Westrail requirements, and \$20,000 allowance for protection of power, water and Telstra services.

Funding is approved on the basis of Local Government contributing 1/3 of the cost.

Although this application has already been submitted there may be a need to review the traffic arrangement. I am concerned that the major road is designed to give way to a low traffic minor road.

CONSULTATION: Michael Keane, Greenfield Technical Services - Bob Roden, Works Supervisor.

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY: There are no known policy implications at this time.

IMPLICATIONS: FINANCIAL: Cost estimate is \$95,000 with Council contributing \$31,666..

IMPLICATIONS: STRATEGIC: There are no known strategic implications at this time.

IMPLICATIONS: VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING THE PROJECT FOR THE WUBIN-MULLEWA/MALEY STREET/OLD MINGENEW ROAD INTERSECTION UNDER THE STATE BLACK SPOT PROGRAM FOR THE 2007/2008 FINANCIAL YEAR BE ENDORSED.

**Moved:** *B I N Thomas*                      **Seconded:** *M Kerkmans*

COUNCIL DECISION: **THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING THE PROJECT FOR THE WUBIN-MULLEWA/MALEY STREET/OLD MINGENEW ROAD INTERSECTION UNDER THE STATE BLACK SPOT PROGRAM FOR THE 2007/2008 FINANCIAL YEAR BE ENDORSED.**

**CARRIED 8/0**

Cr Freeman declared an impartiality interest in item 10.3.3 as she has an association with Our Lady of Mount Carmel School as an employee, parent and secretary of the Parents & Friends Association. A written declaration was presented where by Cr Freeman declared that she would consider the matter on its merits and vote accordingly.

<b>3.</b>	<b>DONEY STREET – ONE-WAY TREATMENT</b>
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DATE OF MEETING:	20 September 2006
LOCATION/ADDRESS:	Doney Street
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	14 September 2006 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits proposal to amend local traffic regulation in Doney Street and recommends endorsement.
BACKGROUND:	<p>The Shire of Mullewa, in response to concerns expressed by local residents, commissioned a Road Safety Audit of the Doney St precinct. Doney St services Our Lady of Mt Carmel Catholic Primary School and the historical St Mary's Catholic Church.</p> <p>The Road Safety Audit concurred with the concerns raised by residents regarding the unrestricted pathways traversed by vehicles and pedestrians particularly at school opening and closing times. The audit recommended improvements to improve parking and pedestrian facilities and also conversion of the street to one-way traffic flow – from east to west.</p> <p>The proposed improvements are detailed on sketch plans attached at <b>APPENDIX B.</b></p>
COMMENT:	<p>Comments were invited from members of the public on the proposals to carry out the works and was advertised in the Geraldton Guardian and Mullewa Mail. Information was also provided to the School Parents &amp; Friends Committee.</p> <p>The period for comment closed on Friday 11 August, 2006. It was advertised that the Council would consider feedback from the public when the proposal is put forward for ratification at the monthly meeting on Wed 20 September, 2006. I received one comment regarding the direction of the bus be changed to allow children to get on and off the bus on the school side. The enquirer addressed one comment.</p>
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Council has \$30,000 on the 2006/2007 budget to undertake this work.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
<b>OFFICER RECOMMENDATION</b>	<b>THAT COUNCIL ENDORSE THE PLAN AND APPROVE THE ONE-WAY PROPOSAL AND UNDERTAKE THE WORKS DURING THE SCHOOL HOLIDAY PERIOD.</b>

**Moved:** B I N Thomas**Seconded:** L J Wainwright

**COUNCIL DECISION: THAT COUNCIL ENDORSE THE PLAN AND APPROVE THE ONE-WAY PROPOSAL AND UNDERTAKE THE WORKS DURING THE SCHOOL HOLIDAY PERIOD.**

**CARRIED 7/1****0906.08****FINANCE & GENERAL PURPOSE****1. MATERIAL VARIANCE – ADOPTING OF PERCENTAGE**

DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: 17<sup>th</sup> August 2005 Agenda Ref: 10.4.3

DATE AND AUTHOR: 4 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report adopts a percentage or value for reporting material variances

BACKGROUND: Amendments to the Financial Management Regulations effective from 1 July 2005 introduced new regulations which required Council to adopt a percentage or value to be used in the statements of financial activity for reporting material variances.

COMMENT: In August 2005 a percentage of 10% for reporting material variances was adopted by Council. This percentage appears to be working well in highlighting variances in expenditure and income in comparison to budget year to date figures.

An extract of Regulation 34(5) of the Local Government (Financial Management) Regulations follows for Councillors reference.

**34. Financial activity statement report s. 6.4**

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

CONSULTATION:

STATUTORY ENVIRONMENT: Local Government (Financial Management) Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

## VOTING REQUIREMENT:

OFFICER  
RECOMMENDATION

THAT FOR THE PURPOSES OF MONTHLY FINANCIAL REPORTING A PERCENTAGE OF 10% BE ADOPTED FOR HIGHLIGHTING MATERIAL VARIANCES.

**Moved:** *M Kerkmans*

**Seconded:** *J L Freeman*

## COUNCIL DECISION:

**THAT FOR THE PURPOSES OF MONTHLY FINANCIAL REPORTING A PERCENTAGE OF 10% BE ADOPTED FOR HIGHLIGHTING MATERIAL VARIANCES.**

**CARRIED 8/0**

<b>2.</b>	<b>BOND PAYMENT - TOWN &amp; LESSER HALL &amp; RECREATION CENTRE</b>
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 4 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report raises concern over the amount of bond levied on users for hire of the Recreation Centre and Town and Lesser Halls.

BACKGROUND: When a person makes application to hire Councils facility a bond is applied which is deposited into Councils Trust Account.

On the completion of hire Council's cleaner conducts a thorough inspection and completes a hire report which highlights any damage that has occurred to the premises during use. This report triggers either a refund of the deposit to the hirer or a forfeit of the deposit to Council.

Recent activity at the hall has resulted in damage to the facility which has emphasised that the amount of bond levied does not cover the cost of repair.

COMMENT: The amount of bond payable by hirers is calculated at 200% of the hire charge. This bond is applicable when the premises is hired for a social function and calculates out as follows:

Town Hall	Hire Fee:	\$100	Bond:	\$200
Lesser Hall	Hire Fee:	\$ 50	Bond:	\$100
Stadium	Hire Fee:	\$150	Bond:	\$300
Dining	Hire Fee:	\$120	Bond:	\$240

On two occasions damage has occurred and the outlay to repair the damage was \$525.80 and \$506. Although the hirer is pursued for the cost in excess of the bond it becomes time consuming and a potentially

an uncollectible debt to Council.

For the ease of Council covering the cost of repair and little inconvenience it is suggested that the bond be set at \$500 per facility when being hired out for use for a social function where the patrons will be consuming liquor.

Town Hall	Hire Fee:	\$100	Bond: \$500
Lesser Hall	Hire Fee:	\$50	Bond: \$500
Stadium	Hire Fee:	\$150	Bond: \$500
Dining	Hire Fee:	\$120	Bond: \$500

This bond should also be applied, at the Chief Executive Officers discretion, to any other Shire owned facility which may be used or hired. This would include the swimming pool, youth centre, etc.

The bond payable for social functions where liquor is not going to be consumed could be kept at 200% of the hire fee

CONSULTATION:

STATUTORY

There are no statutory implications on this matter.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple Majority

OFFICER

RECOMMENDATION

THAT COUNCIL CONSIDER INCREASING THE BOND AMOUNT APPLIED TO THE TOWN AND LESSER HALLS AND RECREATION CENTRE WHEN THE PREMISES WILL BE USED FOR A SOCIAL FUNCTION WHERE LIQUOR WILL BE CONSUMED; AND

INTRODUCE THE BOND ON ALL MULLEWA SHIRE COUNCIL FACILITIES WHICH MAY BE UTILISED.

**Moved:** M D Tierney

**Seconded:** M Kerkmans

COUNCIL DECISION:

**THAT COUNCIL INCREASE THE BOND AMOUNT APPLIED TO THE TOWN AND LESSER HALLS AND RECREATION CENTRE WHEN THE PREMISES WILL BE USED FOR A SOCIAL FUNCTION WHERE LIQUOR WILL BE CONSUMED; AND**

**INTRODUCE THE BOND ON ALL MULLEWA SHIRE COUNCIL FACILITIES WHICH MAY BE UTILISED.**

**CARRIED 8/0**

3. FINANCE REPORT 31 <sup>st</sup> August 2006
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 10 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

COMMENT: BANK RECONCILIATION

The Bank Reconciliation for the month of August 2006 is listed below. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 5.5%.

ACCOUNT	MUNICIPAL	CDA	TRUST	COMMUNITY TRUST	RESERVE	ROAD RESEAL
<b>BANK STATEMENT BALANCE</b>	161,142.72	1,061,978.00	56,333.93	112,296.26	357,000.00	283,333.00
ADJUSTMENTS	-2,744.65	0.0	2,744.65	0.00	0.00	0.00
<b>SUB TOTAL</b>	158,398.07	1,061,978.00	59,078.58	112,296.26	357,000.00	283,333.00
ADD O/S DEPOSITS	2,920.10	0.00	0.00	0.00	0.00	0.00
LESS O/S CHEQUES	37,024.77	0.00	12,456.45	0.00	0.00	0.00
<b>CASH BALANCE</b>	<b>124,293.40</b>	<b>1,061,978.00</b>	<b>46,622.13</b>	<b>112,296.26</b>	<b>357,000.00</b>	<b>283,333.00</b>
<b>CASH BALANCE 01.07.06</b>	932,103.44	911,978.00	104,340.44	112,296.26	357,000.00	283,333.00
<u>ADD</u>						
RECEIPTS YTD	296,148.97	30,000.00	590.00	0.00	0.00	0.00
RECEIPTS THIS MONTH	619,544.04	170,000.00	480.00	0.00	0.00	0.00
<u>LESS</u>						
PAYMENTS TO DATE	283,570.17	0.00	57,683.32	0.00	0.00	0.00
PAYMENTS THIS MONTH	377,954.87	50,000.00	1,105.00	0.00	0.00	0.00
<b>CASH BALANCE</b>	<b>1,186,271.41</b>	<b>1,061,978.00</b>	<b>46,622.12</b>	<b>112,296.26</b>	<b>357,000.00</b>	<b>283,333.00</b>

Note: The CDA funds are included in the Municipal Cash Balance

### STATEMENT OF CASH POSITION 31<sup>st</sup> August 2006

CASH ON HAND	200.00
MUNICIPAL FUND	124,293.40
INVESTED MUNICIPAL FUNDS	1,061,978.00
MULLEWA COMMUNITY TRUST	112,296.26
RESERVE FUNDS	357,000.00
ROAD RESEAL FUNDS	283,333.00
<b>TOTAL CASH FUNDS</b>	<b>1,939,100.66</b>

THIS IS REPRESENTED BY:

LEAVE RESERVE	83,000.00
SERVICE GRATUITY RESERVE	12,000.00
BUILDING RESERVE	137,000.00
AERODROME RESERVE	26,000.00
MEDICAL CENTRE RESERVE	67,000.00
EFFLUENT SCHEME RESERVE	32,000.00
MULLEWA COMMUNITY TRUST	112,296.26
ROAD RESEAL FUNDS	283,333.00

AVAILABLE FUNDS  
 TOTAL FUNDS

1,186,471.40  
1,939,100.66

STATUTORY ENVIRONMENT:  
 POLICY IMPLICATIONS: There are no statutory implications on this matter.  
 There are no policy implications on this matter.  
 FINANCIAL IMPLICATIONS:  
 STRATEGIC IMPLICATIONS: There are no financial implications on this matter.  
 There are no strategic implications on this matter.  
 VOTING REQUIREMENTS: Simple majority  
 OFFICER RECOMMENDATION : THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31<sup>ST</sup> AUGUST 2006 BE RECEIVED.

**Moved:** G M Steele                                      **Seconded:** B I N Thomas

**COUNCIL DECISION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31<sup>ST</sup> AUGUST 2006 BE RECEIVED.**

**CARRIED 8/0**

<b>4.</b>	<b>RUBBISH CHARGES – REQUEST FOR REDUCTION OF</b>
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 804.02

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 6 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report advises of a request for a reduction in rubbish charges

BACKGROUND: A letter has been received from the proprietor of Yarrumba Deli & Service Station, Mrs Kathleen Brady, requesting an alteration to their rubbish charges.

COMMENT: In April 2004 commercial businesses were sent the following correspondence. This resulted in a commercial tip charge being levied on various businesses that were disposing of rubbish at the Mullewa tip in addition to receiving the scheduled rubbish service.

**COMMERCIAL REFUSE REMOVAL**

*For a number of years the Council has operated a rubbish removal service using a Geraldton based commercial contractor. This service utilises a combination of 240 litre mobile garbage bins (MGBs) and metal "skip" bins.*

*In establishing a removal service where rubbish was carted direct to the Meru waste facility, the Council's intention was to substantially reduce the amount of material going in to the Mullewa landfill site. This came at a time when stricter licensing conditions were imposed upon Council by the Department of Environment for the Mullewa Waste Facility.*



Unfortunately, it is evident that a considerable amount of waste material is bypassing the commercial collection service and being deposited at the Mullewa landfill site. A couple of recent fires at the site have highlighted that much of the material being deposited at the site is from commercial sources. This may be material which is deposited irregularly or, more than likely, it is material which, for reasons unknown, the owner does not wish to put through the commercial collection system.

The continual deposition of waste material at the Mullewa landfill site is of concern to Council. It has determined that where a commercial undertaking regularly deposits waste material at the Mullewa refuse site, then it will be charged a tipping fee. Effectively, the intention is to ensure that all materials go through the kerbside waste collection stream. The only commercial rubbish, which is expected to go to the refuse site, will be those depositions of an irregular and infrequent nature. The current charge for commercial tipping at the Mullewa refuse site is \$600.00 per annum. If it is considered necessary to impose this charge, then it will be additional to the standard kerbside collection fees.

The imposition of any commercial tip charge will occur from 1 July 2004. From that date any depositing of commercial material on other than an incidental basis will attract this charge.

If you wish to review the number or size of your existing waste removal containers, then do not hesitate to contact this office.

The rubbish charges levied on this property for 2006/2007 are as follows:

Refuse Bin – Residential	155.00
Refuse Bin – Commercial	170.00
Commercial Tip Charge	728.00
Commercial Refuse 1.5m3	1,290.00
Total:	\$2,343.00

The request from the proprietors is to:

- a) eliminate the commercial tip charge of \$728
- b) replace the commercial 1.5m3 bin (\$1,290) with two 240 litre MGB's (\$340)

There is also a residential rubbish charge levied on this property which requires further investigation.

A trip to the tip revealed that refuse is being deposited at the Mullewa tip that is clearly labelled; this indicates that the levied commercial rubbish tip charge needs to be revisited by staff.

As an indication of costs and income for rubbish collection the following are figures from 2005/2006

<b><u>Expenditure:</u></b>	Commercial Rubbish Collection	29,673
	Domestic Rubbish Collection	24,640
	Refuse Site Maintenance	11,170
	<b><u>Total</u></b>	<b><u>65,483</u></b>
<b><u>Income:</u></b>	Domestic Rubbish Collection	34,022
	Commercial Rubbish Collection	21,626
	<b><u>Total</u></b>	<b><u>55,648</u></b>
	Variance	-9,835

CONSULTATION:	Admin Officer – Jane Parker Environmental Health Officer – Trevor Brandy
STATUTORY ENVIRONMENT:	
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Could result in a reduction of income.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple Majority
OFFICER RECOMMENDATION	THAT THE REQUEST FOR THE REMOVAL OF THE 'COMMERCIAL TIP CHARGE' BE DENIED; AND THAT THE 1.5M3 BIN BE REPLACED WITH 2 MGB AT A COMMERCIAL RATE OF \$170 PER MGB AS AT 1 <sup>ST</sup> JULY 2006.

**Moved:** *J L Freeman*                      **Seconded:** *M D Tierney*

**COUNCIL DECISION:**      **THAT THE REQUEST FOR THE REMOVAL OF THE 'COMMERCIAL TIP CHARGE' BE DENIED; AND  
THAT THE 1.5M3 BIN BE REPLACED WITH 2 MGB AT A COMMERCIAL RATE OF \$170 PER MGB AS AT 1<sup>ST</sup> JULY 2006.**

**CARRIED 8/0**

<b>5. ELECTED MEMBER DEVELOPMENT</b>
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DATE OF MEETING:	20 September 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	101.02
PREVIOUS MINUTE/S & REFERENCE:	10.4.6 Agenda Ref: August 2006
DATE AND AUTHOR:	5 September 2006 – Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report submits draft policy for elected member training
BACKGROUND:	A report was submitted to Councils Ordinary Meeting in August 2006 requesting consideration be given to elected member development. The result of that item was that a policy be drafted and presented to Council.
COMMENT:	Council requested that the policy to contain the following criteria: <ul style="list-style-type: none"> <li>• Limit \$1,000 per councillor per year</li> <li>• Councillor to cover travel and accommodation expenses</li> <li>• Report to be given by attending Councillor at the next council meeting, following the training.</li> </ul>

Attached at **APENDIX A** is a draft policy for Council's consideration. This policy is based on similar policy used by several local governments in

WA.

CONSULTATION: -  
 STATUTORY ENVIRONMENT: Nil  
 POLICY: There are no known policy implications at this time.  
 IMPLICATIONS: There are no known financial implications at this time.  
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.  
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.  
 VOTING REQUIREMENT: Simple Majority  
 OFFICER RECOMMENDATION: THAT THE DRAFT POLICY "ELECTED MEMBER DEVELOPMENT", WITH OR WITHOUT ALTERATION BE ADOPTED.

**Moved:** J L Freeman                      **Seconded:** L J Wainwright

**COUNCIL DECISION:** THAT THE DRAFT POLICY "ELECTED MEMBER DEVELOPMENT", WITHOUT ALTERATION BE ADOPTED.

**CARRIED 8/0**

6. EXPENSES – MEDICAL CENTRE
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DATE OF MEETING: 20 September 2006  
 LOCATION/ADDRESS: -  
 NAME OF APPLICANT: -  
 FILE REFERENCE: 303.03  
 PREVIOUS MINUTE/S & REFERENCE:  
 DATE AND AUTHOR: 12 September 2006 – Noelene Holmes, Deputy Chief Executive Officer  
 DISCLOSURE OF INTEREST: Author has no disclosure of interest.  
 SUMMARY: Report shows Medical Centre expenses.  
 BACKGROUND: A request was received at the August 2006 Ordinary Meeting of Council for a report to be submitted showing expenses incurred at the Mullewa Medical Centre.  
 COMMENT: The following table shows expenses to the 31<sup>st</sup> August 2006.

<u>Medical Facility</u>	<u>Actual Costs</u>	<u>Budget 2006/2007</u>
Staffing & Admin Costs	658.99	4,870
Utilities	1,650.58	9,500
Repairs & Maintenance	272.68	4,700
Total	2,582.25	19,070

This report does not show depreciation or internal administration costs

CONSULTATION:  
 STATUTORY ENVIRONMENT:

POLICY	There are no known policy implications at this time.
IMPLICATIONS:	
FINANCIAL	There are no known financial implications at this time.
IMPLICATIONS:	
STRATEGIC	There are no known strategic implications at this time.
IMPLICATIONS:	
VOTING REQUIREMENT:	Simple Majority
OFFICER RECOMMENDATION	THAT THE REPORT SHOWING EXPENSES INCURRED AT THE MULLEWA MEDICAL CENTRE TO THE 31 <sup>ST</sup> AUGUST 2006 BE RECEIVED.

**Moved:**        *B I N Thomas*                                **Seconded:**    *G M Steele*

**COUNCIL DECISION:**    **THAT THE REPORT SHOWING EXPENSES INCURRED AT THE MULLEWA MEDICAL CENTRE TO THE 31<sup>ST</sup> AUGUST 2006 BE RECEIVED.**

**CARRIED 8/0**

7.                                STATEMENT OF FINANCIAL ACTIVITY – AUGUST 2006
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DATE OF MEETING:	20 <sup>th</sup> September 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	
DATE AND AUTHOR:	12 <sup>th</sup> September 2006 - Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
BACKGROUND:	Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.
COMMENT:	Attached <b>APPENDIX B</b> is the Statement of Financial Activity for August 2006. The variance is calculated by using the following formula:
	<i>Sources</i>
	(+Actual – YTD Budget) ÷ YTD Budget                                = % Variance
	(+175,969 – 183,455) ÷ 183,455    = 4.08%
	<i>Applications</i>
	(YTD Budget – Actual) ÷ YTD Budget                                    = % Variance
	(66,126 – 75,925) ÷ 66,126    = 14.82%
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL	There are no known financial implications at this time.

## IMPLICATIONS:

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

## IMPLICATIONS:

VOTING REQUIREMENT: Simple majority

## OFFICER

## RECOMMENDATION

THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF AUGUST 2006 BE RECEIVED.

**Moved:** G M Steele**Seconded:** B I N Thomas

## COUNCIL DECISION:

**THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF AUGUST 2006 BE RECEIVED.**

**CARRIED 8/0**

Cr Tierney declared an impartial interest in item 10.4.8. The interest being a member of the Mullewa Sports Club committee.

**8. SPORTS MEMORABILIA DISPLAY – LOAN OF**

DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S &amp; REFERENCE: -

DATE AND AUTHOR: 14 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report advises of a request for sporting memorabilia for display.

BACKGROUND: The Mullewa Sports Club has written requesting a loan of any undisplayed sporting memorabilia.

COMMENT: The Mullewa Sports Club committee are endeavouring to add more atmosphere and interest to the Club by displaying photos and memorabilia of the sporting events and greats of our community and beyond.

The Club would provide any necessary cabinets to house and protect any items that are loaned.

A piece of sporting memorabilia that could be located and is not currently on display is a cricket bat autographed by the 1930 Australian Test Team, which included Don Bradman. This item was donated by Mr Colin Junner to the Mullewa District and is housed in a wall mounted cabinet which requires a piece of glass on the front. The bat was previously displayed in the foyer of the admin centre, but was replaced with Sydney Olympic memorabilia. The bat has been stored in the fire proof room for some years and is listed on Councils Insurance Schedule at a value of \$25,000.

If Council was to loan this item to the Mullewa Sports Club the following conditions could be imposed:

- The loan period be for 1 year with a review at the end of that time
- The cabinet be secured to a solid wall
- The cabinet be locked at all times with a secure locking system
- The item be noted on the Sports Club insurance policy documentation, but remain insured by the Shire
- Should the bat show signs of deterioration (including the autographs fading) it is to be removed immediately and returned to the Shire of Mullewa

The Mullewa Sports Club takes the opportunity in their correspondence to thank Council for their past and present commitment to the Club.

CONSULTATION:	Graham Wilks – Former CEO Mullewa Shire
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple Majority
<b>OFFICER RECOMMENDATION</b>	<b>THAT THE MULLEWA SPORTS CLUB COMMITTEE BE ADVISED THAT THE “DON BRADMAN BAT’ WILL BE MADE AVAILABLE TO THEM FOR DISPLAY (WITH CONDITIONS) AT THE MULLEWA SPORTS CLUB FOR 1 YEAR AT WHICH TIME THE ARRANGEMENT WILL BE REVIEWED</b>

**Moved:** *B I N Thomas*                      **Seconded:** *N D Johnstone*

**COUNCIL DECISION:**                      **THAT THE MULLEWA SPORTS CLUB COMMITTEE BE ADVISED THAT THE “DON BRADMAN BAT’ WILL BE MADE AVAILABLE TO THEM FOR DISPLAY (WITH CONDITIONS) AT THE MULLEWA SPORTS CLUB FOR 1 YEAR AT WHICH TIME THE ARRANGEMENT WILL BE REVIEWED**

**CARRIED 8/0**

<b>9.</b>	<b>CORAL COAST NOMINATION</b>
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DATE OF MEETING:	20 September 2006
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-

DATE AND AUTHOR: 14 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report calls for consideration of a nomination for Australia's Coral Coast.

BACKGROUND: The Board of Australia's Coral Coast is inviting members to consider nominating for a position on the Board.

Australia's Coral Coast is the peak tourism body responsible for branding, positioning and marketing the coastal region of Western Australia extending north from Cervantes to Exmouth and inland via the shires bordering the Midlands Road to Mullewa.

Fundamentally the role of Australia's Coral Coast as the Regional Tourism Organisation is that of "Destination Marketing". The organisation undertakes activities designed to expose the tourism product and infrastructure of the region to consumers in its identified core markets domestically and internationally.

COMMENT: The aim of the organisation is to develop and market Australia's Coral Coast as Western Australia's premier holiday destination and provide industry leadership that will accelerate the sustainable growth of tourism to the region.

The Australia's Coral Coast Board meets 6 times per year to provide strategic direction and advice to the CEO. The meetings are held in Perth and in regional centres. The organisation funds travel expenses for Board members to attend these meetings. It is a requirement that Board Members have the flexibility and availability to attend all meetings including the AGM (to be held in Carnarvon 18/10/06). Occasionally Board members are required to attend regional tourism forums on behalf of Australia's Coral Coast to keep in touch with local issues and represent the Board.

The Board consists of:

- 1 x Chairman
- 3 x Whole of Region Elected Members
- 2 x Local Government Representatives
- 1 x Co-Opted Member
- 1 x Tourism WA Representative
- 1 x Southern Area Representative
- 1 x Central Area Representative
- 1 x Northern Area Representative

The Board positions which will become vacant for 2006/07 are:

- 1 Sub-Regional Representative – Southern Area
- 1 Sub-Regional Representative – Central Area
- 1 Sub-Regional Representative – Northern Area

Mullewa is included in the central area along with the Shires of Irwin, Greenough, Chapman Valley, Northampton and Geraldton.

This position is for a 2 year term and nominations must be made by

financial members closing at 1700 on the 22<sup>nd</sup> September 2006.

## CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

THAT COUNCIL CONSIDER SUBMITTING A NOMINATION FOR THE POSITION OF CENTRAL AREA SUB REGIONAL REPRESENTATIVE.

**Moved:** *B I N Thomas*

**Seconded:** *M Kerkmans*

## COUNCIL DECISION:

**THAT COUNCIL NOT SUBMIT A NOMINATION FOR THE POSITION OF CENTRAL AREA SUB REGIONAL REPRESENTATIVE**

**CARRIED 8/0**

**0906.09****CHIEF EXECUTIVE OFFICERS REPORT**

1.	RISK MANAGEMENT - TRAINING
----	----------------------------

DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 15 September 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

## SUMMARY

Report submits a training proposal for enterprise wide Risk Management delivered by Local Government Insurance Scheme and recommends Council involvement.

## BACKGROUND:

Local Government Insurance Scheme Risk Management has provided an outline of an initial starting point for the Council to consider that has been successfully implemented in similar sized Shires in the State. The training gives the Council the opportunity to be involved in a whole of organisation approach to Risk Management.

It is evident that the community would also gain value in having training in Events Risk Management which would in turn lead to the production of Risk Management Plans for major events.

The training is presented in a manner that is suitable for those participating in small project planning through to planning for major



events.

LGIS have found the following a successful program to introduce whole of organisation involvement with Risk management.

**Day 1**

12.00pm Training for Senior Staff in AS/NZS 4360 Risk Management  
 3.00pm Training for Elected Members in AS/NZS 4360 Risk Management  
 6.00pm Events Risk Management training – available to all interested members of the community.

**Day 2**

7.30am Training for Outside Staff in AS/NZS 4360 Risk Management  
 11.00am Training for Administration Staff in AS/NZS 4360 Risk Management

All training is presented in a manner that is appropriate to the individuals position within the organisation.

COMMENT:

Attached at **APPENDIX A** is further information regarding the role of risk management in corporate governance.

I consider it is important that we all come together for this training and the LGIS offer is flexible to accommodate Council's specific needs.

Councillors need to consider a time that would suit so arrangements can be made.

CONSULTATION:

STATUTORY ENVIRONMENT:

There are no known statutory implications at this time.

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL PROCEED WITH IMPLEMENTING ENTERPRISE WIDE RISK MANAGEMENT WITH LOCAL GOVERNMENT INSURANCE SERVICES AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ARRANGE A SUITABLE TIME FOR TRAINING TO COMMENCE.

**Moved:** J L Freeman

**Seconded:** M D Tierney

**COUNCIL DECISION:** THAT COUNCIL PROCEED WITH IMPLEMENTING ENTERPRISE WIDE RISK MANAGEMENT WITH LOCAL GOVERNMENT INSURANCE SERVICES AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ARRANGE A SUITABLE TIME FOR TRAINING TO COMMENCE.

**CARRIED 8/0**

<b>2. HARVEST MASS MANAGEMENT SCHEME</b>
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**DATE OF MEETING:** 20 September 2006

**LOCATION/ADDRESS:** -

**NAME OF APPLICANT:** -

**FILE REFERENCE:** -

**PREVIOUS MINUTE/S & REFERENCE:** -

**DATE AND AUTHOR:** 14 September 2006 – Tom Hartman, Chief Executive Officer

**DISCLOSURE OF INTEREST:** Author has no disclosure of interest.

**SUMMARY:** Report submits proposal from CBH for a Harvest Mass Management Scheme and recommends agreement.

**BACKGROUND:** The following letter has been received from CBH Group.

*July 2006*

*Dear Sir/Madam,*

**CBH GROUP HARVEST MASS MANAGEMENT SCHEME**

*The CBH Group is introducing the Harvest Mass Management Scheme (the "Scheme") for this year's harvest and we would like to inform you of how it may impact on grain growers in your Shire and on your road maintenance program.*

*The Scheme is a system designed by CBH to help alleviate the problem of overloaded grain trucks in order to make roads safer and to reduce damage to road pavements. It also aims to assist all members of the grain supply chain to meet their future obligations under the soon to be introduced 'Chain of Responsibility' model legislation.*

*This harvest all grain growers and transporters delivering to CBH will need their vehicles to be registered in the Scheme in order to deliver to CBH. As part of the Scheme they will receive the benefit of an Extra Mass Tolerance and a Non-Compliance Limit, details of which are included in the attached Scheme overview.*

*Under the Scheme rules, if deliveries are overloaded when presented at a CBH weighbridge, there will be two available options to remedy the overload. The first will be to adjust the load off CBH premises and re-present the corrected load for*

delivery. The second will be to forfeit the overloaded amount of grain to the Scheme.

Under the Grain Forfeiture option, CBH will convert the forfeited tonnes to dollars post harvest and then distribute those funds to participating Shires for use in their road maintenance programs. Destination of the funds will be determined by the production location of the grain forfeited, but only if that Shire has nominated to participate in the Scheme. Participation is confirmed by execution of the appropriate Memorandum of Understanding.

We are offering all Shires the opportunity to be the beneficiaries of the Scheme. We would like to invite your Shire to become involved and have included a copy of the applicable MOU for your execution and return. Once we receive the completed MOU from you we will sign and return a copy to you for your records.

If you wish to discuss this in further detail please don't hesitate to contact Jeremy O'Neill on 9237 9743 or myself on 9237 9617.

Yours faithfully



Robert Voysey  
Manager, Logistics Strategy

COMMENT:	Attached at <b>APPENDIX B</b> is further information on the scheme and a copy of the Memorandum of Understanding.
	The majority of Councils in the Wildflower Country Regional Council have agreed to sign the Agreement.
CONSULTATION:	Various Chief Executive Officer.
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THE COUNCIL BECOME INVOLVED IN THE PROPOSAL SUBMITTED BY CBH GROUP AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO SIGN THE MEMORANDUM OF UNDERSTANDING TO PARTAKE IN THE SCHEME.

**Moved:** G M Steele**Seconded:** L J Wainwright

**COUNCIL DECISION: THE COUNCIL BECOME INVOLVED IN THE PROPOSAL SUBMITTED BY CBH GROUP AND AUTHORISE THE CHIEF EXECUTIVE OFFICER TO SIGN THE MEMORANDUM OF UNDERSTANDING TO PARTAKE IN THE SCHEME.**

**CARRIED 8/0**

3.	WILDFLOWER COUNTRY REGIONAL COUNCIL – PROVISION OF SERVICES
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2:25pm Cr Johnstone left the meeting  
 2:27pm Cr Johnstone returned to the meeting

DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

PREVIOUS MINUTE/S &amp; REFERENCE: -

DATE AND AUTHOR: 15 September 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report details matters that may assist the new Chief Executive Officer of the Wildflower Country Regional Council to commence operations.

BACKGROUND: The Wildflower Country Regional Council appointed a Chief Executive Officer who will commence duties on the 4<sup>th</sup> December 2006. At the recent meeting held September 6, 2006, the WCRC requested each member council to advise the WCRC of their Councils requirements in terms of services and projects that the CEO could investigate.

COMMENT: The most common services that seem to be consistently raised by the bulk of the member Councils are:

- Ranger Services
- Health
- Waste Management

A matter that has been raised in the past is for a project officer to be employed to advance the co-operative tourism plan for the 7 Shires. Each local government were previously requested to contribute \$3,000 to engage a part-time person for this position. However it was generally agreed that this matter could be a role of the WCRC to implement.

The WCRC have also asked that member Council advise of strengths within their organisation which could be on sold to other members. For example a council may have a ranger or accountant that could provide a fee for service based arrangement within the WCRC.

Given that the Shire of Mullewa are currently providing administrative and financial reporting assistance to the WCRC it would seem practical that these services could continue to be provided until such time as the

WCRC are in a position to employ staff to fulfil these roles.

## CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

THAT COUNCIL SUBMIT A COPY THIS REPORT TO THE WILDFLOWER COUNTRY REGIONAL COUNCIL FOR CONSIDERATION

**Moved:** J L Freeman

**Seconded:** N D Johnstone

## COUNCIL DECISION:

**THAT COUNCIL SUBMIT A COPY THIS REPORT TO THE WILDFLOWER COUNTRY REGIONAL COUNCIL FOR CONSIDERATION**

**CARRIED 8/0**

2:30pm Bob Roden, Works Overseer, entered the meeting.

<b>0906.10</b>	<b>MEETING ADJOURNED – MEETING RECONVENED</b>
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Meeting adjourned 2:52pm – 3:18pm

## PRESENT:

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M D Tierney	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor L J Wainwright	(Central Ward)
Councillor N D Johnstone	(South Ward)

## OFFICERS:

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**0906.11**                    **NEW BUSINESS OF AN URGENT NATURE**  
**INTRODUCED BY DECISION OF MEETING**

**Moved:**            *J L Freeman*

**Seconded:**    *B I N Thomas*

**COUNCIL DECISION:**    **THAT THE FOLLOWING ITEMS BE ACCEPTED NEW BUSINESS OF AN URGENT NATURE FOR CONSIDERATION**

- **LOT 451 MILLS STREET – DEMOLITION OF**
- **LOT 42 CARSON STREET – DEMOLITION OF**
- **LOT 43 CARSON STREET – RENOVATION OF**
- **LOT 116 BURGESS STREET – RENOVATION OF**
- **ACCOUNTS FOR PAYMENTS**
- **MEMBERS REPORT – MULLEWA TELECENTRE & TOURIST COMMITTEE**

**CARRIED 8/0**

1. <b>LOT 451 MILLS STREET – DEMOLITION OF</b>
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DATE OF MEETING:        20 September 2006

LOCATION/ADDRESS:        Lot 451 Mills Street (former Lot 81)

NAME OF APPLICANT:      Mr SR ALLEN

FILE REFERENCE:         H302.7

PREVIOUS MINUTE/S &  
REFERENCE:                -

DATE AND AUTHOR:        25<sup>th</sup> August 2006 – William V Atyeo, Environmental Health Officer

DISCLOSURE INTEREST:    Author has no disclosure of interest

SUMMARY:                 This house was referred to me for action by the Shire. The house is a wooden framed house with corrugated iron roof cladding. External cladding is of corrugated iron except for the front of the house which is of wood and asbestos. Report attached as **APPENDIX A**

Conditions noted during the inspection were as follows:

- *The house was not secure so as to prohibit the entry of unauthorised persons, which will only lead to further vandalism and deterioration of the premises.*
- *The dwelling is unoccupied and has been so for quite some time.*
- *There is no power to the dwelling.*
- *There are many broken windows*
- *The asbestos cladding to the south side of the house has been extensively damaged.*
- *Some sections of the internal walls and cladding have been extensively damaged.*
- *Plumbing is defective throughout the house, and the laundry, bathroom, and toilet are not functional at all.*
- *The septic tank lid is not sealed as required by the Health Act and Regulations.*

In its present state I consider the house to be a danger to the health and well being of the community, and presents a possible fire trap risk. Thus I

have declared it unfit for human habitation and have issued an Unfit For Human Habitation Notice on the owner and have, Pursuant to Section 137 of the Health Act 1911, directed the owner to demolish the dwelling and all associated buildings by the 3<sup>rd</sup> October 2006.

Failure to complete these works by the compliance date constitutes an offence under the Act and further legal action may be taken by the Shire, with the Notice remaining on the property until all works are completed.

In a letter to the owner I did state that the owner had the opportunity to completely renovate the house should he choose to do so. However, the owner was to advise the Shire immediately as to what the course of action would be, but at the time of writing the report I had heard nothing back from the owner.

BACKGROUND: This premise has been under scrutiny for some time now, and there have been no positive responses back from the owner. Legal action taken under Local Government (Miscellaneous Provisions) Act has been slow and unresponsive, as well as being a financial impose on the Shire.

Therefore the Notice and covering letter were sent to Mr Evans pursuant to the provisions of the Health Act.

COMMENT: The house I consider to be a danger to the health and safety of the community as it is not secure allowing easy entry by unauthorised persons. The covering letter advised the owner of his rights of appeal under the Health Act, and the Notice served in accordance with the requirements of the Act. The letter and copy of the Notice were posted to Mr Evans under 'registered' post. This was returned to the Shire as 'refused'.

Mr Evans has shown utter contempt to Council and has chosen to be uncooperative, even to the extent of promising Mr Trevor Brandy that he would sign a letter authorising the Shire to demolish the dwelling. This has not been forthcoming.

CONSULTATION: Shire President  
Chief Executive Officer  
Mr Trevor Brandy – EHO

STATUTORY ENVIRONMENT: The Health Act 1911 and Regulation as amended from time to time

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time. However, if the Shire was to cause the carrying out of the conditions of the Health Notice issued, then there could be costs involved to the Shire.

STRATEGIC IMPLICATIONS: Derelict and dilapidated houses are a risk to the health and well being of the community as a whole and are required to be brought up to the required standards. The renovation or the demolition of the house will result in a healthier town which is more aesthetically pleasing and safer.

VOTING REQUIREMENT: Simple majority





completely renovate the house should he choose to do so. However, he was to advise the Shire of his intentions immediately, so that consideration could be given to his submission.

BACKGROUND: This premises formed part of a deceased estate and the beneficiary of the will, who lives in Halls Creek, was contacted for comment. I was informed by Patricia McKay that the property had just been sold, and that she no longer owned it or was responsible for it.

Therefore the Notice and covering letter was sent to the new owner. I have yet to receive any communication from the current owner. However, the dwelling is not fit for human habitation, and there are extensive works required to be carried out on it in order to bring it to an acceptable standard.

COMMENT:

CONSULTATION: Shire President  
Chief Executive Officer  
Patricia McKay

STATUTORY ENVIRONMENT: The Health Act 1911 and Regulation as amended from time to time

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time. However, if the Shire was to cause the carrying out of the conditions of the Health Notice issued, then there could be costs involved to the Shire.

STRATEGIC IMPLICATIONS: Derelict and dilapidated houses are a risk to the health and well being of the community as a whole and are required to be brought up to the required standards. The renovation or the demolition of the house will result in a healthier town which is more aesthetically pleasing and safer.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 CALLING FOR THE DEMOLITION OF THE DWELLING AND ASSOCIATED BUILDINGS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.

**Moved:** J L Freeman

**Seconded:** L J Wainwright

COUNCIL DECISION: **THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 CALLING FOR THE DEMOLITION OF THE DWELLING AND ASSOCIATED BUILDINGS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.**

**CARRIED 8/0**

**3. LOT 43 CARSON STREET – RENOVATION OF**

DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: Lot 43 Carson Street

NAME OF APPLICANT: Murchison Region Aboriginal Corporation

FILE REFERENCE: H302.7

PREVIOUS MINUTE/S &  
REFERENCE:

DATE AND AUTHOR: 25<sup>th</sup> August 2006 – William V Atyeo

DISCLOSURE INTEREST: Author has no disclosure of interest

SUMMARY: This house was referred to me for action by the Shire. The house is of solid masonry construction with steel roofing and concrete floors. The house is not secure and there has been some vandalism to the interior but not to the degree that it cannot be renovated to an acceptable standard. Report attached at **APPENDIX C**.

However, in its present state I have declared it unfit for human habitation with orders to renovate the kitchen, bathroom and toilet. The outside area needs attention as well and includes addressing the problems of:

- *Open and exposed old septic tank with rubbish in it.*
- *The asbestos type fencing needs repairing or taken down.*
- *Septic tanks that service the house require sealing correctly.*
- *Gutters to the house need repairs to them.*
- *The old toilet and shed to the rear of the premises need to be renovated or removed.*

I have issued the Unfit For Human Habitation Notice on the owner and have, Pursuant to Section 137 of the Health Act 1911, directed the owner to completely renovate the Bathroom, Toilet, Kitchen, broken windows and doors, gutters, and septic tank lids, to the required legislative standards, and to the satisfaction of the Shire's Environmental Health Officer.

Failure to complete these work items by the compliance date constitutes an offence under the Act and further legal action may be taken by the Shire, with the Notice remaining on the property until all works are completed.

BACKGROUND: I could not find any paperwork that had been forwarded previous to the owners of this property in regard to the condition that it is now in. However, the dwelling is not for human habitation, and there are works that need to be carried out to make it safe and healthy to live in.

COMMENT: Because this property has not been reported on before I felt that it was important that the owners were given fair and reasonable warning of Council's intentions. Thus, while declaring the house Unfit for Human Habitation, I have not called for its demolition at this stage.

However, should the house deteriorate further, or should the owner not carryout the works required, then the situation will be reviewed, and further action/notices may or will be issued after the compliance date that has been set at the 3<sup>rd</sup> October 2006.

CONSULTATION: Shire President  
Chief Executive Officer  
MRAC

STATUTORY ENVIRONMENT: The Health Act 1911 and Regulation as amended from time to time

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: Derelict and dilapidated houses are a risk to the health and well being of the community as a whole and are required to be removed. Results in a more aesthetic town, and a cleaner one.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 WITH A SCOPE OF WORKS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.

**Moved:** J L Freeman

**Seconded:** L J Wainwright

**COUNCIL DECISION: THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 WITH A SCOPE OF WORKS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.**

**CARRIED 8/0**

<b>4.</b>	<b>LOT 116 BURGES STREET – RENOVATION OF</b>
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: Lot 116 Burges Street

NAME OF APPLICANT: Murchison Region Aboriginal Corporation

FILE REFERENCE: H302.7

PREVIOUS MINUTE/S & REFERENCE:

DATE AND AUTHOR: 25<sup>th</sup> August 2006 – William V Atyeo, Environmental Health Officer

DISCLOSURE INTEREST: Author has no disclosure of interest

SUMMARY: This house was referred to me for action by the Shire. The house is of solid masonry construction with steel roofing and concrete floors. The house is not secure and there has been some vandalism to the interior but not to the degree that it cannot be renovated to an acceptable standard.

However, in its present state I have declared it unfit for human habitation with orders to renovate the kitchen, bathroom and toilet. The outside area

needs attention as well and includes addressing the problems of:

- Open and exposed old septic tank with rubbish in it.
- The asbestos type fencing needs repairing or taken down.
- Septic tanks that service the house require sealing correctly.
- Gutters to the house need repairs to them.
- The old toilet and shed to the rear of the premises need to be renovated or removed.

I have issued the Unfit For Human Habitation Notice on the owner and have, Pursuant to Section 137 of the Health Act 1911, directed the owner to completely renovate the Bathroom, Toilet, Kitchen, broken windows and doors, gutters, and septic tank lids, to the required legislative standards, and to the satisfaction of the Shire's Environmental Health Officer.

Failure to complete these work items by the compliance date constitutes an offence under the Act and further legal action may be taken by the Shire, with the Notice remaining on the property until all works are completed.

BACKGROUND:

I could not find any paperwork that had been forwarded previous to the owners of this property in regard to the condition that it is now in. However, the dwelling is not for human habitation, and there are works that need to be carried out to make it safe and healthy to live in.

COMMENT:

Because this property has not been reported on before I felt that it was important that the owners were given fair and reasonable warning of Council's intentions. Thus, while declaring the house Unfit for Human Habitation, I have not called for its demolition at this stage.

However, should the house deteriorate further, or should the owner not carryout the works required, then the situation will be reviewed, and further action/notices may or will be issued after the compliance date that has been set at the 3<sup>rd</sup> October 2006.

CONSULTATION:

Shire President  
Chief Executive Officer  
MRAC

STATUTORY  
ENVIRONMENT:

The Health Act 1911 and Regulation as amended from time to time

POLICY  
IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL  
IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC  
IMPLICATIONS:

Derelict and dilapidated houses are a risk to the health and well being of the community as a whole and are required to be removed. Results in a more aesthetic town, and a cleaner one.

VOTING REQUIREMENT:

Simple majority

OFFICER  
RECOMMENDATION:

THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 WITH A SCOPE OF WORKS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.

**Moved:** J L Freeman**Seconded:** L J Wainwright

**COUNCIL DECISION: THAT COUNCIL RATIFIES THE ACTIONS TAKEN BY THE ENVIRONMENTAL HEALTH OFFICER IN ISSUING AN UNFIT FOR HUMAN HABITATION NOTICE PURSUANT TO SEC 135 OF THE HEALTH ACT 1911 WITH A SCOPE OF WORKS TO BE COMPLETED BY THE OWNER BY THE COMPLIANCE DATE OF THE 3<sup>RD</sup> OCTOBER 2006.**

**CARRIED 8/0**

<b>5. ACCOUNTS FOR PAYMENT</b>
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DATE OF MEETING: 20 September 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S &amp; REFERENCE: -

DATE AND AUTHOR: 19 September 2006 – Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: **APPENDIX E** of this report lists details of all cheques drawn and direct debits during and since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$284,149.06 covers the following:

Municipal Account

Cheque No.	9263 - 9290	\$62,704.32
Electronic Fund Trans	2684 - 2753	\$169,845.80
Payroll & Fees		\$51,598.94

Trust Account

Cheque No.	000 – 000	\$0.00
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**Total: \$284,149.06**

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government Act and Regulations

POLICY  
IMPLICATIONS: There are no known policy implications at this time.  
FINANCIAL  
IMPLICATIONS: There are no known financial implications at this time.  
STRATEGIC  
IMPLICATIONS: There are no known strategic implications at this time.  
VOTING REQUIREMENT: Simple majority

OFFICER  
RECOMMENDATION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT:

Municipal Account

Cheque No.	9263 - 9290	\$62,704.32
Electronic Fund Trans	2684 - 2753	\$169,845.80
Payroll & Fees		\$51,598.94

Trust Account

Cheque No.	000 – 000	\$0.00
Total:		\$284,149.06

**Moved:** *G M Steele*                      **Seconded:** *L J Wainwright*

COUNCIL DECISION: **THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT:**

Municipal Account

Cheque No.	9263 - 9290	\$62,704.32
Electronic Fund Trans	2684 - 2753	\$169,845.80
Payroll & Fees		\$51,598.94

Trust Account

Cheque No.	000 – 000	\$0.00
Total:		\$284,149.06

**CARRIED 8/0**

6.                      REPORTS OF COMMITTEES AND MEMBERS
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**Moved:** *B I N Thomas*                      **Seconded:** *L J Wainwright*

COUNCIL DECISION: **THAT**

- **THE REPORT OF THE MULLEWA TELECENTRE & TOURISM COMMITTEE BE RECEIVED.**

**CARRIED 8/0**

<b>0906.12</b> <b>CLOSURE OF MEETING</b>
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The President closed the meeting at 3:34pm.

These minutes were confirmed at a meeting on 18 October 2006:
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Signed:

A J Messina, President

Date: 18 October 2006