

Community Grants Committee

Meeting Minutes

Meeting Name	Community Grants Program – Round 28	Meeting No.	1 – 2023/24
Meeting Date	Tuesday 28 March 2023		
Meeting Time	2:00pm		
Meeting Location	Civic Centre, Greenough Room		
Attendees	Cr Simon Keemink / Voting Member Cr Jennifer Critch / Voting Member Cr Michael Librizzi / Voting Member Cr Michael Reymond / Voting Member Cr Victor Tanti / Voting Member Brooke Rafferty	By Invitation	Paul Radalj Mark Adams Jay Prow Peter Treharne Jacqui McLean
		Apologies	
		Leave of Absence	
		Distribution	As above
Purpose of Committee	To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1 Welcome & Apologies

The Chair welcomed the members.

2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 Disclosure of Interests

Cr Keemink declared a Closely Associated Persons interest in Item 5, relating to application 22/23CGR28-01, as he has many close friends involved with the organisation.

Cr Librizzi declared an Indirect Financial interest in Item 5, relating to application 22/23CGR28-08, as the event supports a charity that they are Secretary of.

Cr Reymond declared an Impartiality interest in Item 5, relating to application 22/23CGR28-08 as he is a member of the Geraldton Cycling Advocacy Group who strongly support this event.

Cr Keemink declared a Proximity Pursuant interest in Item 5, relating to application 22/23CGR28-21, as his daughter plays at the club.

Cr Critch declared an Impartiality interest in Item 6, relating to application 23/24FE-01, as she is a Committee Member and her husband is President.

Cr Tanti declared a Proximity Pursuant interest in Item 6, relating to application 23/24FE-01, as he is the race caller of the Mullewa Gift.

4 Minutes of Previous Meeting

Committee Recommendation:

RECOMMEND that the minutes of the Community Grants Committee Meeting held on 29 September 2022 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED CR LIBRIZZI, SECONDED CR CRITCH

RECOMMEND that the minutes of the Community Grant Committee Meeting held on 29 September 2022 as previously circulated, be adopted as a true and correct record of proceedings.

CARRIED

5 Community Grants Program Round 28

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Grants Program has an annual budget of \$150,000 to be allocated over two (2) rounds during the financial year. \$74,720 was awarded in Round 27 of the Community Grants Program delivered at the start of 2022-23. The total available for disbursement in Round 28 is \$75,280.

Applications opened for the City's Community Grants Program Round 28 on 3 January 2023 and closed on 22 February 2023.

A total of 19 applications have been received, requesting funding of \$175,832 for projects worth \$907,726.

One (1) application has been deemed **ineligible** on pre-assessment against the Community Funding Guidelines as outlined in Attachment 2 – 2022-23 Community Grants Program Round 28 Application Summary.

The remaining 18 applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

During discussion/review of submissions Cr Librizzi declared an Indirect Financial interest in relation to application 22/23CGR28-08 (Geraldton Mountain Bike Club) and left the meeting at 2:15 pm and returned at 2:22 pm.

During discussion/review of submissions Cr Reymond declared an Impartiality interest in relation to application 22/23CGR28-08 (Geraldton Mountain Bike Club) but remained for deliberations.

During discussion/review of submissions Cr Keemink declared a Closely Associated Persons interest in relation to application 22/23CGR28-01 (Geraldton Water Polo) and left the meeting at 2:56 pm and returned at 2:59 pm. Cr Critch chaired the deliberations.

During discussion/review of submissions Cr Keemink declared a Proximity Pursuant interest in relation to application 22/23CGR28-21 (Geraldton Tennis Club) and left the meeting at 3:03 pm and returned at 3:10 pm. Cr Critch chaired the deliberations.

Cr Keemink left the meeting at 3:11 pm (during discussion/review of application 22/23CGR28-08 (Dismantle Inc.)). Cr Critch chaired the deliberations.

OFFICER RECOMMENDATION:

That the Community Grants Committee RECOMMENDS the following allocation of funding to eligible projects to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs:

1. APPROVE funding to Geraldton Professional Fishermans Association – Blessing of the Fleet Committee for Geraldton Blessing of the Fleet of \$7,400, subject to the following condition/s:
 - a. Provision of insurance certificates are required before a Funding Agreement is issued.
 - b. Funds are to be allocated to costs associated with the Geraldton Blessing of the Fleet 2023 (note catering and operational costs i.e. wages, are not eligible to be covered by the funding).
 - c. The City's contribution will not exceed 50% of the total project cost
2. APPROVE funding to Apex Club of Geraldton for Support of Apex National Convention of \$6,041 with in-kind support of up to \$3,272, subject to the following condition/s:
 - a. Funds are to be allocated to streaming, internet/IT support, Welcome to Country, kids activities and community volunteer activity material costs associated with the National Convention 2023.
 - b. In-kind support is approved for the waiver of the Geraldton Multipurpose Centre's Meeting Room, Function Room and Boardroom fees.
 - c. Provision of updated insurance certificates by 5 October 2023.
 - d. The City's contribution will not exceed 50% of the total project cost
3. APPROVE funding to Geraldton Water Polo Association for Country Championships Geraldton of \$6,080, subject to the following condition/s:
 - a. Funds are to be allocated to to marquee hire, speakers, venue hire, and printing costs associated with the Country Championships.
 - b. Provision of updated insurance certificates by July 2023.

- c. The City's contribution will not exceed 50% of the total project cost.
4. APPROVE funding to Geraldton Mountain Bike Club for Backroads: Fields of Gold – Greater Geraldton Activation of \$9,250, subject to the following condition/s:
 - a. Provision of insurance certificates are required before a Funding Agreement is issued.
 - b. Funds are to be allocated to costs associated with the Friday Night Public Backroads Festival, Local Art Competition and Cycling Workshops.
 - c. The City's contribution will not exceed 50% of the total project cost.
5. APPROVE funding to Midwest Multicultural Association for Multicultural Concert for Senior's Week 2023 of \$4,050, subject to the following condition/s:
 - a. Funds are to be allocated to promotional, venue hire & staffing and entertainment costs associated with the Multicultural Concert for Seniors Week 2023.
 - b. Provision of updated insurance certificates by September 2023.
 - c. The City's contribution will not exceed 50% of the total project cost.
6. APPROVE funding to Pesona Indonesia Geraldton for Indonesian Independence Day Celebration of \$4,050, subject to the following condition/s:
 - a. Funds are to be allocated to photographer, cleaning. PA system, rubbish bins, bouncy castle, traditional costumes, face painting, performances, venue hire, electrical and marketing & promotion costs associated with the Indonesian Independence Day Celebrations.
 - b. Provision of updated insurance certificates by May 2023.
 - c. The City's contribution will not exceed 50% of the total project cost.
7. APPROVE funding to Geraldton Touch Football Association for Touch Football Country Championships Incorporating North-West Tournament of \$7,250 with in-kind support of up to \$976, subject to the following condition/s:
 - a. Funds are to be allocated to advertising, photography/filming, first aid, PA hire, oval fees and preparation, power, rubbish collection, trophies and prizes, wind-up presentation expenses (excluding catering costs), flights, accommodation, and weekend activities / entertainment associated with the Country Championships.
 - b. In-kind support is approved for the waiver of the QEII Centre's Upper Hall and Kitchenfees.
 - c. The City's contribution will not exceed 50% of the total project cost.
8. APPROVE funding to Geraldton Golf Club for Attaining Two Defibrillators at Geraldton Golf Club of \$2,237, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with the purchase and installation of two (2) defibrillators.
 - b. The City's contribution will not exceed 50% of the total project cost.
9. APPROVE funding to Western Australian 10th Light Horse Organisation for Statewide Community Events of \$3,435, subject to the following condition/s:
 - a. Funds are to be allocated to media, transport, equipment hire and marquee costs associated with Greater Geraldton based programs and events.
 - b. Provision of updated insurance certificates by July 2023.
 - c. The City's contribution will not exceed 50% of the total project cost.
10. APPROVE funding to Geraldton Board Riders Junior Development Club for Frothin' Fools Gero Groms Fest 2023 of \$4,524, subject to the following condition/s:
 - a. Funds are to be allocated to surf trainer clinics, laptop, competitor shirts, wifi setup, local judges qualification upgrades and judges payment costs associated with the Frothin' Fools Gero Groms Fest 2023.
 - b. The City's contribution will be attributed to eligible costs, as listed above, incurred after acceptance of the Funding Agreement.
 - c. The City will not provide staff for videography of the event.
 - d. The City's contribution will not exceed 50% of the total project cost.
11. APPROVE funding to East Fremantle Football Club Inc. for WAFL Geraldton Game of \$16,250, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with airport taxes, turf inspection, buses, accommodation and hire of equipment for the WAFL Geraldton Game 2023.
 - b. The City's contribution will not exceed 50% of the total project cost.

12. APPROVE funding to Mid West Cat Shelter Inc. for Power to the Cats! of \$1,586, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with the installation of the generator.
 - b. The City's contribution will not exceed 50% of the total project cost.
13. APPROVE funding to Geraldton Tennis Club Incorporated for Essential Tennis Equipment of \$2,458, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with the purchase of tennis nets and fabrication of frames and ends.
 - b. The City's contribution will not exceed 50% of the total project cost.
14. NOT APPROVE funding to Dismantle Inc. for BikeRescue Youth Engagement.
15. NOT APPROVE funding to Geraldton Yacht Club Inc. for Dragon Boat Classic October 2023.
16. NOT APPROVE funding to Moonyoonooka Horse and Pony Club for MHPC Sea Container Storage Facility.
17. NOT APPROVE funding to Wajarri Yamaji Aboriginal Corporation for Wajarri Yamaji Catering Services.
18. NOT APPROVE funding to Teach Learn Grow Inc. for Mullewa Rural Tutoring Program with Teach Learn Grow.
19. NOT APPROVE funding to Creative Castles, Tents and Events for Mind, Body and Soul.

COMMITTEE DECISION:

MOVED CR TANTI, SECONDED CR REYMOND

RECOMMENDS the following allocation of funding to eligible projects to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs:

1. **APPROVE** funding to Geraldton Professional Fishermans Association – Blessing of the Fleet Committee for Geraldton Blessing of the Fleet of \$8,000, subject to the following condition/s:
 - a. Provision of insurance certificates are required before a Funding Agreement is issued.
 - b. Funds are to be allocated to costs associated with the Geraldton Blessing of the Fleet 2023 (note catering and operational costs i.e. wages, are not eligible to be covered by the funding).
 - c. The City's contribution will not exceed 50% of the total project cost
2. **APPROVE** funding to Apex Club of Geraldton for Support of Apex National Convention of \$5,000 with in-kind support of up to \$3,272, subject to the following condition/s:
 - a. Funds are to be allocated to streaming, internet/IT support, Welcome to Country, kids activities and community volunteer activity material costs associated with the National Convention 2023.
 - b. In-kind support of up to \$3,272 is approved for the waiver of the Geraldton Multipurpose Centre's Meeting Room, Function Room and Boardroom fees.
 - c. Provision of updated insurance certificates by 5 October 2023.
 - d. The City's contribution will not exceed 50% of the total project cost
3. **APPROVE** funding to Geraldton Water Polo Association for Country Championships Geraldton of \$7,250, subject to the following condition/s:
 - a. Funds are to be allocated to to marquee hire, speakers, venue hire, and printing costs associated with the Country Championships.
 - b. Provision of updated insurance certificates by July 2023.
 - c. The City's contribution will not exceed 50% of the total project cost.
4. **APPROVE** funding to Geraldton Mountain Bike Club for Backroads: Fields of Gold – Greater Geraldton Activation of \$11,798, subject to the following condition/s:
 - a. Provision of insurance certificates are required before a Funding Agreement is issued.
 - b. Funds are to be allocated to costs associated with the Friday Night Public Backroads Festival, Local Art Competition and Cycling Workshops.
 - c. The City's contribution will not exceed 50% of the total project cost.

- d. **Financial Statement for the funded activity must be audited by an independent auditor. This must reflect all income sources and expenditure related to the Backroads: Fields of Gold – Greater Geraldton Activation.**
5. **APPROVE funding to Midwest Multicultural Association for Multicultural Concert for Senior’s Week 2023 of \$4,200 with in-kind support of up to \$1,183, subject to the following condition/s:**
 - a. **Funds are to be allocated to promotional, venue staffing and entertainment costs associated with the Multicultural Concert for Seniors Week 2023.**
 - b. **In-kind support of up to \$1,183 is approved for the waiver of venue hire fees of the Queens Park Theatre.**
 - c. **Provision of updated insurance certificates by September 2023.**
 - d. **The City’s contribution will not exceed 50% of the total project cost.**
6. **APPROVE funding to Pesona Indonesia Geraldton for Indonesian Independence Day Celebration of \$3,000, subject to the following condition/s:**
 - a. **Funds are to be allocated to photographer, cleaning, PA system, rubbish bins, bouncy castle, traditional costumes, face painting, performances, venue hire, electrical and marketing & promotion costs associated with the Indonesian Independence Day Celebrations.**
 - b. **Provision of updated insurance certificates by May 2023.**
 - c. **The City’s contribution will not exceed 50% of the total project cost.**
7. **APPROVE funding to Geraldton Touch Football Association for Touch Football Country Championships Incorporating North-West Tournament of \$7,250 with in-kind support of up to \$976, subject to the following condition/s:**
 - a. **Funds are to be allocated to advertising, photography/filming, first aid, PA hire, oval fees and preparation, power, rubbish collection, trophies and prizes, wind-up presentation expenses (excluding catering costs), flights, accommodation, and weekend activities / entertainment associated with the Country Championships.**
 - b. **In-kind support of up to \$976 is approved for the waiver of the QEII Centre's Upper Hall and Kitchen fees.**
 - c. **The City’s contribution will not exceed 50% of the total project cost.**
8. **NOT APPROVE funding to Geraldton Golf Club for Attaining Two Defibrillators.**
9. **APPROVE funding to Western Australian 10th Light Horse Organisation for Statewide Community Events of \$3,500, subject to the following condition/s:**
 - a. **Funds are to be allocated to media, transport, equipment hire and marquee costs associated with Greater Geraldton (Geraldton, Greenough, Mullewa, and Walkaway) based programs and events.**
 - b. **Provision of updated insurance certificates by July 2023.**
 - c. **The City’s contribution will not exceed 50% of the total project cost.**
10. **APPROVE funding to Geraldton Board Riders Junior Development Club for Frothin’ Fools Gero Groms Fest 2023 of \$4,000, subject to the following condition/s:**
 - a. **Funds are to be allocated to surf trainer clinics, laptop, competitor shirts, wifi setup, local judges qualification upgrades and judges payment costs associated with the Frothin’ Fools Gero Groms Fest 2023.**
 - b. **The City’s contribution will be attributed to eligible costs, as listed above, incurred after acceptance of the Funding Agreement.**
 - c. **The City will not provide staff for videography of the event.**
 - d. **The City’s contribution will not exceed 50% of the total project cost.**
11. **APPROVE funding to East Fremantle Football Club Inc. for WAFL Geraldton Game of \$15,000, subject to the following condition/s:**
 - a. **Funds are to be allocated to costs associated with airport taxes, turf inspection, buses, accommodation and hire of equipment for the WAFL Geraldton Game 2023.**
 - b. **The City’s contribution will not exceed 50% of the total project cost.**
 - c. **Financial Statement for the funded activity must be audited by an independent accountant. This must reflect all income sources and expenditure related to the WAFL Geraldton Game.**

12. **APPROVE** funding to Mid West Cat Shelter Inc. for Power to the Cats! of \$1,782, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with the installation of the generator.
 - b. The City's contribution will not exceed 50% of the total project cost.
13. **APPROVE** funding to Geraldton Tennis Club Incorporated for Essential Tennis Equipment of \$2,500, subject to the following condition/s:
 - a. Funds are to be allocated to costs associated with the purchase of tennis nets and fabrication of frames and ends.
 - b. The City's contribution will not exceed 50% of the total project cost.
14. **NOT APPROVE** funding to Dismantle Inc. for BikeRescue Youth Engagement.
15. **APPROVE** funding to Geraldton Yacht Club Inc. for Dragon Boat Classic October 2023 of \$2,000, subject to the following condition/s:
 - a. Funds are to be allocated to bin hire, marketing, fuel and St John Ambulance costs associated with the Dragon Boat Classic 2023.
 - b. Provision of updated insurance certificates by June 2023.
 - c. The City's contribution will not exceed 50% of the total project cost.
16. **NOT APPROVE** funding to Moonyoonooka Horse and Pony Club for MHPC Sea Container Storage Facility.
17. **NOT APPROVE** funding to Wajarri Yamaji Aboriginal Corporation for Wajarri Yamaji Catering Services.
18. **NOT APPROVE** funding to Teach Learn Grow Inc. for Mullewa Rural Tutoring Program with Teach Learn Grow.
19. **NOT APPROVE** funding to Creative Castles, Tents and Events for Mind, Body and Soul.
20. **INVITE** Geraldton Mountain Bike Club to submit an application for recurrent funding through the 2024-25 Festival and Event Funding Program.

CARRIED

Mark Adams and Jay Prow left the meeting at 3:32pm.

6 2023-24 Festival and Event Funding Program

The Festival and Event Funding Program aims to provide assistance to host events within the City that brings tourism and an economic boost to the region.

Applications are received in advance for next fiscal year and outcomes will be incorporated into the draft 2023-24 budget based on the committee recommendation.

Applications opened for the City 2023-24 Festival and Event Funding Program on 1 August 2022 and closed on 31 December 2022.

Three (3) applications have been received and have been deemed **eligible** based on the criteria in the Community Funding Guidelines. The total of applications for funding in 2023-24 is \$135,000 for events worth \$1,215,700.

Discussion of the individual committee member assessments will form the basis of the Committee decision.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

Cr Keemink returned at 3:49pm

During discussion/review of submissions Cr Critch declared an Impartiality interest in relation to application 23/24FE-01 (Mullewa District Agricultural Society Inc.) and left the meeting at 3:49pm and returned at 3:52pm when discussions re-commenced regarding application 23/24FE-02. Cr Critch left the meeting at 3:56pm and returned at 4:04pm.

During discussion/review of submissions Cr Tanti declared an Proximity Pursuant interest in relation to application 23/24FE-01 (Mullewa District Agricultural Society Inc.) and remained for deliberations.

OFFICER RECOMMENDATION:

1. That the Community Grants Committee RECOMMENDS the following provision for events in the 2023-24 to 2032-33 Long Term Financial Plan to conditionally allocate funding in future years:
 - a. Mullewa District Agricultural Society Inc. is allocated \$20,000 in Year 1 (2023-24), \$20,000 in Year 2 (2024-25) and \$20,000 in Year 3 (2025-26) of the Long Term Financial Plan for the Mullewa Show, subject to the following conditions:
 - i. Funds are to be allocated to costs associated with the annual Mullewa Agricultural Show.
 - ii. In-kind support is offered for the following, upon confirmation of available resources:
 1. Mullewa Recreation Centre (Indoor Basketball Stadium and Dining Hall) for five (5) days
 2. Use of Mullewa CGG Loader, with operator, on Friday 25th and Monday 28th August
 3. Additional bins
 4. Toilet cleaning during the Mullewa Show
 5. Recreation Centre gates locked from 5pm Friday 25th to 4pm Saturday 26th August.
 - iii. Provision of current insurance certificates to be submitted as part of the acceptance of the Funding Agreement.
 - iv. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.
 - v. Annual acquittal is to be provided by 30 September and must include:
 1. organisations operational financial statements which highlight the incoming and outgoings of the Mullewa Agricultural Show;
 2. evidence of increased economic impact, financial sustainability and community benefit;
 3. provision of precise attendance numbers, with attendance origins;
 4. details of overnight stay numbers;
 5. feedback from participants and attendees; and
 6. Audit Report from a qualified accountant for either the organisations Annual Financial Statements which highlights the incoming and outgoings specific to the Mullewa Agricultural Show OR the Financial Statement for the Mullewa Agricultural Show.
 - vi. Review and acceptance of the annual acquittal by City Officers prior the next year's funding being issued.
 - vii. In-kind support for Year 2 (2024-25) and Year 3 (2025-26) will not be provided, unless the application agrees to reduce the cas contribution by the value of the in-kind provision to make the total contribution as per the awarded amount.
 - b. Geraldton Carols by Candlelight is allocated \$4,333 in Year 1 (2023-24), \$4,333 in Year 2 (2024-25) and \$4,333 in Year 3 (2025-26) of the Long Term Financial Plan for the Geraldton Christian Churches Carols by Candlelight, subject to the following conditions:
 - i. Funds are to be allocated to costs associated with the annual Geraldton Carols by Candlelight.

- ii. In-kind support of up to \$292 is offered for the waiver of Maitland Park fees.
 - iii. Provision of current insurance certificates to be submitted as part of the acceptance of the Funding Agreement.
 - iv. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.
 - v. Annual acquittal is to be provided by 30 September and must include:
 - 1. organisations operational financial statements which highlights the incoming and outgoings of Geraldton Carols by Candlelight;
 - 2. evidence of increased economic impact, financial sustainability and community benefit; and
 - 3. invoices verifying the expenditure of the City's funding on eligible items.
 - vi. Review and acceptance of the annual acquittal by City Officers prior the next year's funding being issued.
 - vii. In-kind support for Year 2 (2024-25) and Year 3 (2025-26) will not be provided, unless the application agrees to reduce the cas contribution by the value of the in-kind provision to make the total contribution as per the awarded amount.
- c. Project3 Pty Ltd is allocated \$92,500 in Year 1 (2023-24), \$77,500 in Year 2 (2024-25) and \$67,500 in Year 3 (2025-26) of the Long Term Financial Plan for the Shore Leave Festival, subject to the following conditions:
- i. Funds are to be allocated to costs associated with the annual Shore Leave Festival.
 - ii. Provision of current insurance certificates to be submitted as part of the acceptance of the Funding Agreement..
 - iii. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.
 - iv. Annual acquittal is to be provided by 30 September and must include:
 - 1. the organisations operational financial statements which highlight the incoming and outgoings of Shore Leave;
 - 2. evidence of increased economic impact, financial sustainability and community benefit;
 - 3. details on methodology used to determine economic impact results;
 - 4. provision of overnight visitor details: and
 - 5. Audit Report from an qualified accountant for either the organisations Annual Financial Statements which highlights the incoming and outgoings specific to Shore Leave OR the Financial Statement for the Shore Leave Festival.
 - v. Review and acceptance of the annual acquittal by City Officers prior the next year's funding being issued.
2. APPROVE an invitation to apply for funding through the 2026-27 Festival and Event Funding Program be issued to the following:
- a. Mullewa District Agricultural Society Inc. with recommendation to seek reduced / phased funding.
 - b. Geraldton Carols by Candlelight with recommendation to seek reduced / phased funding.
3. ADVISE Project3 Pty Ltd that this will be the last allocation of recurrent funding to be awarded to Shore Leave Festival.

COMMITTEE DECISION:

MOVED CR TANTI, SECONDED CR REYMOND

1. **RECOMMENDS** the following provision for events in the 2023-24 to 2032-33 Long Term Financial Plan to conditionally allocate funding in future years:

a. **Mullewa District Agricultural Society Inc.** is allocated \$20,000 in Year 1 (2023-24), \$20,000 in Year 2 (2024-25) and \$20,000 in Year 3 (2025-26) of the Long Term Financial Plan for the Mullewa Show, subject to the following conditions:

i. Funds are to be allocated to costs associated with the annual Mullewa Agricultural Show.

ii. In-kind support is offered for the following, upon confirmation of available resources:

1. Mullewa Recreation Centre (Indoor Basketball Stadium and Dining Hall) for five (5) days

2. Use of Mullewa CGG Loader, with operator, on Friday 25th and Monday 28th August

3. Additional bins

4. Toilet cleaning during the Mullewa Show

5. Recreation Centre gates locked from 5pm Friday 25th to 4pm Saturday 26th August.

iii. Provision of current insurance certificates to be submitted as part of the acceptance of the Funding Agreement.

iv. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.

v. Annual acquittal is to be provided by 30 September and must include:

1. organisations operational financial statements which highlight the incoming and outgoings of the Mullewa Agricultural Show;

2. evidence of increased economic impact, financial sustainability and community benefit;

3. provision of precise attendance numbers, with attendance origins;

4. details of overnight stay numbers;

5. feedback from participants and attendees;

6. Audit Report from a qualified accountant for either the organisations Annual Financial Statements which highlights the incoming and outgoings specific to the Mullewa Agricultural Show OR the Financial Statement for the Mullewa Agricultural Show; and

7. program and budget for the next years event.

vi. Review and acceptance of the annual acquittal by City Officers prior the next year's funding being issued.

vii. In-kind support for Year 2 (2024-25) and Year 3 (2025-26) will not be provided, unless the application agrees to reduce the cash contribution by the value of the in-kind provision to make the total contribution as per the awarded amount.

b. **Geraldton Carols by Candlelight** is allocated \$5,000 in Year 1 (2023-24), \$5,000 in Year 2 (2024-25) and \$5,000 in Year 3 (2025-26) of the Long Term Financial Plan for the Geraldton Christian Churches Carols by Candlelight, subject to the following conditions:

i. Funds are to be allocated to costs associated with the annual Geraldton Carols by Candlelight.

ii. In-kind support of up to \$252 is offered for the waiver of Maitland Park fees.

iii. Provision of current insurance certificates to be submitted as part of the acceptance of the Funding Agreement.

iv. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.

v. Annual acquittal is to be provided by 30 September and must include:

1. organisations operational financial statements which highlights the incoming and outgoings of Geraldton Carols by Candlelight;
 2. evidence of increased economic impact, financial sustainability and community benefit;
 3. invoices verifying the expenditure of the City's funding on eligible items; and
 4. program and budget for the next years event.
- vi. Review and acceptance of the annual acquittal by City Officers prior the next year's funding being issued.
 - vii. In-kind support for Year 2 (2024-25) and Year 3 (2025-26) will not be provided, unless the application agrees to reduce the cas contribution by the value of the in-kind provision to make the total contribution as per the awarded amount.
- c. Project3 Pty Ltd is allocated \$110,000 in Year 1 (2023-24), of the Long Term Financial Plan for the Shore Leave Festival, subject to the following conditions:
- i. Funds are to be allocated to costs associated with the 2024 Shore Leave Festival.
 - ii. Council endorsement of the City of Greater Geraldton's Annual Budget which commits the provisional allocation for 2023-24.
 - iii. Provision and acceptance of the following, before the funds are released:
 1. Current public liability, personal accident, and workers compensation insurance certificates;
 2. Final Program of Events, which must include a minimum of one free family friendly event per day for the community;
 3. Final Budget;
 4. Risk Management Plan;
 5. Evidence demonstrating approval of all required applications and permits.
 - iv. No ancillary events will be supported by the City of Greater Geraldton outside of this Funding Agreement.
 - v. Annual acquittal is to be provided by 30 September 2024 and must include:
 1. the organisations operational financial statements which highlight the incoming and outgoings of Shore Leave;
 2. evidence of increased economic impact, financial sustainability and community benefit;
 3. details on methodology used to determine economic impact results;
 4. provision of overnight visitor details: and
 5. Audit Report from an qualified accountant for either the organisations Annual Financial Statements which highlights the incoming and outgoings specific to Shore Leave OR the Financial Statement for the Shore Leave Festival.
 - vi. Consideration of funding for Year 2 (2024-25) will be determined at a later date upon delivery and review of the 2023 Shore Leave Festival, and Year 3 (2025-26) will be determined at a later date upon delivery and review of the 2024 Shore Leave Festival.
 - vii. If applicable, review and acceptance of the annual acquittal by City Officers is required prior to the next year's funding being issued.
2. ADVISE Mullewa District Agricultural Society Inc., Geraldton Christian Churches Carols by Candlelight and Project3 Pty Ltd that there is no guarantee of further funding following this commitment.

CARRIED

Peter Treharne left the meeting at 4:04pm.

7 Update on Awarded Community Funding

Refer Attachment 4 - Awarded Community Funding Report.

This report has been developed to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants, Community Project Support, Festival and Event Funding and Service Agreement programs.

This provides the status of all current funding including details for projects acquitted since the previous report in September 2022.

**COMMITTEE DECISION:
MOVED CR REYMOND, SECONDED CR TANTI
RECEIVE the Awarded Community Funding Report.**

CARRIED

8 General Business

Matters for discussion:

1. 2023-24 Community Funding Programs (Refer Attachment 5) – proposed changes to the process / assessment of funding for 2023-24.
2. Council Policy 1.8 Community Funding (Refer Attachment 6) – recommendations for changes
3. Scoring Criteria (Refer Attachment 7) – recommendations for changes to the scoring criteria

Committee members are to review the attachments and provide feedback to the City's Treasury Officer by Monday 10 April 2023. Recommendations for changes will then be circulated to the Committee for consideration.

9 Date of next meeting

The next meeting is scheduled for 2pm Tuesday 19 September at Civic Centre, Greenough Room.

10 Close

There being no further business the Chair closed the meeting at 4:18pm