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**MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 19 JULY 2006.****0706.01 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

1:15pm The President declared the meeting open.

**0706.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE****PRESENT:**

|  |                |
|--|----------------|
| Councillor A J Messina – President         | (West Ward)    |
| Councillor B I N Thomas – Deputy President | (East Ward)    |
| Councillor J L Freeman                     | (Central Ward) |
| Councillor M D Tierney                     | (Central Ward) |
| Councillor M Kerkmans                      | (East Ward)    |
| Councillor L A Panting                     | (Central Ward) |
| Councillor L J Wainwright                  | (Central Ward) |

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**APOLOGIES:**

|                          |              |
|--------------------------|--------------|
| Councillor G M Steele    | (South Ward) |
| Councillor N D Johnstone | (South Ward) |

**LEAVE OF ABSENCE:**

Nil

**VISITORS**

Nil

**0706.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**0706.04 PUBLIC QUESTION TIME**

Nil

**0706.05 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****Moved:** J L Freeman **Seconded:** B I N Thomas**COUNCIL DECISION: THAT THE MINTUES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 JUNE 2006, AS PRINTED BE CONFIRMED.****CARRIED 7/0****0706.06 WORKS, PLANT, PARKS & GARDENS****1. SPECIAL CIRCUMSTANCES – SEASON CONDITIONS**

DATE OF MEETING: 19 July 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S &amp; -

REFERENCE:

DATE AND AUTHOR: 13 July 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

BACKGROUND:

Due to the extremely dry conditions, which will result in local farmers not producing a crop this season, it is proposed to allocate some of the supplementary Roads to Recovery funds into the 2006/07 budget. This funding will allow Council to work up a program/s that may assist farmers with work opportunities as the year progresses.

COMMENT:

Included in the last Federal budget, Council received an extra \$261,000 from the Roads to Recovery supplementary program. I am suggesting that Council include the majority of these funds into the 2006/07 road works program. This additional works program could be used at a later date to provide work opportunities to local farmers. There may also be other opportunities to develop projects that could attract funding where local skills/plant etc may be involved. Discussions are being carried out with various funding agencies to link with identified projects. Council has considered the following project concepts-

- Walk Trail developments, including information bay,
- Art workshops, possible street scape project,
- Town Street footpaths,
- Community water projects - maintenance of existing "roded" catchments,
- Repairs to derelict houses,
- Re-habilitation and landscaping along eastern entry to Mullewa,

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL INCLUDE THE SUPPLEMENTARY ROADS TO RECOVERY FUNDING INTO THE 2006/07 BUDGET, EXPLORE OTHER FUNDING OPPORTUNITIES AND DEVELOP PROJECTS THAT COULD BE IMPLEMENTED THROUGHOUT THE YEAR TO ASSIST LOCAL PEOPLE WITH EMPLOYMENT OPPORTUNITIES.

**Moved:** *L A Panting*                      **Seconded:** *B I N Thomas*

**COUNCIL DECISION:**    **THAT COUNCIL INCLUDE THE SUPPLEMENTARY ROADS TO RECOVERY FUNDING INTO THE 2006/07 BUDGET, EXPLORE OTHER FUNDING OPPORTUNITIES AND DEVELOP PROJECTS THAT COULD BE IMPLEMENTED THROUGHOUT THE YEAR TO ASSIST LOCAL PEOPLE WITH EMPLOYMENT OPPORTUNITIES.**

**CARRIED 7/0**

1:35pm                      Cr Messina declared a proximity interest in item 10.4.1. The extent of the interest relates to being the owner of adjoining land under discussion. Cr Messina left the meeting.

Cr Thomas assumed the chair.

## **0706.07**         **FINANCE & GENERAL PURPOSE**

|  |
|--|
| <b>1. PURCHASE OF LAND – LOT 14, FRY STREET, MULLEWA</b> |
|--|

DATE OF MEETING:                      19 July 2006

LOCATION/ADDRESS:                      Lot 14, Fry Street, Mullewa

NAME OF APPLICANT:                      -

FILE REFERENCE:

PREVIOUS MINUTE/S & REFERENCE:                      -

DATE AND AUTHOR:                      12 July 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST:                      OF The Author has no Disclosure of Interest

BACKGROUND:                      At Councils June 2006, meeting an item was discussed regarding the possible purchase of land adjoining Fry Street, Mullewa for the purpose of Council Housing.

A plan of the land, indicating Lot 14, is attached at **APPENDIX A**

COMMENT:                      The current owner of the land is Tim Freeman and Council were advised

that Mr Freeman may wish to negotiate with Council to sell the land. It was put to Council that it may be in Council's interest to negotiate a purchase due to the suitability of the land for future Council housing. If Council agrees to negotiate it should be appropriate to have the land valued and ascertain whether there are other costs relating to the land. Council will also need to consider the extension of Carson Street to an alignment with the Western boundary of Lot 6 & 8 Fry Street to allow for future access.

|                         |  |
|-------------------------|--|
| CONSULTATION:           | President, Deputy President.   |
| STATUTORY ENVIRONMENT:  | There are no known statutory implications at this time.  |
| POLICY IMPLICATIONS:    | There are no known policy implications at this time.   |
| FINANCIAL IMPLICATIONS: | In accordance with the Municipal Budget 2006/2007.   |
| STRATEGIC IMPLICATIONS: | There are no known strategic implications at this time.  |
| VOTING REQUIREMENT:     | Simple majority  |
| OFFICER RECOMMENDATION  | THAT COUNCIL INSTIGATE NEGOTIATIONS WITH THE OWNER OF LOT 14 FRY STREET, MULLEWA FOR THE SALE OF THE LAND TO COUNCIL FOR THE PURPOSE OF COUNCIL HOUSING. |

**Moved:** *B I N Thomas*      **Seconded:** *L J Wainwright*

**COUNCIL DECISION:**      **THAT THE COUNCIL INSTIGATE NEGOTIATIONS WITH THE OWNER OF LOT 11 & 14 FRY STREET, MULLEWA FOR THE PURCHASE OF THAT LAND BY COUNCIL TO ENABLE A ROAD RESERVE BETWEEN LOT 6 & 8 FRY STREET TO BE CREATED AND THE BALANCE OF THAT LAND BE SET ASIDE FOR FUTURE DEVELOPMENT.**

**CARRIED 5/1**

**Moved:** *L J Wainwright*      **Seconded:** *J L Freeman*

**COUNCIL DECISION:**      **THAT A VALUATION OF LOT 11 & 14 FRY STREET, MULLEWA BE OBTAINED.**

**CARRIED 6/0**

1:43pm      Cr Messina entered the meeting and resumed the Chair.

## 2. MARKETING & PUBLIC RELATIONS STRATEGY

DATE OF MEETING:      19 July 2006

LOCATION/ADDRESS:      -

NAME OF APPLICANT:      -

FILE REFERENCE:      -

PREVIOUS MINUTE/S & -

REFERENCE:

DATE AND AUTHOR: 14 July 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

INTEREST:

BACKGROUND:

In recent times, a number of isolated incidents have put the media spotlight on the town of Mullewa for all the wrong reasons. A series of negative articles and radio reports have appeared in the Mid West media creating a negative impression of the town. Worse still, this negative sentiment has infiltrated the Mullewa community.

Media stories have focused on the following:

- Safety issues of local people who have been assaulted and had their homes broken into. While this is a serious issue, media exposure has been fueled by the recent comments by the Magistrate concerning young repeat offenders.
- Liquor licensing restrictions imposed to reduce alcohol-induced crime and social problems centered on funerals have been reported.
- As story-fillers related to these two issues, feuding, alcohol-related diseases and crime statistics have also been reported.

This reporting has been extremely one-sided, and until now, positive responses from the Shire of Mullewa have not been forthcoming to try and achieve some level of balance.

This strategy aims to address this imbalance through a range of marketing and public relations initiatives. The strategies will focus on the many positive aspects of Mullewa to provide a more balanced perception in the external marketplace and build confidence and pride among the local population for their town.

COMMENT:

The positive issues that will be used include:

- The regional Ministers visiting the town on different occasions.
- The Shire having just appointed a Youth Development Officer. This role will improve the range of activities available in the town for the youth and will help bring all sectors of the community together.
- A new CEO, Tom Hartman, has recently been appointed who is really committed to making a difference.
- A major Streetscape initiative is being planned to beautify the town.
- Walkways on a couple of the town's hills and a lookout are also planned to give views over the town and will add another tourist attraction.
- Art workshops are being planned to bring the community groups together and develop community projects.

- The community spirit of the town.

These issues provide a platform over the coming months to make a concentrated effort to change the perception of Mullewa. Supported by a range of marketing initiatives (which in themselves may provide positive media stories), Mullewa can use the spotlight that has recently been thrust upon them and turn it to your advantage.

|                               |   |
|-------------------------------|---|
| CONSULTATION:                 | Market Creations  |
| STATUTORY ENVIRONMENT:        | There are no known statutory implications at this time.   |
| POLICY IMPLICATIONS:          | There are no known policy implications at this time.  |
| FINANCIAL IMPLICATIONS:       | \$6,600 has been allocated for the 2006/2007 budget consideration.                              |
| STRATEGIC IMPLICATIONS:       | Will have positive implications.  |
| VOTING REQUIREMENT:           | Simple majority   |
| <b>OFFICER RECOMMENDATION</b> | <b>THAT COUNCIL CONSIDER A MARKETING AND PUBLIC RELATIONS STRATEGY IN THE 2006/2007 BUDGET.</b> |

**Moved:** *J L Freeman*      **Seconded:** *M Kerkmans*

**COUNCIL DECISION: THAT COUNCIL CONSIDER A MARKETING AND PUBLIC RELATIONS STRATEGY IN THE 2006/2007 BUDGET.**

**CARRIED 7/0**

## **0706.08**      **CHIEF EXECUTIVE OFFICERS REPORT**

|  |
|--|
| <b>1. ADMINISTRATIVE BURDENS ON LOCAL GOVERNMENT (Cost Shifting)</b> |
|--|

|                                |  |
|--------------------------------|--|
| DATE OF MEETING:               | 19 July 2006   |
| LOCATION/ADDRESS:              | -  |
| NAME OF APPLICANT:             | -  |
| FILE REFERENCE:                | -  |
| PREVIOUS MINUTE/S & REFERENCE: | -  |
| DATE AND AUTHOR:               | 11 July 2006 – Tom Hartman, Chief Executive Officer  |
| DISCLOSURE OF INTEREST:        | Author has no disclosure of interest.  |
| BACKGROUND:                    | The letter attached at <b>APPENDIX A</b> has been received from the Shire of Chapman Valley concerning the perceived “cost shifting” from State and Federal Governments to Local Government. There seems to be the ever increasing burden being placed upon the limited administrative resources of Local Governments particularly small rural Councils. |
| COMMENT:                       | There has been concern for a number of years of the costs involved in carrying out various Legislative and other requirements as set done by   |

other spheres of Government and their agencies. However, to refuse to comply with legislative matters needs to be considered seriously and would not be endorsed by the writer. WALGA is the organization that was set up to be the "voice" of local government in Western Australia and it is through that organization that this matter should be fought. Other local governments in the area have indicated that although they tend to agree with Chapman Valley they are not willing to pass the policy.

## CONSULTATION:

## STATUTORY

Various Acts of Parliament that Local Government is obliged to enact.

## ENVIRONMENT:

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

THAT COUNCIL SUPPORTS THE POSITION OF CONCERN FOR COST SHIFTING AND CALLS ON WALGA TO CONTINUE THE ARGUMENT WITH THE OTHER SPHERES OF GOVERNMENT FOR THE EXTRA RESOURCES TO ASSIST WITH THE IMPLEMENTATION OF THE LEGISLATIVE REQUIREMENTS IMPOSED ON LOCAL GOVERNMENT.

**Moved:**

*L A Panting*

**Seconded:**

*J L Freeman*

## COUNCIL DECISION:

**THAT COUNCIL SUPPORTS THE POSITION OF CONCERN FOR COST SHIFTING AND CALLS ON WALGA TO CONTINUE THE ARGUMENT WITH THE OTHER SPHERES OF GOVERNMENT FOR THE EXTRA RESOURCES TO ASSIST WITH THE IMPLEMENTATION OF THE LEGISLATIVE REQUIREMENTS IMPOSED ON LOCAL GOVERNMENT.**

**CARRIED 7/0**

|                                     |
|-------------------------------------|
| <b>2. USE OF MOTOR BUS - POLICY</b> |
|-------------------------------------|

## DATE OF MEETING:

19 July 2006

## LOCATION/ADDRESS:

-

## NAME OF APPLICANT:

-

## FILE REFERENCE:

708.033

PREVIOUS MINUTE/S &  
REFERENCE:

## DATE AND AUTHOR:

11 July 2006 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF  
INTEREST:

Author has no disclosure of interest.

## BACKGROUND:

The existing policy regarding the motor bus states:-

1218

**MOTOR BUSES**

- Usage of



1218.1 - **Youth Programmes**

Usage of the bus is permitted for the following activities:

- conduct and operation of the Mullewa Activity Centre
- all Council organised camps, excursions or events
- Blue Light Disco events, including trips to and from Perth, Mingenew and Geraldton
- employment and training courses where such courses are organised or sponsored by the Council
- Sporting and Personal Development Programs where such programs involve coordinating and management input by the Council
- any other purpose as determined by Council

[Adopted Y9808.17] - **Policies and Procedures**

- 21 seats are available and only 21 persons will board the bus
- The bus will be cleaned out after each activity by all who participated. If and when the bus is used for camps, it will be cleaned out immediately after camp or at a time determined by the Youth Development Officer
- Food can be eaten on the bus and a bin or rubbish bags must be provided. **NO CHEWING OR BUBBLE GUM ALLOWED**
- A First Aid Kit must always be on the bus when travel is needed for activities and/or camps

The policy has caused some concerns in the past due to all other uses of the bus, not involving activities at the Youth Centre or having a management component of Council, requiring Council approval.

It was a suggestion during the May "Information Session" that the policy be reviewed.

A report was submitted to Councils June meeting whereby Council resolved "**To consider the information that is available at this time; providing the direction the policy be developed and further discuss the review of the Motor Bus policy at the July 2006 meeting**".

COMMENT:

The following policy is submitted for review-

1218 **MOTOR BUSES** - Usage of

The purpose and usage of the bus is for the following Youth related activities:

- conduct and operation of the Mullewa Youth Centre
- all Council organised or sponsored youth camps, courses, programs, excursions or events, and;
- any other purpose for Council operations.

**Other activities and usage permitted, when not required by Council, include-**

- pupil activities of the Mullewa District High School and Our Lady of Mount Carmel School, subject to-

A hire charge for the bus –

- Outside Mullewa - \$0.80 per kilometre (plus GST),
- Within Mullewa - \$25.00 per hour (or part thereof) (allowance 100km per day) plus \$0.25 / km over allowance (plus GST)
- When picked up the bus will have a full tank of fuel and is to be returned with a full tank.

**General Conditions:**

- 21 seats are available and only 21 persons will board the bus
- The bus will be cleaned out after each activity by all who participated. If and when the bus is used for camps, it will be cleaned out immediately after camp or at a time determined by the Youth Development Officer
- Food can be eaten on the bus and a bin or rubbish bags must be provided.  
**NO CHEWING OR BUBBLE GUM ALLOWED**
- A First Aid Kit must always be on the bus when travel is needed for activities and/or camps

As can be noted in the revised policy the use of the bus is to cover the schools and also maintains the focus on being used for the YOUTH of Mullewa. A fee is introduced for the school use as suggested by Council at the June meeting.

CONSULTATION:

Various Councillors.  
Schools.

STATUTORY  
ENVIRONMENT:  
POLICY

There are no known statutory implications at this time.

IMPLICATIONS:

Policy 1218

FINANCIAL

IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC

IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

**OFFICER  
RECOMMENDATION**

**THAT COUNCIL ADOPT THE REVISED POLICY FOR THE USE OF  
THE MOTOR BUS.**

**Moved:** J L Freeman

**Seconded:** L J Wainwright

COUNCIL DECISION:

**THAT COUNCIL ADOPT THE REVISED POLICY FOR THE USE OF  
THE MOTOR BUS.**

**CARRIED 7/0**

|  |
|--|
| <b>3. CONTRACT NEGOTIATION – CHIEF EXECUTIVE OFFICER</b> |
|--|

DATE OF MEETING:

19 July 2006

LOCATION/ADDRESS:

-

NAME OF APPLICANT:

-

- FILE REFERENCE: 108.1104
- PREVIOUS MINUTE/S & REFERENCE:  
DATE AND AUTHOR: 10 August 2006 – Tom Hartman, Chief Executive Officer
- DISCLOSURE OF INTEREST: Writer of Report is the current Chief Executive Officer.
- BACKGROUND: In accordance with the provisions of the Local Government Act the CEO must be employed under a contractual arrangement. I commenced employment with Council on the 20<sup>th</sup> March 2006, and have completed a 3 month probationary period as per the conditions of employment. If I have satisfactorily completed this period a contract needs to be entered into.  
A written contract has been prepared for Council's perusal and endorsement.
- COMMENT: In accordance with the provisions of the Local Government Act under section 5.39 (1) the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with the provisions of this section.  
  
I have separately attached **APPENDIX B** a copy of the contract to be negotiated with Council and in accordance with the agreed conditions of engagement. This document should remain confidential and be collected at the conclusion of Councils meeting.
- CONSULTATION: STATUTORY ENVIRONMENT: Local Government Act Section 5.36 (10 (a), 5.37 and 5.39.
- POLICY IMPLICATIONS: There are no known policy implications at this time.
- FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
- STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
- VOTING REQUIREMENT: Simple majority
- OFFICER RECOMMENDATION: THAT THE CONTENTS OF THE CONTRACT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER BETWEEN THE SHIRE OF MULLEWA AND THOMAS ALFRED HARTMAN, EXPIRING ON 20 MARCH 2011, BE NOTED, AND AUTHORITY BE GIVEN TO THE PRESIDENT TO SIGN AND AFFIX THE MUNICIPAL SEAL.

**Moved:** M Kerkmans                      **Seconded:** J L Freeman

**COUNCIL DECISION:** **THAT THE CONTENTS OF THE CONTRACT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER BETWEEN THE SHIRE OF MULLEWA AND THOMAS ALFRED HARTMAN, EXPIRING ON 20 MARCH 2011, BE NOTED, AND AUTHORITY BE GIVEN TO THE PRESIDENT TO SIGN AND AFFIX THE MUNICIPAL SEAL.**

**CARRIED 7/0**

## 0706.09 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

### 1 FINANCE REPORT 30<sup>TH</sup> JUNE 2006

DATE OF MEETING: 19<sup>th</sup> July 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 18<sup>th</sup> July 2006 - Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: OF The Author has no disclosure of interest.

BACKGROUND: -

COMMENT: BANK RECONCILIATION

The Bank Reconciliation for the month of June 2006 is listed below. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 5%.

| ACCOUNT                       | MUNICIPAL         | CDA               | TRUST             | COMM. TRUST       | RESERVE           | ROAD RESEAL       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>BANK STATEMENT BALANCE</b> | 53,555.68         | 911,978.00        | 103,237.97        | 112,296.26        | 357,000.00        | 283,333.00        |
| ADJUSTMENTS                   | -2,444.65         | 0.00              | 2,444.65          | 0.00              | 0.00              | 0.00              |
| SUB TOTAL                     | 51,111.03         | 911,978.00        | 105,682.62        | 112,296.26        | 357,000.00        | 283,333.00        |
| ADD O/S DEPOSITS              | 1,833.10          | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| LESS O/S CHEQUES              | 32,818.74         | 0.00              | 1,342.17          | 0.00              | 0.00              | 0.00              |
| <b>CASH BALANCE</b>           | <b>20,125.39</b>  | <b>911,978.00</b> | <b>104,340.45</b> | <b>112,296.26</b> | <b>357,000.00</b> | <b>283,333.00</b> |
| <b>CASH BALANCE 01.07.05</b>  | 904,985.56        | 362,027.42        | 70,064.31         | 75,000.00         | 205,283.00        | 0.00              |
| <u>ADD</u>                    |                   |                   |                   |                   |                   |                   |
| RECEIPTS YTD                  | 4,454,216.14      | 2,625,000.58      | 50,245.63         | 77,922.07         | 46,717.00         | 183,333.00        |
| RECEIPTS THIS MONTH           | 433,169.09        | 320,000.00        | 860.44            | 1,820.41          | 105,000.00        | 100,000.00        |
| <u>LESS</u>                   |                   |                   |                   |                   |                   |                   |
| PAYMENTS TO DATE              | 4,389,715.74      | 2,020,050.00      | 16,069.50         | 39,025.22         | 0.00              | 0.00              |
| PAYMENTS THIS MONTH           | 470,551.66        | 375,000.00        | 760.44            | 3,421.00          | 0.00              | 0.00              |
| <b>CASH BALANCE</b>           | <b>932,103.39</b> | <b>911,978.00</b> | <b>104,340.44</b> | <b>112,296.26</b> | <b>357,000.00</b> | <b>283,333.00</b> |

Note: The CDA funds are included in the Municipal Cash Balance

### STATEMENT OF CASH POSITION 30<sup>th</sup> June 2006

|                          |                     |
|--------------------------|---------------------|
| CASH ON HAND             | 200.00              |
| MUNICIPAL FUND           | 20,125.39           |
| INVESTED MUNICIPAL FUNDS | 911,978.00          |
| MULLEWA COMMUNITY TRUST  | 112,296.26          |
| RESERVE FUNDS            | 357,000.00          |
| ROAD RESEAL FUNDS        | 283,333.00          |
| <b>TOTAL CASH FUNDS</b>  | <b>1,684,932.65</b> |

THIS IS REPRESENTED BY:

|                          |                     |
|--------------------------|---------------------|
| LEAVE RESERVE            | 83,000.00           |
| SERVICE GRATUITY RESERVE | 12,000.00           |
| BUILDING RESERVE         | 137,000.00          |
| AERODROME RESERVE        | 26,000.00           |
| MEDICAL CENTRE RESERVE   | 67,000.00           |
| EFFLUENT SCHEME RESERVE  | 32,000.00           |
| MULLEWA COMMUNITY TRUST  | 112,296.26          |
| ROAD RESEAL FUNDS        | 283,333.00          |
| AVAILABLE FUNDS          | <u>932,303.39</u>   |
| <b>TOTAL FUNDS</b>       | <b>1,684,932.65</b> |

|                          |  |
|--------------------------|--|
| CONSULTATION:            | Simple majority  |
| STATUTORY ENVIRONMENT:   | There are no statutory implications on this matter.                                  |
| POLICY IMPLICATIONS:     | There are no policy implications on this matter.                                     |
| FINANCIAL IMPLICATIONS:  | There are no financial implications on this matter.                                  |
| STRATEGIC IMPLICATIONS:  | There are no strategic implications on this matter.                                  |
| VOTING REQUIREMENTS:     | Simple majority.   |
| OFFICER RECOMMENDATION : | THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30 <sup>TH</sup> JUNE 2006 BE RECEIVED. |

**Moved:** *L J Wainwright*                      **Seconded:** *B I N Thomas*

**COUNCIL DECISION:**            **THAT THE FINANCE REPORT FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2006 BE RECEIVED.**

**CARRIED 7/0**

## 2. STATEMENT OF FINANCIAL ACTIVITY – JUNE 2006

|                                |  |
|--------------------------------|--|
| DATE OF MEETING:               | 19 July 2006   |
| LOCATION/ADDRESS:              | -  |
| NAME OF APPLICANT:             | -  |
| FILE REFERENCE:                | -  |
| PREVIOUS MINUTE/S & REFERENCE: |  |
| DATE AND AUTHOR:               | 18 July 2006 - Noelene Holmes, Deputy Chief Executive Officer  |
| DISCLOSURE OF INTEREST:        | Author has no disclosure of interest.  |
| BACKGROUND:                    | Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis. |
| COMMENT:                       | Attached <b>APPENDIX A</b> is the Statement of Financial Activity for June 2006. The variance is calculated by using the following formula:  |
|                                | <i>Sources</i>   |
|                                | (+Actual – YTD Budget) ÷ YTD Budget = % Variance   |
|                                | (+175,969 – 183,455) ÷ 183,455 = 4.08%   |

*Applications*

(YTD Budget – Actual) ÷ YTD Budget = % Variance  
 (66,126 – 75,925) ÷ 66,126 = 14.82%

## CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

## ENVIRONMENT:

POLICY IMPLICATIONS: There are no known policy implications at this time.

## POLICY

## IMPLICATIONS:

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

## FINANCIAL

## IMPLICATIONS:

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

## STRATEGIC

## IMPLICATIONS:

VOTING REQUIREMENT: Simple majority

## OFFICER

## RECOMMENDATION

THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JUNE 2006 BE RECEIVED.

**Moved:***J L Freeman***Seconded:***L J Wainwright*

## COUNCIL DECISION:

**THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JUNE 2006 BE RECEIVED.**

**CARRIED 7/0****0706.10****FINANCE & GENERAL PURPOSE - continued****3. DRAFT BUDGET – 2006/2007**

DATE OF MEETING: 19 July 2006

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 206

PREVIOUS MINUTE/S & REFERENCE: -

## REFERENCE:

DATE AND AUTHOR: 14 July 2006 - Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

## INTEREST:

BACKGROUND: A Draft Budget is supplied separately which has been compiled by the Deputy Chief Executive Officer for Council consideration.

## COMMENT:

When Council has endorsed the Draft Budget a final Budget will need to be brought to a Special Meeting (date Friday 28 July 2006) in the AAS27 format for Council adoption.

It is expected that all changes to the Budget will be made over the next week to allow the Deputy Chief Executive Officer to compile the Draft Budget in AAS27 format to comply with the Local Government Act and Financial Management Regulations.

## CONSULTATION:

## STATUTORY

## ENVIRONMENT:

Local Government Act 1995

## Local Government (Financial Management) Regulations 1996

POLICY  
IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL  
IMPLICATIONS:

The Draft Budget is based upon a nil increase in rate revenue and the imposition of differential rates on mining properties. All other financial implications are as identified in the document.

STRATEGIC  
IMPLICATIONS:

All items identified by Council during the past twelve months for inclusion in the Draft Budget have been accommodated in the Draft.

All aspects of Council's Principal Activities Plan, Disability Service Plan, and Roadworks Program etc. have been incorporated in the Draft Budget.

## VOTING REQUIREMENT:

Absolute Majority.

OFFICER  
RECOMMENDATION

THAT:

- THE DRAFT BUDGET AS PRESENTED BE RECEIVED, AND THAT THIS DATA BE UTILISED TO FORM A BUDGET IN AAS27 FORMAT, IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995, AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996.
- A DETERMINATION BE MADE AS TO THE APPROPRIATE RATE INCREASE.
- A SPECIAL MEETING FOR THE PURPOSE OF ADOPTING THE 2006/2007 BUDGET BE HELD ON FRIDAY 28 JULY 2006.

2:45pm Bob Roden, Works Supervisor entered the meeting.

2:45pm Tom Hartman, Chief Executive Officer, left the meeting.

2:47pm Tom Hartman, Chief Executive Officer, returned to the meeting.

The following items were raised for Mr Roden's attention:

- Intersection of Maley and Morawa Road
- Curves on Morawa Road
- School bus signs on Kelly and Williams Roads
- Intersection of Urawa and Nuberoo Roads
- Urawa Road easement.

|   |
|---|
| <b>0706.11 MEETING ADJOURNED – MEETING RECONVENED</b> |
|---|

Meeting adjourned 3:00pm – 3:52pm

**PRESENT:**

|  |                |
|--|----------------|
| Councillor A J Messina – President         | (West Ward)    |
| Councillor B I N Thomas – Deputy President | (East Ward)    |
| Councillor J L Freeman                     | (Central Ward) |
| Councillor M D Tierney                     | (Central Ward) |
| Councillor M Kerkmans                      | (East Ward)    |
| Councillor L A Panting                     | (Central Ward) |
| Councillor L J Wainwright                  | (Central Ward) |

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
 Ms N J Holmes – Deputy Chief Executive Officer

|  |
|--|
| <b>3. DRAFT BUDGET – 2006/2007 - continued</b> |
|--|

Council did not resolve the officer's recommendation due to considering that all information had been provided, to be in a position to adopt the 2006/07 Budget at this meeting.

Following lengthy deliberations on the above report, the following report was tabled for consideration.

|  |
|--|
| <b>4. 2006/2007 MUNICIPAL BUDGET – ADOPTION OF</b> |
|--|

|                                |  |
|--------------------------------|--|
| DATE OF MEETING:               | 19 <sup>th</sup> July 2006   |
| LOCATION/ADDRESS:              | -  |
| NAME OF APPLICANT:             | -  |
| FILE REFERENCE:                | 206  |
| PREVIOUS MINUTE/S & REFERENCE: | -  |
| DATE AND AUTHOR:               | 19 July 2006 – Noelene Holmes, Deputy Chief Executive Officer  |
| DISCLOSURE OF INTEREST:        | Author has no disclosure of interest.  |
| BACKGROUND:                    | The Municipal Budget has been drafted in accordance with the Local Government Financial Regulations. Please refer to the 2006/2007 Draft Budget supplied separately. |
| COMMENT:                       | It is necessary for Council to consider the following recommendations.   |
| CONSULTATION:                  |  |
| STATUTORY ENVIRONMENT:         | There are no known statutory implications at this time.  |
| POLICY IMPLICATIONS:           | There are no known policy implications at this time.   |



FINANCIAL  
IMPLICATIONS:  
STRATEGIC  
IMPLICATIONS:  
VOTING REQUIREMENT:  
OFFICER  
RECOMMENDATION

As per the 2006/2007 adopted budget.

There are no known strategic implications at this time.

Absolute majority

1. Adoption of Rates 2006/2007

|     |               |                      |         |
|-----|---------------|----------------------|---------|
| (a) | General Rate: | GRV Mullewa Townsite | 11.544% |
|     |               | GRV Other Townsites  | 11.544% |
|     |               | UV Agriculture       | 1.2906% |
|     |               | UV Mining            | 6.5%    |
| (b) | Minimum Rate: | GRV Mullewa Townsite | \$260   |
|     |               | GRV Other Townsites  | \$72.8  |
|     |               | UV Agriculture       | \$208   |
|     |               | UV Mining            | \$218   |

That the above rates in the dollar on rateable property within the district of the Shire of Mullewa be imposed in accordance with the Local Government Act 1995 for the 2006/2007 year.

2. Interest on Overdue Rates

(a) Administration Fee – Any Instalment Plan

A charge of \$10.00 per reminder notice per instalment for rates levied in the financial year 2005/2006.

(b) Instalment Plan Interest Rates – Late Payment of any Instalment.

A charge of 5.5% per annum, calculated daily by simple interest be imposed.

(c) Instalment Plans.

An Instalment Plan will be offered to amounts above \$200.00

(d) Late Payment on Rates

A charge of 10% per annum, calculated daily by simple interest be imposed.

That interest and charges in accordance with the above be imposed on overdue rates for the 2006/2007 financial year.

3. Rubbish Charges – Mullewa Townsite

(a) Residential – 240 Litre

\$155.00 per annum per occupied Lot of one 240 Litre MGB, emptied weekly.

\$165 per annum per additional 240 Litre MGB (GST inclusive)

(b) Commercial – 240 Litre

\$170.00 per annum per occupied Lot of one 240 Litre MGB, emptied weekly (GST Inclusive).

(c) Commercial – 1.5m<sup>3</sup> bin

\$1,290.00 per annum per occupied Lot of one 1.5m<sup>3</sup> bin, emptied weekly (GST Inclusive)

(d) Commercial – 3.0m<sup>3</sup>

\$2,245.00 per annum per occupied Lot of one 3.0m<sup>3</sup> bin emptied weekly (GST Inclusive).

(e) Commercial – Tip Charge

\$728.00 fee to be charged in addition to any other Rubbish Charges, where rubbish is directly disposed of at the Mullewa Refuse Site (GST Inclusive).

That the above Rubbish Service Charges be imposed for the Mullewa townsite for the 2006/2007 financial year in accordance with the Local Government Act 1995.

#### 4 Schedule of Fees and Charges

That the Fees and Charges for

- Governance
- Law, Order and Public Safety
- Health
- Housing
- Welfare
- Community Amenities
- Recreation and Culture
- Economic Services
- Other Property and Services

For the 2006/2007 financial year be adopted.

#### 5. Effluent Scheme Charges

|  | Council<br>Properties | Non-Council<br>Properties |
|--|-----------------------|---------------------------|
| <i>Commercial Premises – Small (2 units)</i> |                       |                           |
| Swimming Pool                                | 420                   |                           |
| Tourist Centre                               | 420                   |                           |
| Doctor's Surgery                             | 420                   |                           |
| Town Hall                                    | 420                   |                           |
| Public Toilets                               | 420                   |                           |
| Youth Precinct                               | 420                   |                           |
| Community Centre                             | 420                   |                           |
| <i>Medium (3 units)</i>                      |                       |                           |
| Caravan Park                                 | 630                   |                           |
| Mullewa District High School                 |                       | 630                       |
| Railway Hotel                                |                       | 630                       |
| Club Hotel                                   |                       | 630                       |
| Senior Citizens                              |                       | 630                       |
| <i>Large (4 units)</i>                       |                       |                           |
| Homeswest Houses                             |                       | 840                       |
| Mullewa Health Services                      |                       | 840                       |
| Our Lady of Mount Carmel School              |                       | 840                       |
| <i>Residential Premises (1 unit)</i>         |                       |                           |
| 71 Jose Street                               | 210                   |                           |

|                    |     |     |
|--------------------|-----|-----|
| 73 Jose Street     | 210 |     |
| Burges Street Unit | 210 |     |
| Burges Street Unit | 210 |     |
| 22 Fry Street      |     | 210 |
| 24 Fry Street      |     | 210 |
| 32 Birdwood Street |     | 210 |
| 34 Birdwood Street |     | 210 |
| 36 Birdwood Street |     | 210 |
| 38 Birdwood Street |     | 210 |
| 47 Jose Street     |     | 210 |
| 53 Jose Street     |     | 210 |
| 59 Jose Street     |     | 210 |

Note: Charges based on a per unit multiple of \$210 (inclusive of GST)

That the above Effluent Scheme Charges be imposed for the 2006/2007 financial year.

6. Adoption of the 2006/2007 Budget

That the 2006/2007 Municipal Fund Budget, subject to the above Rates, Rubbish, Effluent Scheme Fees and Charges being incorporated in the document, be adopted.

7. Statutory Compliance

That Council confirms it is well satisfied that services and facilities it provides:

- (a) Integrate and coordinate, so far as is practicable, with any provided by the Commonwealth, the State or any public body;
- (b) Do not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private, and
- (c) Are managed efficiently and effectively,

In accordance with Section 3.18(3) of the Local Government Act 1995

**Moved:** L A Panting                      **Seconded:** L J Wainwright

COUNCIL DECISION: 1. Adoption of Rates 2006/2007

|     |                      |                      |         |
|-----|----------------------|----------------------|---------|
| (a) | <b>General Rate:</b> | GRV Mullewa Townsite | 11.544% |
|     |                      | GRV Other Townsites  | 11.544% |
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- (c) **Commercial – 1.5m<sup>3</sup> bin**

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*Note: Charges based on a per unit multiple of \$210 (inclusive of GST)*

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- (c) Are managed efficiently and effectively,

In accordance with Section 3.18(3) of the Local Government Act 1995

**CARRIED 7/0**  
**By absolute majority**

|                |                           |
|----------------|---------------------------|
| <b>0706.12</b> | <b>CLOSURE OF MEETING</b> |
|----------------|---------------------------|

The President closed the meeting at 4:03pm.

|  |
|--|
| These minutes were confirmed at a meeting on 16 August 2006: |
|--|

|         |
|---------|
| Signed: |
|---------|

|                        |
|------------------------|
| A J Messina, President |
|------------------------|

|       |
|-------|
| Date: |
|-------|