

Queen Elizabeth II Seniors and Community Centre Advisory Committee

Meeting Agenda

Meeting Name	Queen Elizabeth II Seniors and Community Centre Advisory Committee	Meeting No.	3 D-24-103523
Meeting Date	Tuesday, 27 August 2024		
Meeting Time	2:00pm		
Meeting Location	City of Greater Geraldton Office – The Greenough Room		
Attendees	Voting Members: Cr Jenna Denton (Presiding Member) DM Natasha Colliver Cr Jennifer Critch Invited Attendees: Lyn Walsh Pensions Social Club Anne Dixon Switched on Seniors Kerrie Montgomery Over 50's Gentle Gym Seniors Recreation Council of WA Inc. Pensioners Social Club Office Support Staff: Fiona Norling -CGG Peter Treharne CGG Yeni Canelon - CGG Rosetta Finlay - CGG Shauni Norman (Minutes) CGG	By Invitation	
		Apologies	Cr Steve Cooper (Deputy)
		Leave of Absence	
		Absent	
		Distribution	As listed.
Purpose of Committee	Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

[Council Policy 4.12 Independent Committee Member Fees and Reimbursements](#)

- 1 Declaration Of Opening
- 2 Acknowledgement of Country
- 3 Welcome & Apologies

4 Disclosure of Interests

5 Applications for Leave of Absence

6 Minutes of Previous Meeting

Embedded attachment.

Queen Elizabeth II Seniors and Community Centre Advisory Committee

Meeting Minutes

Meeting Name	Queen Elizabeth II Seniors and Community Centre Advisory Committee	Meeting No.	1 – D-24-029955
Meeting Date	Tuesday, 05 March 2024		
Meeting Time	3:00pm – 4:00pm		
Meeting Location	Civic Centre – The Greenough Room		
Attendance by Electronic Means	<i>Nil</i>		
Attendees	Deputy Mayor Natasha Colliver Cr Jennifer Critch Cr Jenna Denton Cr Steve Cooper Fiona Norling FN Rosetta Finlay RF Shauni Norman (Minutes)	By Invitation	Margot Adam/Katrina Wheeler
		Apologies	Peter Treharne PT Pavlina Heiderova PH
		Leave of Absence	
		Distribution	
Purpose of Committee	Refer to Committee Book		

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The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees-V4](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1 Welcome and Apologies

All welcomed and no apologies noted.

2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 Appointment of Presiding and Deputy Member

3.1 ELECTION OF PRESIDING MEMBER

Tabled at the meeting a nomination DP Colliver on behalf of Cr Denton to be Presiding Member, Cr Denton verbally accepted the nomination.

The election of the Presiding Member of the Queen Elizabeth II Community and Seniors Advisory Committee was conducted in accordance with the provision of section 5.12, section 4.55 Schedule 2.3 and Schedule 4.1 of the Local Government Act 1995.

The results of the election:
ELECTED UNOPPOSED: Cr Denton
Term of Office: 05 March 2024 – 18 October 2025

FN handed over the meeting to Presiding member to Cr Denton.

3.2 ELECTION OF DEPUTY PRESIDING MEMBER

Tabled at the at meeting Cr Critch on behalf of DM Colliver to be Deputy Presiding member. DP Colliver verbally accepted the nomination.

ELECTION OF PRESIDING MEMBER

The election of presiding member of the Queen Elizabeth II Community and Seniors Advisory Committee was conducted in accordance with the provisions of section 5.12, section 4.55, Schedule 2.3 and Schedule 4.1 of the Local Government Act 1995.

The results of the election:
ELECTED UNOPPOSED: DM Colliver
Term of Office: 05 March 2024 – 18 October 2025

4 Review of Terms of Reference

The following items were suggested for review.

Remove National Seniors Groups as that organisation has ceased.

Add switched on Seniors to be apart of the invitees.

Item c. and d. are negatively worded suggestion for rewording as follows.

Suggested C. Discuss the interests and aspirations for the centre.

Suggested. D. Develop community awareness of the opportunities.

Suggestion for provides a facility accommodate services requires by providing a centre for senior's groups and hirers.

Remove primary and secondary user groups and change to Seniors, user groups and hirers

COMMITTEE RECOMMENDATION:

COMMITTEE DECISION:

MOVED Cr Critch, SECONDED DM Colliver

RECOMMEND that the following changes be made to the Terms of Reference.

CARRIED 4

Not Voted: 0
Against Votes: 0
For Votes: 4

Name	Vote (For or Against)
DP Colliver	For
Cr. Critch	For
Cr. Denton	For
Cr Cooper	For

5 Disclosure of Interests

Nil

6 Applications for Leave of Absence

21st and 22nd March DM Colliver.

NOTED to advise the Committee minute secretary when submitting leave of absence to Council to also align and complete for the Committee.

7 Minutes of Previous Meeting

Committee Recommendation:

RECOMMENDED that the minutes of the Queen Elizabeth II Seniors and Community Centre, Meeting held on 04 October 2023 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED DP Colliver, SECONDED Cr Critch

CARRIED 4 or LOST 0

Not Voted: 0

Against Votes: 0

For Votes: 4

Name	Vote (For or Against)
DP Colliver	For
Cr. Critch	For
Cr. Denton	For
Cr Cooper	For

8 Meeting Scheule and Date of next meeting

The meetings of the QEII Seniors and Community Centre Advisory Committee shall be convened at the discretion of the Presiding Member or as business arises that requires a recommendation or input from the Committee.

Suggestion for future meetings to be on Wednesday's at 9:00am at the QEII Centre

9 Close

There being no further business the Presiding Member closed the meeting at 3:35pm

7 Mayors Mystery Bus Tour

The City has been undertaking more planning than building infrastructure with many projects in the early stages of construction. This provides the opportunity to review tour options, based on feedback from user groups the City is seeking broader user group feedback to guide planning.

Morning Tea only, with presentation slides of upcoming projects.

Guided tour of HMAS Sydney II Memorial followed by morning tea.

Various early-stage construction projects followed by morning tea.

8 Coordinator Report

Embedded attachment.

QEII Seniors and Community Centre Report for June to July 2024

Coordinator Community Development and Seniors Programming Officer

Prepared by: Yeni Canelon and Rosetta Finlay

TRIM: D-24-108744

Overall Centre Statistics:

June 2024 total attendance = 4305 (seniors' component was 2810)

July 2024 total attendance = 4857 (seniors' component was 3322)

Past and Upcoming Events:

June 2024

Online Safety & Wellbeing Workshop presented by Centacare

AdvoCare Support Officer visit to the centre

July 2024:

Clothes Swap Day

CGG Geraldton Disability Expo

AdvoCare Support Officer visit to the centre x 2

Upcoming Events

MyGov information (29 August)

2024 Seniors Week 10 to 17 November

Dementia Carers Support group meeting once a month

Highlights:

Renewal of funding for the Centre by the Department of Communities of \$150,657 per annum for next five years

QEII Seniors & Community Feedback Survey revealed positive feedback on the programs, facilities and amenities on offer.

Balance Gym attendance went up from 500 to 652 in the month July

Over 50's Geraldton Life Facebook page doubled its reach in the month of July

Other:

Donation of Industrial Fridge for Upper Hall by Geraldton Seniors Week Committee

Geraldton & Districts Seniors Action Group celebrated their 41st Anniversary

QEII Office New casual Staff – Fiona Galvin and Shazana Aujud

9 General Group Updates

All items are to be submitted prior to the meeting with supporting documentation.

Nil received.

10 Date of next meeting

11 Close