

# Greater Geraldton Community Grants Committee Meeting Minutes

<b>Meeting Name</b>	Community Grants Program – Round 29	<b>Meeting No.</b>	2 – 2023/24
<b>Meeting Date</b>	Tuesday 19 September 2023		
<b>Meeting Time</b>	2:00pm		
<b>Meeting Location</b>	Civic Centre, Greenough Room		
<b>Attendees</b>	Cr Simon Keemink / Voting Member Cr Jennifer Critch / Voting Member Cr Michael Librizzi / Voting Member Cr Michael Reymond / Voting Member Cr Victor Tanti / Voting Member Brooke Rafferty	<b>By Invitation</b>	Paul Radalj Jay Prow Peter Treharne Jacqui McLean
		<b>Apologies</b>	Nita Jane
		<b>Leave of Absence</b>	
		<b>Distribution</b>	As above
<b>Purpose of Committee</b>	To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.		
<b>Attachments</b>	1 – 2023-24 Community Grants Program March 2023 Meeting Minutes – D-23-125180 2 – 2023-24 Community Grants Program Round 29 Application Summary – D-23-125181 (CONFIDENTIAL) 3 – Awarded Community Funding Report – D-23-125185 (CONFIDENTIAL) 4 – 23/24CGR29-04 Geraldton Softball Association Inc Application – D-23-107612 (CONFIDENTIAL) 5 – 23/24CGR29-08 Little Things for Tiny Tots Application – D-23-104997 (CONFIDENTIAL) 6 – 23/24CGR29-14 Foodbank of Western Australia Inc. Application – D-23-107615 (CONFIDENTIAL) 7 – 23/24CGR29-16 Rotary Club of Greater Geraldton Application – D-23-104639 (CONFIDENTIAL) 8 – 23/24CGR29-22 Mid West Sports Federation Application – D-23-107618 (CONFIDENTIAL) 9 – 23/24CGR29-23 Geraldton Surf Life Saving Club Application – D-23-107238 (CONFIDENTIAL) 10 – 23/24CGR29-25 Geraldton Windsurfing Club Application – D-23-107610 (CONFIDENTIAL) 11 – 23/24CGR29-27 Geraldton Little Athletics Centre Application – D-23-107613 (CONFIDENTIAL)		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

## 1 Welcome & Apologies

The Chair welcomed the members at 2pm.



## 2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

## 3 Disclosure of Interests

Cr Librizzi declared an impartiality interest in Item 5, relating to application 23/24CGR29-22, as he represents the City on the Mid West Sports Federation Committee / Board.

## 4 Minutes of Previous Meeting

### Committee Recommendation:

RECOMMENDED that the minutes of the Community Grants Committee Meeting held on 28 March 2023 as previously circulated, be adopted as a true and correct record of proceedings.

### COMMITTEE DECISION:

#### MOVED CR TANTI, SECONDED CR CRITCH

RECOMMENDED that the minutes of the Community Grants Committee Meeting held on 28 March 2023 as previously circulated, be adopted as a true and correct record of proceedings.

**CARRIED 5/5**

Time: 2:02pm

Not Voted: 0

No Votes: 0

Yes Votes: 5

Name	Vote
Cr. Keemink	YES
Cr. Critch	YES
Cr. Librizzi	YES
Cr. Reymond	YES
Cr. Tanti	YES

*Paul Radalj entered the meeting at 2:03pm*

## 5 Community Grants Program Round 29

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs, and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Grants Program has an annual budget of \$150,000 to be allocated over two (2) rounds during the financial year. The total recommended amount available for disbursement in Round 29 is \$75,000, being 50% of the 2023-24 budget allocation.

Applications opened for the City's Community Grants Program Round 29 on 11 July 2023 and closed on 18 August 2023.

A total of 12 applications have been received, requesting funding of \$141,827 for projects worth \$2,644,398.

Four (4) applications have been deemed **ineligible** on pre-assessment against the Community Funding Guidelines as outlined in Attachment 2 – 2023-24 Community Grants Program Round 29 Application Summary.

The remaining eight (8) applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and will be attached as Confidential Attachments to the minutes.

**OFFICER RECOMMENDATION:**

That the Community Grants Committee RECOMMENDS the following allocation of funding to eligible projects to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs:

1. APPROVE funding to Geraldton Softball Association Inc. for GSA Main Diamond Uplift Project of \$13,250, subject to the following condition/s:
  - a. Successful acquittal of previous grant
  - b. Funds are to be allocated to costs associated with the materials for new backnet of the GSA Main Diamond
  - c. The City's contribution will not exceed 50% of the total project cost
2. APPROVE funding to Little Things for Tiny Tots for Greater Geraldton Connecting Communities Program of \$5,000, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with materials, transport, packing supplies and consumables for the Greater Geraldton Connecting Communities Program.
  - b. The City's contribution will not exceed 50% of the total project cost
3. APPROVE funding to Foodbank of Western Australia Inc. for Nom! Learn. Cook. Share. Classes for Healthier Outcomes of \$7,500, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with resource packs, social media advertising and local Public Health Nutritionist for the Classes for Healthier Outcomes.
  - b. The City's contribution will not exceed 50% of the total project cost
4. APPROVE funding to Rotary Club of Greater Geraldton for RWADE "Rotary WA Driver Education" of \$3,000, subject to the following condition/s:
  - a. Provision of insurance certificates are required before a Funding Agreement is issued
  - b. Funds are to be allocated to costs associated with presenter fees, accommodation, venue hire, removalist and stationery purchases for the March 2024 Rotary WA Driver Education
  - c. The City's contribution will not exceed 50% of the total project cost
5. APPROVE funding to Mid West Sports Federation for 2023 Mid West Sports Awards – 51<sup>st</sup> Anniversary of \$5,000, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with photography, audio visual, equipment hire and advertising for the 2023 Mid West Sports Awards
  - b. The City's contribution will not exceed 50% of the total project cost
6. APPROVE funding to Geraldton Surf Life Saving Club for SLSWA Sunsmar Country Carnival 2024 of \$16,250, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with pathway/grading beach, toilets, fencing, generators, security, lights/spotlights, tent hire and banners & signage for the 2024 SLSWA Sunsmart Country Carnival
  - b. Provision of updated insurance certificates are required by November 2023
  - c. The City's contribution will not exceed 50% of the total project cost
7. APPROVE funding to Geraldton Windsurfing Club for Oceania Youth Wave Competition & Camp of \$9,450, subject to the following condition/s:

- a. Funds are to be allocated to costs associated with video & edit, photography and event promotion for the Oceania Youth Wave Competition & Camp
  - b. The City's contribution will not exceed 50% of the total project cost
8. APPROVE funding to Geraldton Little Athletics Centre for 2024 North West Athletics Championships of \$6,000 plus in-kind support of up to \$1,269, subject to the following condition/s:
- a. Provision of insurance certificates are required before a Funding Agreement is issued
  - b. Funds are to be allocated to costs associated with marquee & seating hire, fencing, portable toilets & handwash station, generators and Welcome to Country for the 2024 North West Athletics Championships
  - c. In-kind support is awarded for the waiver of Geraldton Athletics Facility & Oval hire fees for three (3) days plus the provision of 10 bins
  - d. The City's contribution will not exceed 50% of the total project cost

**COMMITTEE DECISION:**

**MOVED CR REYMOND, SECONDED CR LIBRIZZI**

**That the Community Grants Committee RECOMMENDS the following allocation of funding to eligible projects to the Chief Executive Officer for endorsement as per Council Policy 1.8 Community Funding Programs:**

1. **APPROVE funding to Geraldton Softball Association Inc. for GSA Main Diamond Uplift Project of \$13,400, subject to the following condition/s:**
  - a. Successful acquittal of previous grant
  - b. Funds are to be allocated to costs associated with the materials for new backnet of the GSA Main Diamond
  - c. The City's contribution will not exceed 50% of the total project cost
  - d. Acquittal to include details regarding the attendance and demographics
2. **APPROVE funding to Little Things for Tiny Tots for Greater Geraldton Connecting Communities Program of \$7,500, subject to the following condition/s:**
  - a. Funds are to be allocated to costs associated with materials, transport, packing supplies and consumables for the Greater Geraldton Connecting Communities Program.
  - b. The City's contribution will not exceed 50% of the total project cost
  - c. Acquittal to include details regarding the attendance and demographics
3. **APPROVE funding to Foodbank of Western Australia Inc. for Nom! Learn. Cook. Share. Classes for Healthier Outcomes of \$7,500, subject to the following condition/s:**
  - a. Funds are to be allocated to costs associated with resource packs, social media advertising and local Public Health Nutritionist for the Classes for Healthier Outcomes.
  - b. The City's contribution will not exceed 50% of the total project cost
  - c. Acquittal to include details regarding the attendance and demographics
4. **APPROVE funding to Rotary Club of Greater Geraldton for RWADE "Rotary WA Driver Education" of \$3,000, subject to the following condition/s:**
  - a. Provision of insurance certificates are required before a Funding Agreement is issued
  - b. Funds are to be allocated to costs associated with presenter fees, accommodation, venue hire, removalist and stationery purchases for the March 2024 Rotary WA Driver Education
  - c. The City's contribution will not exceed 50% of the total project cost
  - d. Acquittal to include details regarding the attendance and demographics
5. **APPROVE funding to Mid West Sports Federation for 2023 Mid West Sports Awards – 51<sup>st</sup> Anniversary of \$5,000, subject to the following condition/s:**
  - a. Funds are to be allocated to costs associated with photography, audio visual, equipment hire and advertising for the 2023 Mid West Sports Awards
  - b. The City's contribution will not exceed 50% of the total project cost
  - c. Acquittal to include details regarding the attendance and demographics

6. **APPROVE** funding to Geraldton Surf Life Saving Club for SLSWA Sunsmay Country Carnival 2024 of \$20,000, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with pathway/grading beach, toilets, fencing, generators, security, lights/spotlights, tent hire and banners & signage for the 2024 SLSWA Sunsmart Country Carnival
  - b. Provision of updated insurance certificates are required by November 2023
  - c. The City’s contribution will not exceed 50% of the total project cost
  - d. Acquittal to include details regarding the attendance and demographics
7. **APPROVE** funding to Geraldton Windsurfing Club for Oceania Youth Wave Competition & Camp of \$9,600, subject to the following condition/s:
  - a. Funds are to be allocated to costs associated with video & edit, photography and event promotion for the Oceania Youth Wave Competition & Camp
  - b. The City’s contribution will not exceed 50% of the total project cost
  - c. Acquittal to include details regarding the attendance and demographics
8. **APPROVE** funding to Geraldton Little Athletics Centre for 2024 North West Athletics Championships of \$6,000 plus in-kind support of up to \$1,269, subject to the following condition/s:
  - a. Provision of insurance certificates are required before a Funding Agreement is issued
  - b. Funds are to be allocated to costs associated with marquee & seating hire, fencing, portable toilets & handwash station, generators and Welcome to Country for the 2024 North West Athletics Championships
  - c. In-kind support is awarded for the waiver of Geraldton Athletics Facility & Oval hire fees for three (3) days plus the provision of 10 bins
  - d. The City’s contribution will not exceed 50% of the total project cost
  - e. Acquittal to include details regarding the attendance and demographics

**CARRIED 5/5**

Time: 2:38pm

Not Voted: 0

No Votes: 0

Yes Votes: 5

<b>Name</b>	<b>Vote</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Librizzi</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>

## **6 Update on Awarded Community Funding**

Refer Attachment 3 - Awarded Community Funding Report.

This report has been developed to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants, Community Project Support, Festival and Event Funding and Service Agreement programs.

This provides the status of all current funding including details for projects acquitted since the previous report in March 2023.

**COMMITTEE DECISION:  
MOVED CR CRITCH, SECONDED CR TANTI  
RECEIVE the Awarded Community Funding Report.**

**CARRIED 5/5**

Time: 2:46pm

Not Voted: 0

No Votes: 0

Yes Votes: 5

<b>Name</b>	<b>Vote</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Librizzi</b>	<b>YES</b>
<b>Cr. Reymond</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>

## **7 General Business**

B Rafferty thanked the outgoing Committee for their work over the last two years.

Cr Keemink also thanked the outgoing Committee for their work over the past two years.

## **8 Date of next meeting**

The next meeting is scheduled for 2pm Tuesday 26 March 2024 at Civic Centre, Greenough Room.

## **9 Close**

There being no further business the Chair closed the meeting at 2:46pm.