

# Heritage Advisory Committee

## Meeting Agenda

<b>Meeting Name</b>	Heritage Advisory Committee	<b>Meeting No.</b>	3 - D-24-082397
<b>Meeting Date</b>	Thursday, 25 July 2024		
<b>Meeting Time</b>	4:00pm – 5:00pm		
<b>Meeting Location</b>	Geraldton Regional Library Randolph Stow Meeting Room 1 and 2		
<b>Attendees</b>	Cr Natasha Colliver (Presiding Member) Cr Kim Parker (Deputy) Mayor Jerry Clune Cr Simon Keemink Marilyn McLeod (MM) Michael Reymond (MR) Gary Martin (GM) Tanya Henkel (TH) Heritage Advisory (via electronic means) Leigh O'Brien (LO) Museum of Geraldton Fiona Norling - CGG Karrie Elder - CGG Farnaz Bairaghi - CGG Denielle Riley - CGG Trudi Cornish - CGG Annette Burton CGG (minutes)	<b>By Invitation</b>	
		<b>Apologies</b>	Lorin Cox CGG Shiree Hamersley (SM)
		<b>Leave of Absence</b>	
		<b>Distribution</b>	National Trust (WA)
<b>Purpose of Committee</b>	Refer to <a href="#">Committee Book</a>		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

[Council Policy 4.12 Independent Committee Member Fees and Reimbursements](#)

### 1 Declaration of Opening

### 2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

### 3 Welcome and Apologies

**4 Disclosure of Interests**

**5 Applications for Leave of Absence**

**6 Minutes of Previous Meeting**

EMBEDDED ATTACHMENT

- 7 St. John of God Sub Centre (JC)**
- 8 Mullewa Drive and Walk Trails Update (TC)**
- 9 Eradu Interpretive Signage (FB)**
- 10 Ex-Victoria District Staffing Association (TC)**
- 11 Mullewa Masonic Building Objects and Artefacts (JC)**

## **12 Reports to be Received**

*All items are to be submitted prior to the meeting with supporting documentation.*

### **12.1 CGG Heritage Advisor Report (TH)**

CONFIDENTIAL ATTACHMENT

### **12.2 Heritage Services Co-ordinator Report (FB/LC)**

EMBEDDED ATTACHMENT

### **13 General Business**

*All items are to be submitted prior to the meeting with supporting documentation.*

No items received.

### **14 Date of next meeting**

### **15 Close**

# Heritage Advisory Committee

## Meeting Minutes

<b>Meeting Name</b>	Heritage Advisory Committee	<b>Meeting No.</b>	1 – D-24-030473
<b>Meeting Date</b>	Monday, 11 March 2024		
<b>Meeting Time</b>	4:00pm – 5:00pm		
<b>Meeting Location</b>	Civic Centre – The Greenough Room		
<b>Attendance by Electronic Means</b>	Nil		
<b>Attendees</b>	Mayor Jerry Clune JC Cr Natasha Colliver NC Cr Simon Keemink SK Cr Kim Parker KP Fiona Norling FN Trudi Cornish TC Annette Burton AB Farnaz Bairaghi FB Shauni Norman (Minutes)	<b>By Invitation</b>	Margot Adam/Katrina Wheeler
		<b>Apologies</b>	Lorin Cox LC
		<b>Leave of Absence</b>	
		<b>Distribution</b>	
<b>Purpose of Committee</b>	Refer to <a href="#">Committee Book</a>		

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[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees-V4](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

### 1 Welcome and Apologies

FN welcomed the members to the Committee and noted SK will arrive after 4:25pm.

### 2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

### 3 Appointment of Presiding and Deputy Member

#### 3.1 ELECTION OF PRESIDING MEMBER

Tabled at the meeting a nomination for DM Colliver on behalf of Cr Parker.

DM Colliver verbally accepted the nomination for Presiding Member.

The election of the Presiding Member of the Heritage Advisory Committee was conducted in accordance with the provision of section 5.12, section 4.55 Schedule 2.3 and Schedule 4.1 of the Local Government Act 1995.

The results of the election:

ELECTED UNOPPOSED: DM Colliver  
Term of Office: 11 March 2024 – 18 October 2025

FN handed over the meeting to Presiding member DM Colliver.

### 3.2 ELECTION OF DEPUTY PRESIDING MEMBER

Tabled at the meeting a nomination for or on behalf of himself Cr Parker.

The election of the Deputy Presiding Member of the Heritage Advisory Committee was conducted in accordance with the provision of section 5.12, section 4.55 Schedule 2.3 and Schedule 4.1 of the Local Government Act 1995.

The results of the election:

ELECTED UNOPPOSED: Cr Parker

Term of Office: 11 March 2024 – 18 October 2025

## 4 Review of Terms of Reference

The following items were suggested for review.

Update wording through the document to list the new CGG Heritage Strategy 2023-2028.  
Change the voting members to be two Community Representatives and two Heritage Organisations. Both categories of members will be required to meet selection criteria.  
Altering the voting members to be eight.  
Change the Museum of Geraldton to be an Ex-officio Member, noting this is a State Government agency.  
National Trust WA to be moved to the invitees list.

ACTION: FN to confirm if there are any differences between the members and invitees, in terms of the Policy for payment to Committee members.

Alter item J. aim to hold at least one meeting at an alternative site per year.  
Remove other general administrative information which covered under the Committee Procedures Policy.  
Meeting details to be convened at the discretion of the Presiding Member or as business arises that requires a recommendation or input from the Committee.

### COMMITTEE DECISION:

**MOVED DM Colliver, SECONDED Mayor**

**RECOMMEND that the following changes be made to the Terms of Reference.**

### CARRIED

Not Voted: 1  
Against Votes: 0  
For Votes: 3

Name	Vote (For or Against)
Mayor Clune	For
DM Colliver	For
Cr. Keemink	NOT PRESENT
Cr Parker	For

Signed: \_\_\_\_\_



## 5 Disclosure of Interests

Nil.

## 6 Applications for Leave of Absence

Nil.

**NOTED** to advise the Committee minute secretary when submitting leave of absence to Council to also align and complete for the Committee.

## 7 Minutes of Previous Meeting

RECOMMENDED that the minutes of the Heritage Advisory Committee, Meetings held on 29 June 2023 and notes from 21 September 2023 as previously circulated, be adopted as a true and correct record of proceedings.

### COMMITTEE DECISION:

**MOVED DM Colliver, SECONDED Mayor**

**RECOMMEND** that the following changes be made to the Terms of Reference.

### CARRIED

Not Voted: 1

Against Votes: 0

For Votes: 3

Name	Vote (For or Against)
Mayor Clune	For
DM Colliver	For
Cr. Keemink	NOT PRESENT
Cr Parker	For

SK arrived at 4:32pm

## 8 Meeting Scheule and Date of next meeting

The meetings of the Heritage Advisory Committee shall be convened at the discretion of the Presiding Member or as business arises that requires a recommendation or input from the Committee.

Meetings to be held on Tuesday's after 3:30pm where possible for greatest attendance of Councillors.

Next meeting to be held after the EOI's have closed and been prepped for the Committee to review.

## 9 Close

There being no further business the Presiding Member closed the meeting at 4:37pm



# Heritage Services Coordinator Report 2024

## January

- Lorin Cox rejoined as Coordinator for Heritage Services alongside Farnaz Bairaghi continuing to serve in the acting role. Ben Marsh continues to act as the Heritage Services Officer.

## February

- Tenindewa Plaque – ‘Stockyard Project’ undertaken by the Tenindewa Community Association. Rebuild of the ‘loading ramp’ made possible by the generosity of the Mullewa Community Trust.
- Mullewa signage works underway.

## March

- Holden Sheppard book signing at the Library - over 80 copies sold.
- Iwarra Willunga Festival – Because of Him display at the Library – Denielle Riley.
- Poetry Readings by Nola Gregory at the Library – Denielle Riley.
- Valuation for Local History Collection.
- First HAC meeting held 11 March review of the TOR (Terms of Reference).
- Progress on Greenough Museum and Gardens on exterior walls of the main building in removing former layers of paint.
- Walkaway Station Museum Aboriginal items have been recorded.

## April

- New oral history added to Local History Collection – Pat Mills (interviewed by Ann Boyle), provides further insights into her research regarding the Ventura family, and their connection to the Midwest.
- Memorial Plaque celebrating the life of Tom Mwangi Maina
- Inactive Cemeteries Review resulting in positive maintenance outcomes.
- All Geraldton Guardian newspapers at Walkaway have now been moved to the storage room. Slowly reverting the front room to its original use, school setting.

## May Australian Heritage Festival month

- Community Museums Tour – kindly accompanied by the Mayor.
- Kids Writing Workshop at Greenough Museum and Gardens with Lorraine Chapman.
- Information Session Geraldton Family History Society. 14 people attended.
- Aboriginal History of Geraldton and Surrounding Areas booklet draft completed.

## June

- Genealogy Session with Geraldton Family History Society.
- Second HAC meeting reviewing EOI (Expressions of Interest) entries and selection criteria.
- New updated print run of the Community Museums brochures.

- Mailey Bequest reimbursement for Greenough Museum and Gardens project actioned. Due to a well organised and efficient project a budget remains for works to be completed in the 2024-25 financial year.

## July

- NAIDOC Display in collaboration with Aboriginal Liaison officer – Denielle Riley.
- More than 50% of the Geraldton Guardian photographs have been digitised.
- Selected photos of former exhibitions at GRAG (Geraldton Regional Art Gallery) have now been digitised, ready to be catalogued.
- Recent collection of Wonthealla Progress Association records has been donated to the Library, ready to be catalogued in the future.
- Lorin Cox on parental leave from end of July 2024.
- Globe Brewery sign near completion.

# Geraldton to salute its history as part of big heritage festival

**MATTHEW PADDICK**

Geraldton is set to participate in the Australian **Heritage** Festival next week.

The festival aims to celebrate history, with people across the country taking part in events such as walks and tours.

State festival organiser the National Trust WA said it was a celebration of natural and cultural heritage.

In Geraldton, locals can take part in a museum tour on Wednesday, May 15, visiting three locations in the Greater Geraldton area.

Departing from Geraldton Regional

Library on a bus, participants will make their way to the Lighthouse Keeper's Cottage at Bluff Point.

The Geraldton Historical Society is the custodian of the cottage and members will be on site to answer questions.

The bus will then head to the Walkaway Station Museum, for a historical look at rail travel.

Last, the tour heads to the Greenough Museum and Gardens where refreshments will be provided.

City of Greater Geraldton mayor Jerry Clune said it was important to recognise the history in the area.

"The community museums tour offers a fantastic opportunity for the community to connect with the past and deepen our understanding how people lived in times gone by," he said.

"This tour will focus on settlements of Geraldton, Walkaway and Greenough, as well as their connection to each other.

"I would like to extend a heartfelt thank you to all the volunteers who have put so much work into bringing this event together and I encourage everyone to jump online and sign up whilst there are still tickets available."

The Geraldton Museum will also

host an event, focusing on Western Australia's coast.

The co-ordinator of international maritime heritage at the Netherlands cultural heritage agency, Martijn Manders, will be in Geraldton on Tuesday, May 14, to discuss the Dutch connection to WA.

Mr Manders will talk about Dutch VOC ships and the importance of the Netherlands in WA's history.

To join the museum tour visit the City of Greater Geraldton website. Those wanting to see Mr Manders can book online through the Museum of Geraldton.



**The Greenough Museum.**

