



SPECIAL MEETING OF COUNCIL  
MINUTES

24 OCTOBER 2023

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**CITY OF GREATER GERALDTON**  
**SPECIAL MEETING OF COUNCIL**  
**HELD ON TUESDAY, 24 OCTOBER 2023 AT 4PM**  
**CHAMBERS, CATHEDRAL AVENUE**

**MINUTES**

**DISCLAIMER:**

The Chairman advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Standing Orders Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

*Proceedings commenced at 4pm*

**1 ACKNOWLEDGEMENT OF COUNTRY**

*By Ross McKim, Chief Executive Officer.*

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

**2 OATH OR AFFIRMATION OF ALLEGIANCE AND DECLARATION**

The Chief Executive Officer introduced Mr Murray Fraser JP, who undertook the Oath or Affirmation of Allegiance and Declarations pursuant to section 2.29 of the Local Government Act 1995 of all new Council Members.

**3 MAKING OF DECLARATION BY NEW COUNCILLORS**

The Mayor and five Council Members will be declared into Office for four (4) year terms and one Council Member for a two (2) year term.

Order of Swearing in:

New elected Mayor:

Jerry Clune declared into office as a Mayor for a four (4) Year term expiring 16 October 2027.

*The newly elected Mayor took the Mayoral seat in Chambers after being declared into office.*

*With the election of Mayor Jerry Clune to office, his remaining two year term has been allocated to Aaron Horsman, therefore these Minutes reflect this additional declaration of office.*

*The Mayor asked each Council member to come up to the lectern when their name was called.*

Newly elected Council Members were sworn in and declared into office in alphabetical order, firstly for the four year term of office, concluding with the two year term of office.

*The newly elected Councillors returned to the public gallery seating in Chambers after they were sworn in.*

Jenna Denton declared into office as a Councillor for a four (4) Year term expiring 16 October 2027.

Peter Fiorenza declared into office as a Councillor for a four (4) Year term expiring 16 October 2027.

Simon Keemink declared into office as a Councillor for a four (4) Year term expiring 16 October 2027.

Kim Parker declared into office as a Councillor for a four (4) Year term expiring 16 October 2027.

Aaron Horsman declared into office as a Councillor for a two (2) Year term expiring 18 October 2025.

#### **4 BALLOT FOR SEATING**

A ballot was conducted by the Chief Executive Officer for seating of Councillors in Chambers.

The Mayor asked Councillors to take their allocated seats after the ballot.

#### **5 DECLARATION OF OPENING**

The Presiding Member declared the meeting at open at 4.13pm

#### **6 ATTENDANCE**

Present:

Mayor J Clune

Cr N Colliver

Cr S Cooper

Cr J Critch

Cr J Denton

Cr P Fiorenza

Cr A Horsman

Cr S Keemink

Cr M Librizzi

Cr K Parker  
Cr V Tanti

Officers:

R McKim, Chief Executive Officer  
R Hall, Director of Development Services  
C Lee, Director of Infrastructure Services  
F Norling, Director of Community and Culture  
P Radalj, Director of Corporate Services  
S Moulds, PA to the Chief Executive Officer  
L Pegler, Executive Support Secretary  
P Melling, Manager Urban & Regional Development  
T Cornish, Manager Libraries, Heritage & Gallery  
B Pearce, Manager Corporate Compliance and Safety  
P Kingdon, Coordinator Communication and Tourism  
J Steele, Coordinator Youth Development

Distinguished Visitors:

Hon Melissa Price MP, Federal Member for Durack  
Hon Sandra Carr MLC, Member for the Agricultural Region

Others:

Members of Public: 23  
Members of Press: 1

Apologies:

Nil

Leave of Absence:

Nil

## 7 APPLICATIONS FOR LEAVE OF ABSENCE

### Existing Approved Leave

Councillor	From	To (inclusive)	Date Approved
Cr J Critch	5 January 2024	21 January 2024	26/09/2023
Cr J Critch	26 January 2024	1 February 2024	26/09/2023

*\*Note: If Council Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting.*

**8 ELECTION OF DEPUTY MAYOR**

In accordance with the provisions of the Local Government Act 1995 Schedule 2.3 and schedule 4.1 and the Local Government (Constitution) Regulations 1998 11A - 11F, Council will elect a Deputy Mayor for a period of two (2) years and hold a ballot if more than one Candidate.

Nominations received in writing were as follows:

- Cr J Critch nominated **Cr N Colliver**.

The Mayor called for further nominations.

No other nominations were received.

The Mayor declared nominations closed.

**9 MAKING OF DECLARATION OF DEPUTY MAYOR**

The Mayor announced that Cr N Colliver was elected unopposed as Deputy Mayor for the ensuing two-year period.

Mr Murray Fraser JP to conduct the declaration of Deputy Mayor.

Cr N Colliver declared into office as Deputy Mayor for a two (2) year term expiring 18 October 2025.

*The Mayor thanked Mr Murray Fraser JP for swearing in the new Council Members.*

## 10 REPORTS OF CORPORATE SERVICES

CS068	THE ELECTION OF THE DEPUTY MAYOR AND THE SWEARING IN OF THE NEW MAYOR AND COUNCILLORS
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<b>AGENDA REFERENCE:</b>	<b>D-23-126924</b>
<b>AUTHOR:</b>	<b>M Adam, Coordinator Governance</b>
<b>EXECUTIVE:</b>	<b>P Radalj, Director Corporate Services</b>
<b>DATE OF REPORT:</b>	<b>23 October 2023</b>
<b>FILE REFERENCE:</b>	<b>GO/8/0007-003</b>
<b>ATTACHMENTS:</b>	<b>No</b>

### EXECUTIVE SUMMARY:

The report seeks Council confirmation that the declarations of office for the elector Mayor, and Councillors, elected at the ordinary election on 21 October 2023, and the Deputy Mayor elected on 24 October 2023, have been made in accordance with the provisions of the *Local Government Act 1995* (the Act). Confirmation is also sought that the election of the Deputy Mayor has been completed in accordance with the provisions of the Act and the *Local Government (Constitution) Regulations 1998*.

### EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to the *Local Government Act 1995* section 2.28, 2.29, Schedule 2.3 Division 2, and Schedule 4.1 RESOLVES to:

1. AFFIRM that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the Mayor, before acting in the office, has been made:
  - a. City of Greater Geraldton District – Mayor J Clune for a four (4) year term (expiring 16 October 2027);
2. AFFIRM that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the councillors, before acting in the office, has been made:
  - a. City of Greater Geraldton District – Cr J Denton for a four (4) year term (expiring 16 October 2027);
  - b. City of Greater Geraldton District – Cr P Fiorenza for a four (4) year term (expiring 16 October 2027);
  - c. City of Greater Geraldton District – Cr S Keemink for a four (4) year term (expiring 16 October 2027);
  - d. City of Greater Geraldton District – Cr K Parker for a four (4) year term (expiring 16 October 2027);
  - e. City of Greater Geraldton District – Cr A Horsman for a two (2) year term (expiring 18 October 2025);
3. AFFIRM the election of the Deputy Mayor has been carried out in accordance with the provisions of the *Local Government Act 1995* Schedule 2.3 and Schedule 4.1, and the *Local Government (Constitution) Regulations 1998* 11A - 11F:
  - a. Deputy Mayor Cr \_\_\_\_\_ for a period of two (2) years ending at the start of the first meeting of the council after the local government's next ordinary election on 18 October 2025; and

4. AFFIRM that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the Deputy Mayor \_\_\_\_\_ before acting in the office, has been made.

**PROPONENT:**

The proponent is the City of Greater Geraldton.

**BACKGROUND:**

A local government is required by the provisions of the *Local Government Act 1995* (the Act), section 4.5, to hold an ordinary election every two years.

The term of office of a mayor or councillor begins on the day after the election (s 2.28) and a person elected as a mayor or councillor must make a declaration of office before acting in the office (s 2.29). The term of office of a person elected by the council as a deputy mayor begins when the person is elected (s 2.28, Item 12). A deputy mayor must make a declaration of office before acting in the office (s 2.29).

Schedule 2.3 division 2 clause 8 of the Act make provision for how a deputy mayor is elected, and regulation 11A to 11F in the *Local Government (Constitution) Regulations 1998* describe the mandatory process for the election of a deputy mayor. Schedule 4.1 of the Act provides how to count the votes and ascertain the election.

**Local Government Act 1995**

**4.5 Frequency of ordinary elections**

*A local government is to hold ordinary elections every 2 years.*

**2.28 Days on which terms begin and end**

- (1) *The days on which the term of a person holding an office on a council begins and ends depend on the nature of the office and the circumstances in which the person is elected to hold the office.*
- (2) *The days are to be determined in accordance with the Table to this section.*

**Table to section 2.28 Terms of office**

<b>Item</b>	<b>Kind of office</b>	<b>How elected</b>	<b>Term begins</b>	<b>Term ends</b>
4.	<i>Elector mayor or president OR councillor</i>	<i>Elected at an ordinary election not dealt with in item 4A</i>	<i>On the day after the ordinary elections day</i>	<i>On the third Saturday in October in the fourth year after the year in which the term began (but note sections 2.14 and 2.30)</i>
12.	<i>Deputy mayor...'</i>	<i>Elected at any election</i>	<i>When the person is elected</i>	<i>At the start of the first meeting of the council after the local government's next ordinary elections</i>

**2.29 Declaration**

- (1) *A person elected as an elector mayor or president or as a councillor has to make a declaration in the prescribed form before acting in the office.*



- (2) *A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.*
- (3) *A declaration required by this section is to be taken or made before a prescribed person.*
- (4) *A person who acts in an office contrary to this section commits an offence.  
Penalty: \$5 000 or imprisonment for one year.*

### **Schedule 2.3 Division 2**

#### **8. How deputy mayor or deputy president is elected**

- (1) *The council is to elect a councillor (other than the mayor or president) to fill the office.*
- (2) *The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.*
- (3) *Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.*
- (3a) *Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.*
- (4) *If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.*
- (5) *The council members are to vote on the matter by secret ballot as if they were electors voting at an election.*
- (6) *Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.*
- (7) *As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.*

### **Local Government (Constitution) Regulations 1998**

#### **11A. Election of mayor, president, deputy mayor or deputy president by council (Sch. 2.3)**

- (1) *The CEO is to cause sufficient numbers of ballot papers to be printed for the purposes of the election.*
- (2) *The CEO is to cause the ballot papers to be printed so that the names of the candidates appear on the ballot paper —*
  - (a) *in alphabetical order; or*
  - (b) *in such order as is determined using a method selected by the CEO which is fair to all of the candidates.*

- (3) *The ballot papers are to be in the form of Form 10 of the Local Government (Elections) Regulations 1997, modified as is necessary for the purposes of the election.*
- (4) *Section 4.69(2) to (4) apply in relation to the casting of votes, modified as is necessary for the purposes of the election.*

**11B. Ballot papers to be authentic (Sch. 2.3 cl. 4 and 8)**

*Before giving a person a ballot paper under this Part the CEO is to initial the back of it or make sure that it is authenticated in some other way.*

**11D. Marking and dealing with the ballot paper (Sch. 2.3 cl. 4 and 8)**

- (2) *The council members are to return the marked ballot paper to the CEO.*

**11F. Declaration and notice of result of election — (Sch. 2.3 cl. 4 and 8)**

- (1) *The person conducting the election is to declare the result of the election to the council members at the meeting at which the election was held.*
- (2) *The declaration is to include —*
- (a) *the names of the candidates; and*
- (b) *the name and term of office of the candidate declared elected.*
- (4) *The person conducting the election must also to give local public notice of the result of the election.*

**COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**

**Community:**

The role of a mayor is to provide leadership and guidance to the community in the district, and to carry out civic and ceremonial duties on behalf of the local government. The role of a councillor is to represent the interests of the elector's, ratepayers, and residents of the district, and facilitate communication between the community and the council. The role of deputy mayor is to perform the functions of the mayor or president when authorised to do so. The mayor, councillors and the deputy mayor must make a declaration of office before acting in the office.

**Economy:**

There are no adverse economic impacts.

**Environment:**

There are no adverse environmental impacts.

**Leadership:**

The elected Council as the governing body of the City of Greater Geraldton are responsible for the performance of the City's functions and oversight of finances and resources. The Council are required to provide for the good government of persons in the district. In performing this function, the Council must have regard to the need to:

- promote the economic, social, and environmental sustainability of the district;
- plan for, and mitigate the risks associated with climate change;
- consider potential long-term consequences and impacts on future generations, when making decisions;

- recognise the particular interests of Aboriginal people, and involve Aboriginal people in decision-making processes; and
- consider collaboration with other local governments.

*Disclosure of Interest:*

No Officer involved in the preparation of this report has a declarable interest in this matter.

**RELEVANT PRECEDENTS:**

Item No. CCS639 - The Election of the Deputy Mayor and the Swearing In of the Deputy Mayor and Councillors (18 October 2021), and  
Item No. CCS449 - The Election of the Deputy Mayor and the Swearing In of the new Mayor and Councillors (21 October 2019).

**COMMUNITY/COUNCILLOR CONSULTATION:**

There has been no community/councillor consultation.

**LEGISLATIVE/POLICY IMPLICATIONS:**

*Local Government Act 1995* section 2.28, 2.29, schedule 2.3, schedule 4.1.  
*Local Government (Constitution) Regulations 1998* regulations 11A – 11F  
*Local Government (Election) Regulations 1997* schedule 1, Form 10 Ballot Paper, Form 19 Result of Election

**FINANCIAL AND RESOURCE IMPLICATIONS:**

There are no financial or resource implications.

**INTEGRATED PLANNING LINKS:**

<b>Strategic Direction: Leadership</b>	<b>Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.</b>
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.6	A community that is genuinely engaged and informed in a timely and appropriate manner.
Outcome 4.7	Council understands its roles and responsibilities and leads by example.

**REGIONAL OUTCOMES:**

The ordinary election of council to fill the vacant offices of mayor, councillors and deputy mayor, and the making of declarations of office will ensure that the Council is adequately resourced to achieve positive regional outcomes, in its role as the governing body of the local government.

**RISK MANAGEMENT:**

It is a statutory requirement under section 2.29 of the Act for a mayor, councillors, and a deputy mayor to make a declaration of office before acting in the office. A person who acts in an office contrary to section 2.29 commits an offence under the provisions of the *Local Government Act 1995*.

The provisions for an election of the deputy mayor are incorporated in schedule 2.3 and 4.1 of the Act and regulations 11A – 11F of the *Local Government (Constitution) Regulations 1998*.

Compliance with these legislative provisions reduces the City's risk of regulatory non-compliance and reputational damage.

**ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:**

Ordinary elections must be conducted in accordance with the provisions of the *Local Government Act 1995*. There were no alternative options considered.

**COUNCIL DECISION**

**MOVED CR LIBRIZZI, SECONDED CR CRITCH**

That Council by Simple Majority pursuant to the *Local Government Act 1995* section 2.28, 2.29, Schedule 2.3 Division 2, and Schedule 4.1 **RESOLVES** to:

1. **AFFIRM** that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the Mayor, before acting in the office, has been made:
  - a. City of Greater Geraldton District – Mayor J Clune for a four (4) year term (expiring 16 October 2027);
2. **AFFIRM** that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the councillors, before acting in the office, has been made:
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  - b. City of Greater Geraldton District – Cr P Fiorenza for a four (4) year term (expiring 16 October 2027);
  - c. City of Greater Geraldton District – Cr S Keemink for a four (4) year term (expiring 16 October 2027);
  - d. City of Greater Geraldton District – Cr K Parker for a four (4) year term (expiring 16 October 2027);
  - e. City of Greater Geraldton District – Cr A Horsman for a two (2) year term (expiring 18 October 2025);
3. **AFFIRM** the election of the Deputy Mayor has been carried out in accordance with the provisions of the *Local Government Act 1995* Schedule 2.3 and Schedule 4.1, and the *Local Government (Constitution) Regulations 1998 11A - 11F*:
  - a. Deputy Mayor Cr N Colliver for a period of two (2) years ending at the start of the first meeting of the council after the local government's next ordinary election on 18 October 2025; and
4. **AFFIRM** that a declaration under the provisions of section 2.29 of the *Local Government Act 1995 (Declaration)* by the Deputy Mayor Cr N Colliver before acting in the office, has been made.

**CARRIED 11/0**

**Time: 4:19 PM**

**Not Voted: 0**

**No Votes: 0**

**Yes Votes: 11**

<b>Name</b>	<b>Vote</b>
<b>Mayor Clune</b>	<b>YES</b>
<b>Cr. Colliver</b>	<b>YES</b>
<b>Cr. Cooper</b>	<b>YES</b>
<b>Cr. Critch</b>	<b>YES</b>
<b>Cr. Denton</b>	<b>YES</b>
<b>Cr. Fiorenza</b>	<b>YES</b>
<b>Cr. Horsman</b>	<b>YES</b>
<b>Cr. Keemink</b>	<b>YES</b>
<b>Cr. Librizzi</b>	<b>YES</b>
<b>Cr. Parker</b>	<b>YES</b>
<b>Cr. Tanti</b>	<b>YES</b>

**11 ACKNOWLEDGEMENTS before Closure**

Mayor Clune thanked the following outgoing Council Members for their valuable contribution to the City of Greater Geraldton.

**Shane Van Styn – Term of Office*****Councillor***

2011 - 2013 – City of Greater Geraldton

2013 - 2015 – City of Greater Geraldton

***Mayor*****Elected Mayor 2015 – serving two terms for City of Greater Geraldton**

1st Term Mayor – October 2015 – 2019

2nd Term Mayor – October 2019 – 2023

***Committees most recent representation included:***

- CEO Performance Review Committee
- City of Greater Geraldton Audit Committee

***He was also a member, representing Geraldton at:***

- Regional Capitals Alliance WA - Treasurer
- Regional Capitals Australia – Executive Board Member/Treasurer
- Regional Joint Development Assessment Panel
- Batavia Local Emergency Management Committee
- Northern Country Zone of WALGA

**Robert (Bob) Hall – Term of Office*****Councillor***

2001 - 2007 – City of Geraldton

2007 - 2011 – City of Geraldton-Greenough

2011 - 2023 – City of Greater Geraldton

***Committees most recent representation included:***

- CEO Performance Review Committee
- Greater Geraldton Crime Prevention Committee
- Queen Elizabeth II Seniors and Community Centre Advisory Committee

***He was also a member of the following external committees/bodies:***

- Museum of Geraldton Advisory Committee
- Regional Joint Development Assessment Panel
- Mullewa Community Trust Committee [Proxy]
- WALGA Municipal Waste Advisory Council

**Michael Reymond – Term of Office*****Councillor***

2021 - 2023 – City of Greater Geraldton

*Committees most recent representation included:*

- City of Greater Geraldton Audit Committee
- Greater Geraldton Crime Prevention Committee [Proxy]
- Greater Geraldton Community Grants Committee
- Geraldton Regional Art Advisory Committee
- Queen Elizabeth II Seniors and Community Centre Advisory Committee
- Heritage Advisory Committee

*He was also a member of the following external committee:*

- Museum of Geraldton Advisory Committee [Proxy]

**12 CLOSURE**

There being no further business the Presiding Member closed the Special Meeting of Council at 4.21pm.