

Queen Elizabeth II Seniors Advisory Committee

Meeting Minutes

Meeting Name	Queen Elizabeth II Seniors Advisory Committee	Meeting No.	D-23-038515
Meeting Date	Wednesday 15 March 2023		
Meeting Time	9:07am to 10:21am		
Meeting Location	Patio Area, Queen Elizabeth II Seniors & Community Centre		
Attendance by Electronic Means			
Attendees	Cr Bob Hall (BH) Cr Natasha Colliver (NC)	By Invitation	
	Peter Treharne (PT) Pavlina Heiderova (PH) Betty Clark (BC) Over 50's Gentle Gym Jean Steer (JS) Seniors Recreation Council WA Inc Lina Mittoni (LM) Geraldton & Districts Seniors Action Group Pat Parker (PP) Pensioners Social Club	Apologies	Cr Michael Reymond (MR) Cr Simon Keemink (SK)
	Rosetta Finlay - Minutes	Leave of Absence	
		Distribution	
Purpose of Committee	Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1 Welcome & Apologies

The Chair welcomed the members and apologies were noted from:

Cr Michael Reymond

Cr Simon Keemink (SK)

2 Acknowledgement of Country

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 Disclosure of Interests

There were no disclosures made

4 Minutes of Previous Meeting

Committee Recommendation:

RECOMMENDED that the minutes of the Queen Elizabeth II Seniors Advisory Committee meeting held on Wednesday 23 November 2022 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED PP, SECONDED LM

4.1 Actions from previous Minutes

6.1 Newsletter

Newsletter – Producing newsletters inhouse is more cost efficient than outsourcing with control on the amount produced to minimise wastage.

Advised by IT Department there is an upcoming paper shortage.

6.3 Emergency Exits

An emergency evacuation was held in January and resulted in muster points and evacuation plans being updated. Two wheelchairs have been purchased with one being donated by the Geraldton Seniors Week Committee.

CARRIED

5 Reports to be Received – QEII Monthly Reports and Attendance Figures November, December 2022, January and February 2023 Monthly Reports

The Committee noted the following:

- 109 new centre registrations have been recorded (44 in January and 65 in February since reopening the 9 January 2023)
- Pickleball has increased from 2 to 3 sessions per week.
- Over 50's Gentle Gym program has picked up significantly and currently capped at 40 participants per session.
- Two WA Seniors Card information sessions will be held on 27 April 2023 at the centre
ACTION: RF to research Federal Seniors Card
- The Carers WA van will be located at the centre on Wednesday 22 March 2023
- Be Connected Geraldton Switched on Seniors Class has grown and offer a beginner and a continuation class. Additionally, volunteers provide one on one technology lessons every Tuesday.

6 Centre Fees & Charges

The Committee discussed centre program fees and noted:

- Programs will increase from \$4 to \$5 to offset the rising cost of milk, coffee, tea etc
- A donation box be placed in the lounge room for users to donate money towards the lounge room facilities and the community members with their young family currently using the lounge be provided with information on alternative places to attend.

COMMITTEE DECISION:

MOVED LM, SECONDED JS

RECOMMEND that in the interests of all centre users and due to rising costs a donation box be placed in the QEII lounge room for users to donate money towards tea/ coffee and milk supplies.

CARRIED

7 QEII Seniors and Community Centre Feedback Form

The Committee noted:

Circulation of a QEII Seniors & Community Feedback form to assist with programming and with future feasibility studies/expansion has commenced. The survey can be completed online or on hard copy.

8 2022 Seniors Week Survey Feedback Report

The Committee noted the report.

9 QEII Seniors Resource Centre Six Month Report July to December 2022

The Committee noted the report.

10 Over 50's Geraldton Life Social Media Statistics

The Committee noted an increase in the social media participation on the Centre Facebook page.

11 General Business

11.1 Senior Group Room Hire Fees

Lina requested a concession on the Seniors Action Group's room hire fees as they pay in the vicinity of \$1600 per month for use of the centre and questioned why some groups pay more than others, using the Ukulele Group as an example.

ACTION: Rosetta to research the background of the agreement between the City of Greater Geraldton and the Ukulele Group.

ACTION: Cr Hall and Cr Colliver to review fees/ charges of senior groups as part of upcoming Council budget.

Cr Colliver left the meeting at 10:16am

11.2 Closing of Centre

Concerns were raised regarding only one staff member being on the premises at Centre closing time.

ACTION: Staff to remove the flags at 3:30pm and lock premises at 4:00pm with signage placed on Centre doors advising of closure changes.

12 Date of next meeting

The next meeting is scheduled for 21st June 2023 at the QEII Seniors & Community Centre

13 Close

There being no further business the Chair closed the meeting at 10:21am