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**MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 22 AUGUST 2007.****0807.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:08pm The President declared the meeting open.

**0807.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE****PRESENT:**

Councillor A J Messina – President	(West Ward)
Councillor B I N Thomas – Deputy President	(East Ward)
Councillor G M Steele	(South Ward)
Councillor J L Freeman	(Central Ward)
Councillor M Kerkmans	(East Ward)
Councillor L J Wainwright	(Central Ward)

**OFFICERS:**

Mr T Hartman - Chief Executive Officer  
Ms N J Holmes – Deputy Chief Executive Officer

**APOLOGIES:**

Councillor M D Tierney (Central Ward)

**LEAVE OF ABSENCE:****VISITORS**

Our Lady of Mt Carmel School

Teacher: Sarah Jones  
Students: Jessica Byron  
Joshua Thomas

**0807.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**0807.04 PUBLIC QUESTION TIME**

**JOSHUA:** Do you know what is happening to the Club Hotel? Is it going to be re-opened or demolished? It doesn't look very nice for tourists when they drive through Mullewa.

*The owner has been requested to make repairs to the building.*

**JESSICA:** The year 4/5 students would like to know if the shire plans to improve the quality of the roads around town?

*There are plans to do some resealing and curb works in 2007/2008.*

**JOSHUA:** If you have a broken rubbish bin, how do you order a new one?

*Damaged bins can be reported through the Shire office. Bins are owned by Councils contractors.*

**JESSICA:** The year 3's would like to know if the dog patrol is still visiting regularly? They are concerned about their pet rabbits and other animals.

*The ranger was in Mullewa yesterday and visits on a regular basis.*

**JOSHUA:** The year 3 students would also like to know if the shire plans on improving the road out to the Polocrosse field.

*The Polocrosse road is not a council controlled road.*

**JESSICA:** We heard that several policemen have left town. Do you know if Mullewa will be getting any new police? If so, how many?

*There are currently 3 police in town. 3 Police have left and will be replaced. Relief police do come to Mullewa.*

<b>0807.05 APPLICATIONS FOR LEAVE OF ABSENCE</b>
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Nil

<b>0807.06 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>
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**Moved:** *B I N Thomas*      **Seconded:** *J L Freeman*

**COUNCIL DECISION:** **THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 JULY 2007, AS PRINTED BE CONFIRMED.**

**CARRIED 6/0**

**Moved:** *J L Freeman*      **Seconded:** *G M Steele*

**COUNCIL DECISION:** **THAT THE MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL HELD ON 25 JULY 2007, AS PRINTED BE CONFIRMED.**

**CARRIED 6/0**

<b>0807.07</b>	<b>ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION</b>
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Nil

<b>0807.08</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS</b>
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Nil

<b>0807.09</b>	<b>REPORTS OF COMMITTEES/MEMBERS</b>
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Nil

<b>0807.10</b>	<b>REPORTS OF OFFICERS</b>
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## 10.2 HEALTH, BUILDING AND TOWN PLANNING

<b>10.2.1</b>	<b>APPLICATION - FRONT BOUNDARY FENCE</b>
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DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: 18 Carson Street, Mullewa

NAME OF APPLICANT: Mr D Byron

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 8 August 2007, Trevor Brandy – Environmental Health Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

BACKGROUND: Mr D Byron has submitted a building application for a steel framed patio and a Banksia galvanised fence on the above mentioned property.

The materials are not recognised under Councils existing fencing local laws and the height on the front boundary exceeds 750mm by 350mm.

COMMENT: The proposed fence height is 1.2 m and is capable of handling impact type vandalism. Mr Byron requests this type of fencing to allow airflow through to his front garden to prevent scorching during the summer months.

Councils Local Laws relating to fencing provide that only certain structures are used and overall height at front boundary does not exceed 750mm without Council approval.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.  
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.  
 VOTING REQUIREMENT: Simple majority  
 OFFICER RECOMMENDATION: THAT MR D BYRON OF LOT 65 / 18 CARSON STREET, MULLEWA, BE GRANTED APPROVAL TO ERECT A BANKSIA GALVANISED FRONT FENCE ON HIS PROPERTY TO A HEIGHT NOT EXCEEDING 1.2 METRES IN OVERALL HEIGHT.

**Moved:** *J L Freeman*                      **Seconded:** *G M Steele*

**COUNCIL DECISION:** **THAT MR D BYRON OF LOT 65 / 18 CARSON STREET, MULLEWA, BE GRANTED APPROVAL TO ERECT A BANKSIA GALVANISED FRONT FENCE ON HIS PROPERTY TO A HEIGHT NOT EXCEEDING 1.2 METRES IN OVERALL HEIGHT.**

**CARRIED 6/0**

1:22pm            Bob Roden, Works Supervisor, entered the meeting.

### **10.3    WORKS, PLANT, PARKS & GARDENS**

1:25pm            Cr Nino Messina, President, left the meeting

                    Cr Barbara Thomas, Deputy President, assumed the chair

<b>10.3.1    BRENKLEY ROAD – DUST PROBLEM</b>
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DATE OF MEETING:            22<sup>nd</sup> August 2007  
 LOCATION/ADDRESS:            -  
 NAME OF APPLICANT:            -  
 FILE REFERENCE:                -  
 PREVIOUS MINUTE/S & REFERENCE:                        -  
 DATE AND AUTHOR:            15 August 2007, Tom Hartman, Chief Executive Officer  
 DISCLOSURE OF INTEREST:    OF Author has no disclosure of interest.  
 SUMMARY                         Report advises Council that the Rural Road – Dust Problem policy is being undertaken on Brenkley Road and suggests Council extend the sealing area to link with the Yuna –Tenindewa Road.  
 BACKGROUND:                    The land owner of an occupied rural dwelling at rural address 90 Brenkley Road has requested and complied with the conditions of Councils policy to have the road fronting the dwelling sealed under Councils policy. The formation work has been completed and the sealing will be undertaken in the next 2 months.  
 COMMENT:                        It is being suggested that this sealing work be extended to include the section of road from the end of the sealing work, under the policy, to the

intersection of the Yuna-Tenindewa Road, approximately 400 metres. The works supervisor considers that by leaving this section gravel, will present problems later with maintenance. The main problem is the turning of road plant on sealed surfaces, which may cause damage, and grading up to the sealed surface.

The costs of this extra work would be minimal due to having the plant in the area at the time. Approximate costs would be approximately \$2000 for bitumen only.

## CONSULTATION:

## STATUTORY

There are no known statutory implications at this time.

## ENVIRONMENT:

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

THAT COUNCIL ENDORSE THE SEALING OF THE SECTION OF BRENKLEY ROAD FROM THE YUNA-TENINDEWA ROAD TO THE START OF THE SEALED SECTION IN FRONT OF THE DWELLING LOCATED AT RURAL ADDRESS 90 BRENKLEY ROAD.

**Moved:**

*J L Freeman*

**Seconded:**

*L J Wainwright*

## COUNCIL DECISION:

**THAT COUNCIL ENDORSE THE SEALING OF THE SECTION OF BRENKLEY ROAD FROM THE YUNA-TENINDEWA ROAD TO THE START OF THE SEALED SECTION IN FRONT OF THE DWELLING LOCATED AT RURAL ADDRESS 90 BRENKLEY ROAD.**

**CARRIED 5/0**

1:27pm

Cr Messina returned to the meeting and resumed the chair.

**WORKS REPORT**

- Polocrosse Road – requires grading
- Old Geraldton Road – requires grading
- Burton Road – needs forming, waiting for rain
- Roadside shrubs – require slashing
- Investigate where sump at museum goes
- Kurarra Swamp Road – requires grading
- Erangy Springs Road – a section not wide enough for 2 road trains to pass
- Carnarvon Road – pot holes will be addressed during reseal
- Sand seal to be done at cutting and on T-junction on Warren Road.

1:45pm

Bob Roden, Works Supervisor, left the meeting

## 10.4 FINANCE AND GENERAL PURPOSE

### 10.4.1 MULLEWA POLOCROSSE CLUB

DATE OF MEETING:	22 <sup>nd</sup> August 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	15 August 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits a request from the Mullewa Polocrosse Club for financial support.
BACKGROUND:	The attached letter has been received from the secretary of the Mullewa Polocrosse Club, attached at <b>APPENDIX A</b> .
COMMENT:	Council will need to take into consideration its policy 503, on donations and grants.
CONSULTATION:	I discussed the requirement to submit this request to Council with Justine Rowe.
STATUTORY ENVIRONMENT: POLICY IMPLICATIONS:	There are no known statutory implications at this time. <b>DONATIONS AND GRANTS - Local Nature</b>  Council shall consider requests for donations on their individual merit however, generally will decline appeals for donations - <ul style="list-style-type: none"> <li>• Of a state or National nature, or</li> <li>• If they are not concerned or connected with the Mullewa area.</li> </ul> Exceptions to the above will be - <ul style="list-style-type: none"> <li>• Disaster or emergency appeals, or</li> <li>• Requests from other Municipalities or in connection with or from Local Government Administration.</li> </ul>
FINANCIAL IMPLICATIONS:	The club are requesting \$300
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	<b>THAT COUNCIL CONSIDER THE REQUEST FROM THE MULLEWA POLOCROSSE CLUB.</b>

**Moved:** *B I N Thomas*

**Seconded:** *L J Wainwright*

COUNCIL DECISION: **THAT COUNCIL DONATE \$300 TO THE MULLEWA POLOCROSSE CLUB.**

**CARRIED 5/1**

**10.4.2 FINANCE REPORT 31<sup>ST</sup> JULY 2007**

DATE OF MEETING: 22<sup>nd</sup> August 2007  
 LOCATION/ADDRESS: -  
 NAME OF APPLICANT: -  
 FILE REFERENCE: -  
 PREVIOUS MINUTE/S & REFERENCE: -  
 DATE AND AUTHOR: 2<sup>nd</sup> August 2007, Natalie Hope – Admin & Finance Manager

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

BACKGROUND:

COMMENT:

**BANK RECONCILIATION**

The Bank Reconciliation for the month of July 2007 is listed below. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest. This account attracts an interest rate of 5.75%.

ACCOUNT	MUNICIPAL	CDA	TRUST	COMMUNITY TRUST	RESERVE	ROAD RESEAL
<b>BANK STATEMENT BALANCE</b>	10,864.27	961,189.81	56,914.30	184,103.02	480,000.00	483,333.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ADD O/S DEPOSITS	1,455.20	0.00	20.00	0.00	0.00	0.00
LESS O/S CHEQUES	5,346.59	0.00	966.73	0.00	0.00	0.00
<b>CASH BALANCE</b>	<b>6,972.88</b>	<b>961,189.81</b>	<b>55,967.57</b>	<b>184,103.02</b>	<b>480,000.00</b>	<b>483,333.00</b>
<b>CASH BALANCE 1.07.07</b>	1,120,089.69	1,071,189.81	55,036.56	184,103.02	480,000.00	483,333.00
<u>ADD</u>						
RECEIPTS YTD	0.00	0.00	0.00	0.00	0.00	0.00
RECEIPTS THIS MONTH	284,620.14	100,000.00	1,786.00	0.00	0.00	0.00
<u>LESS</u>						
PAYMENTS TO DATE	0.00	0.00	0.00	0.00	0.00	0.00
PAYMENTS THIS MONTH	436,547.11	210,000.00	855.00	0.00	0.00	0.00
<b>CASH BALANCE</b>	<b>968,162.72</b>	<b>961,189.81</b>	<b>55,967.56</b>	<b>184,103.02</b>	<b>480,000.00</b>	<b>483,333.00</b>

Note: The CDA funds are included in the Municipal Cash Balance

**STATEMENT OF CASH POSITION  
31<sup>st</sup> July 2007**

CASH ON HAND	200.00
MUNICIPAL FUND	6,972.88
INVESTED MUNICIPAL FUNDS	961,189.81
MULLEWA COMMUNITY TRUST	184,103.02
RESERVE FUNDS	480,000.00
ROAD RESEAL FUNDS	483,333.00
<b>TOTAL CASH FUNDS</b>	<b>2,115,798.71</b>

THIS IS REPRESENTED BY:

LEAVE RESERVE	83,000.00
SERVICE GRATUITY RESERVE	12,000.00
BUILDING RESERVE	175,900.00
AERODROME RESERVE	26,000.00
MEDICAL CENTRE RESERVE	105,900.00
EFFLUENT SCHEME RESERVE	38,300.00
MULLEWA COMMUNITY TRUST	184,103.02
ROAD RESEAL FUNDS	483,333.00
PLANT RESERVE	38,900.00
AVAILABLE FUNDS	<u>968,362.69</u>
<b>TOTAL FUNDS</b>	<b>2,115,798.71</b>

STATUTORY ENVIRONMENT: There are no statutory implications on this matter.

POLICY IMPLICATIONS: There are no policy implications on this matter.

FINANCIAL IMPLICATIONS: There are no financial implications on this matter.

STRATEGIC IMPLICATIONS: There are no strategic implications on this matter.

VOTING REQUIREMENTS: Simple Majority

OFFICER RECOMMENDATION : THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2007 BE RECEIVED.

**Moved:** *G M Steele*                      **Seconded:** *J L Freeman*

**COUNCIL DECISION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2007 BE RECEIVED.**

**CARRIED 6/0**

### **10.4.3 ACCOUNTS FOR PAYMENT**

DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: Natalie Hope – Admin & Finance Manager

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND:

Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$ 435,300.32 covers the following:

<u>Municipal Account</u>		
Cheque No.	9577 - 9595	\$ 61,635.26
Electronic Fund Trans	3472,3490 – 3571	\$ 312,522.25
Payroll & Fees	VARIOUS	\$ 58,871.81
<u>Trust Account</u>		
Cheque No.	311 - 319	\$ 2,271.00
	<b>Total:</b>	<b>\$ 435,300.32</b>

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act and Regulations

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

<u>Municipal Account</u>		
Cheque No.	9577 - 9595	\$ 61,635.26
Electronic Fund Trans	3472,3490 – 3571	\$ 312,522.25
Payroll & Fees	VARIOUS	\$ 58,871.81
<u>Trust Account</u>		
Cheque No.	311 - 319	\$ 2,271.00
	<b>Total:</b>	<b>\$ 435,300.32</b>

**Moved:**

*G M Steele*

**Seconded:**

*L J Wainwright*

COUNCIL DECISION:

**THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.**

<u>Municipal Account</u>		
Cheque No.	9577 - 9595	\$ 61,635.26
Electronic Fund Trans	3472,3490 – 3571	\$ 312,522.25
Payroll & Fees	VARIOUS	\$ 58,871.81
<u>Trust Account</u>		
Cheque No.	311 - 319	\$ 2,271.00
	<b>Total:</b>	<b>\$ 435,300.32</b>

**CARRIED 6/0**

<b>10.4.4 STATEMENT OF FINANCIAL ACTIVITY</b>
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DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 17 August 2007, Noelene Holmes - Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

BACKGROUND: Financial Management Regulation 34 requires a local government to prepare a "Statement of Financial Activity" reporting on the sources and applications of funds on a monthly basis.

COMMENT: Attached at **APPENDIX B** is the Statement of Financial Activity for June 2007.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

**OFFICER RECOMMENDATION** THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JUNE 2007 BE RECEIVED.

**Moved:** *J L Freeman*      **Seconded:** *G M Steele*

**COUNCIL DECISION:** **THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JUNE 2007 BE RECEIVED.**

**CARRIED 6/0**

<b>10.4.5 MULLEWA AGRICULTURE SHOW</b>
--

DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 17 August 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report submits request for financial assistance for the 2007 show.

BACKGROUND: The attached letter, at **APPENDIX C** has been received from the Secretary of the Mullewa Show Committee.

Under the amended liquor licensing laws, the Mullewa Agriculture Show

is required to comply with security sections of the Legislation and strategies for responsible service of alcohol in respect to their Occasional License.

COMMENT:

As advised in the letter this requirement has only recently been added to their liquor license for the show and they have been left short for time to obtain the funds to comply.

In the preliminary of The Liquor Control Act it states -

### **5. Objects of the Act**

(1) The primary objects of this Act are —

(a) to regulate the sale, supply and consumption of liquor; and

(b) to minimize harm or ill-health caused to people, or any group of people, due to the use of liquor; and

(c) to cater for the requirements of consumers for liquor and related services, with regard to the proper development of the liquor industry, the tourism industry and other hospitality industries in the State.

(2) In carrying out its functions under this Act, the licensing authority shall have regard to the primary objects of this Act and also to the following secondary objects —

(a) to facilitate the use and development of licensed facilities, including their use and development for the performance of live original music, reflecting the diversity of the requirements of consumers in the State; and

*[(b), (c) deleted]*

(d) to provide adequate controls over, and over the persons directly or indirectly involved in, the sale, disposal and consumption of liquor; and

(e) to provide a flexible system, with as little formality or technicality as may be practicable, for the administration of this Act.

(3) If, in carrying out any of its functions under this Act, the licensing authority considers that there is any inconsistency between the primary objects referred to in subsection (1) and the secondary objects referred to in subsection (2), the primary objects take precedence.

Other matters relating to access of juveniles and demarcating licensed areas will be addressed next week.

CONSULTATION:

Show committee.

Local Police OIC

STATUTORY ENVIRONMENT:	Liquor Control Act 1988
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Council has funds to assist local organisations with operating costs.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL CONSIDER THE REQUEST FROM THE MULLEWA AGRICULTURE SHOW FOR \$2000 TOWARDS OPERATING COSTS FOR THE 2007 SHOW.

**Moved:** *J L Freeman*                      **Seconded:** *G M Steele*

**COUNCIL DECISION:**                      **THAT COUNCIL DONATE TO THE MULLEWA AGRICULTURE SHOW \$2000 TOWARDS OPERATING COSTS FOR THE 2007 SHOW.**

**CARRIED 6/0**

## **10.5 CHIEF EXECUTIVE OFFICERS REPORT**

### **10.5.1 OFFICE CLOSURE – STAFF TRAINING**

DATE OF MEETING:	22 <sup>nd</sup> August 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	15 August 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report requests Council endorsement to close the office for half a day for staff training on Monday August 27, 2007.
BACKGROUND:	The WCRC has raised issues through its Strategic Plan relating to possible rationalisation of staffing levels throughout the region. A change management program is being implemented to address any issues and assist existing staff to become familiar with the possible changes in the future.
COMMENT:	The Local Government Insurance Service has been engaged by the WCRC to conduct forums for the 7 shires. Our forum is being held on Monday 27 August, at 1:00pm. Due to sealing works in progress only the office and town staff will attend this session. The works crew will attend a future forum. To be more meaningful, it is recommended that the offices be closed from 1:00pm on that day, so all available can attend.

Advertising this closure has been circulated.

CONSULTATION:	President and relevant staff.
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL ENDORSE THE ACTION OF THE CEO TO CLOSE THE ADMINISTRATION OFFICE FROM 1:00PM ON MONDAY 27 AUGUST, 2007, FOR A STAFF TRAINING FORUM ON CHANGE MANAGEMENT.

**Moved:** *J L Freeman*                      **Seconded:** *L J Wainwright*

**COUNCIL DECISION:**                      **THAT COUNCIL ENDORSE THE ACTION OF THE CEO TO CLOSE THE ADMINISTRATION OFFICE FROM 1:00PM ON MONDAY 27 AUGUST, 2007, FOR A STAFF TRAINING FORUM ON CHANGE MANAGEMENT.**

**CARRIED 6/0**

## **10.5.2 MULLEWA COMMUNITY SAFETY & CRIME PREVENTION PLAN**

DATE OF MEETING:	22 <sup>nd</sup> August 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	403.04.04
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	15 August 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits the Mullewa Community Safety & Crime Prevention Plan for endorsement by Council.
BACKGROUND:	The letter attached at <b>APPENDIX A</b> from the Office of Crime Prevention, advises Council of the Mullewa Community Safety and Crime Prevention Plan being endorsed by the Office of Crime Prevention.
COMMENT:	This plan has been developed over the past 12 months. It now allows Council to receive an incentive grant of \$20,000 + GST for the project identified in the Plan, being, funding towards extra staff at the Youth Centre.  The plan has been endorsed by all the agencies identified in the Plan and will be implemented in conjunction with the Mullewa Action Plan.

The plan also allows Council to apply for further funding for various projects relating to safety and crime prevention.

CONSULTATION:	Consultant and Office of Crime Prevention.
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL ENDORSE THE MULLEWA COMMUNITY SAFETY & CRIME PREVENTION PLAN.

**Moved:** *B I N Thomas*                      **Seconded:** *L J Wainwright*

**COUNCIL DECISION:**                      **THAT COUNCIL ENDORSE THE MULLEWA COMMUNITY SAFETY & CRIME PREVENTION PLAN.**

**CARRIED 6/0**

<b>10.5.3</b> <b>WILDFLOWER COUNTRY REGIONAL COUNCIL – STRATEGIC PLAN</b>
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DATE OF MEETING:	22 <sup>nd</sup> August 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	105.07
PREVIOUS MINUTE/S & REFERENCE:	June 2007, July 2007
DATE AND AUTHOR:	16 August 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report re-submits the draft WCRC Strategic Plan for Council consideration.
BACKGROUND:	Attached at <b>APPENDIX B</b> is the previous reports relating to the WCRC Draft Strategic Plan.
COMMENT:	Council have previously been provided with detailed information regarding the Draft WCRC Strategic Plan. This information plus the workshops and the road show (to be conducted prior to this meeting) should now allow Council to either support, amend or object to the Draft, prior to its finalisation by the WCRC.
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL DETERMINE ITS POSITION ON THE DRAFT WCRC STRATEGIC PLAN AND ADVISE THE WCRC ACCORDINGLY.

**Moved:** *J L Freeman*                      **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT COUNCIL SUPPORT THE DRAFT WCRC STRATEGIC PLAN AND ADVISE THE WCRC ACCORDINGLY.**

**CARRIED 5/1**

<b>10.5.4 WILDFLOWER COUNTRY REGIONAL COUNCIL – DIRECTOR CORPORATE SERVICES</b>
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DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 105.07

PREVIOUS MINUTE/S & REFERENCE: July 2007

DATE AND AUTHOR: 16 August 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY: Report re-submits item relating to the WCRC Director Corporate Services for consideration.

BACKGROUND: The attached report at **APPENDIX C** from the July 2007 meeting provides the background for this item.

COMMENT: At the July 2007 meeting, Council resolved to lay the item on the table pending the outcome of the WCRC Roadshow and workshop.

The workshop was held at Morawa on 1<sup>st</sup> August 2007, and the Roadshow will be held prior to this meeting.

Council should now be in a position to consider this item and indicate its position for –

- Its commitment to the Director of Corporate Services Unit; and
- That Council will seriously consider the utilization of the unit as part of its future operational needs.

To discuss this item Council will need to resolve to lift the item from the table.

CONSULTATION: STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION 1. THAT COUNCIL LIFT THE MATTER RELATING TO THE WCRC  
- DIRECTOR CORPORATE SERVICES FROM THE TABLE.

**Moved:** *J L Freeman* **Seconded:** *L J Wainwright*

COUNCIL DECISION: 1. **THAT COUNCIL LIFT THE MATTER RELATING TO THE WCRC - DIRECTOR CORPORATE SERVICES FROM THE TABLE.**

**CARRIED 6/0**

OFFICER RECOMMENDATION 2. THAT COUNCIL DETERMINE ITS POSITION RELATING TO –  
▪ ITS COMMITMENT TO THE DIRECTOR OF CORPORATE SERVICES UNIT; AND  
▪ THAT COUNCIL WILL SERIOUSLY CONSIDER THE UTILIZATION OF THIS UNIT AS PART OF ITS FUTURE OPERATIONAL NEEDS.

**Moved:** *J L Freeman* **Seconded:** *G M Steele*

COUNCIL DECISION: 2. **THAT COUNCIL ENDORSE –**  
▪ **ITS COMMITMENT TO THE DIRECTOR OF CORPORATE SERVICES UNIT; AND**  
▪ **THAT COUNCIL WILL SERIOUSLY CONSIDER THE UTILIZATION OF THIS UNIT AS PART OF ITS FUTURE OPERATIONAL NEEDS.**

**CARRIED 6/0**

### **10.5.5 CROC FESTIVAL**

DATE OF MEETING: 22<sup>nd</sup> August 2007

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 807.01

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: 16 August 2007, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY Report requests Council evaluate the recent Croc Festival and indicate future involvement.

BACKGROUND:	Council budgeted \$20,000 in 2007/2008 plus in-kind contributions towards conducting the Croc Festival in Mullewa. The festival was held on 14 – 16 August 2007.
COMMENT:	Approximately 500 students attended the Festival from 13 schools from the region.  There appeared to be a very positive response from those who were involved and from visitors, facilitators, parents and guests. The Croc Festival organisers were very pleased with the venue.  Council needs to consider whether it wants to be involved in hosting any future festivals, to allow early planning to be undertaken.
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There will be costs in being involved in future festivals.
STRATEGIC IMPLICATIONS:	There should be positive implications being involved in the future.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL CONSIDER WHETHER IT WOULD LIKE TO HOST ANY FUTURE CROC FESTIVALS IN MULLEWA.

**Moved:** *B I N Thomas*                      **Seconded:** *M Kerkmans*

**COUNCIL DECISION:**                      **THAT COUNCIL WOULD LIKE TO HOST A FUTURE CROC FESTIVAL IN MULLEWA.**

**CARRIED 6/0**

### **10.5.6 MULLEWA DRIVE TRAILS PROJECT**

DATE OF MEETING:	22 <sup>nd</sup> August 2007
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	17 August 2007, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits the Mullewa Drive Trails Development Plan for endorsement.
BACKGROUND:	Included in the Trail Master Plan, under Project 6, were two Drive Trail Proposals. Also included in Stage 1 costing was an allowance to undertake the Development Plan for there Drive Trails.  The field work was recently carried out for the development plan and the

document has just been received. This copy needs to be proof read: however, due to allowing council the opportunity to read the report, it is attached to this agenda.

COMMENT: There will be items picked up in this draft that will need changing – eg. use of old logo etc. However, the bulk of the report is correct and should be enough for Council to endorse.

Funding applications are presently being developed for these Stage 2 projects as indicated in the trail Master Plan.

## CONSULTATION:

## STATUTORY

There are no known statutory implications at this time.

## ENVIRONMENT:

## POLICY

There are no known policy implications at this time.

## IMPLICATIONS:

## FINANCIAL

There are no known financial implications at this time.

## IMPLICATIONS:

## STRATEGIC

There are no known strategic implications at this time.

## IMPLICATIONS:

## VOTING REQUIREMENT:

Simple majority

## OFFICER

## RECOMMENDATION

THAT COUNCIL ENDORSE THE MULLEWA DRIVE TRAILS PROJECT DEVELOPMENT PLAN.

**Moved:**

*J L Freeman*

**Seconded:**

*G M Steele*

## COUNCIL DECISION:

**THAT COUNCIL ENDORSE THE MULLEWA DRIVE TRAILS PROJECT DEVELOPMENT PLAN.**

**CARRIED 6/0**

<b>0807.11</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING</b>
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Nil

<b>0807.12</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>0807.13</b>	<b>DELEGATED AUTHORITY</b>
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Nil

<b>0807.14 CLOSURE OF MEETING</b>
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The President closed the meeting at 2:40pm.

These minutes were confirmed at a meeting on 19 September 2007:
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Signed:

A J Messina, President

Date: