Please tick relevant level of competence under each selection criteria and provide a brief paragraph in the comments section describing your ability to meet the criteria. Provide past examples that support your statements. Refer to the ‘Notes for Applicants’ document for further details and advice on how to complete the Selection Criteria part of your application.

This document may be completed electronically or printed and completed by hand (please attach additional paper if you require more space). The completed document must be submitted with your resume and application form in order to be considered for the role.

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| --- | --- |
| **Applicant Name:** |  |
| **Qualifications and Experience** |
| **Driver’s License details****MR Class desirable** | Class | Number | Expiry |
|  |  |  |
| **Blue/white construction card** | Yes [ ]  No [ ]  | Card Number: |  |
| **Test and Tag certification** | Yes [ ]  No [ ]  | Completion date: |  |
| **Certificate IV in Building and Construction or Similar** | Yes [ ]  No [ ]  | Additional Comments: |
| **Plant operation level of competency, please tick relevant level.** |
| Loader | Nil[ ]  | Basic[ ]  | Intermediate[ ]  | Advanced[ ]  |
| Fork Lift | Nil[ ]  | Basic[ ]  | Intermediate[ ]  | Advanced[ ]  |
| Skid steer | Nil[ ]  | Basic[ ]  | Intermediate[ ]  | Advanced[ ]  |
| Additional comments on plant operation experience: |
| **Experience in managing depot materials, including loading and unloading of goods and maintaining stock inventory and records.**\* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Experience in stock control software systems, purchase ordering systems and relevant obligations**\* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Experience in minor plant maintenance and operation** \* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Knowledge and Skills** |
| **Knowledge of stores management and depot operations including stock control**\* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Developed written, oral and interpersonal skills for communication with customers and public**\* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Ability to use technology including PC, smart phone and tablet applications** |
| Nil[ ]  | Basic[ ]  | Intermediate[ ]  | Advanced[ ]  |
| Additional comments/examples: |
| **Sound mathematical, reading and computer skills** \* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
|  |
| **Demonstrated values of service, trust, accountability, respect and solidarity and a commitment to quality and continuous improvement principles.** \* Please provide a brief paragraph describing your ability to meet this criterion. Provide past examples that support your statements. |
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