

Batavia Local Emergency Management Arrangements

2022

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Review Date: 16/08/2027

Authority

These arrangements have been produced and issued under the authority of s.41(1) of the Emergency Management Act 2005, approved by the Batavia Local Emergency Management Committee (LEMC) on 17 August 2022, endorsed by the Council of Chapman valley on 18 August 2022 and the City of Greater Geraldton on 25 October 2022, tabled with the Midwest Gascoyne District Emergency Management Committee (DEMC) on 14 November 2022 and noted by the State Emergency Management Committee SEMC on 3 May 2023.

Note: The City of Greater Geraldton and the Shire of Chapman Valley form a merged LEMC titled the Batavia LEMC.



Approved by CEO
City of Greater Geraldton

10 Nov 22.

Date



Approved by CEO
Shire of Chapman Valley

10 NOV 22.

Date

Amendment Record

Amendment		Details of Amendment	Amended By
No.	Date		
1	6 Dec 2017	Rewrite per BLEMA Guidelines and merge City of Greater Geraldton, Shire of Northampton and Shire of Chapman Valley's existing LEMAs	Brendan Wilson – City of Greater Geraldton Maurice Battilana – Shire of Chapman Valley Grant Middleton – Shire of Northampton Murray Smith – City of Greater Geraldton Craig Wing – City of Greater Geraldton Jonelle Tyson – Office of Emergency Management Maya Engstrom – City of Greater Geraldton
2	Mar 2019	A complete rewriting and merging the BLEMA of City of Geraldton, Shire of Northampton, and Shire of Chapman Valley into the Batavia LEMA	Wayne Ellis – City of Greater Geraldton Maurice Battilana – Shire of Chapman Valley Grant Middleton – Shire of Northampton Murray Smith – City of Greater Geraldton Maya Engstrom – City of Greater Geraldton
3	September 2021	Review and update	Wayne Ellis – City of Greater Geraldton Maurice Battilana – Shire of Chapman Valley Grant Middleton – Shire of Northampton
3	May 2022	Update and revision.	Wayne Ellis – City of Greater Geraldton Selina Boryczewski - City of Greater Geraldton
28	Aug 2022	Review to remove Shire of Northampton who has withdrawn from the BLEMC from document.	Wayne Ellis – City of Greater Geraldton Selina Boryczewski - City of Greater Geraldton

Suggestions and Comments from the Community and Stakeholders can help improve these arrangements and subsequent amendments.

To forward feedback, please copy the relevant section, mark the proposed changes and forward to:

Batavia LEMC Executive Officer
City of Greater Geraldton
PO Box 101
GERALDTON WA 6531

Or email to: council@cgg.wa.gov.au

The Chairperson will refer any correspondence to the LEMC for consideration and/or approval. Amendments promulgated are to be certified in this document when updated.

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Glossary of Terms

For additional information in regards to the Glossary of Terms, refer to Section 3 of the Emergency Management Act 2005 or the State Emergency Management Glossary.

AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS) – A nationally adopted structure to formalise a coordinated approach to emergency incident management.

AIIMS STRUCTURE – The combination of facilities, equipment, personnel, procedures and communications operating within a common organizational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident (AIIMS)

COMBAT – take steps to eliminate or reduce the effects of a hazard on the community.

COMBAT AGENCY – A combat agency prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

COMMUNITY EMERGENCY RISK MANAGEMENT – See **RISK MANAGEMENT**.

COMPREHENSIVE APPROACH – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. Syn. 'disaster cycle', 'disaster phases' and 'PPRR'

COMMAND – The direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. See also **COMMAND** and **COORDINATION**.

CONTROL – The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or an emergency plan, and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. See also **COMMAND** and **COORDINATION**.

CONTROLLING AGENCY – An agency nominated to control the response activities to a specified type of emergency.

COORDINATION – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. See also **CONTROL** and **COMMAND**.

DISTRICT - An area of the State that is declared to be a district under Section 2.1 Local Government Act 1995.

EMERGENCY – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

EMERGENCY MANAGEMENT – The management of the adverse effects of an emergency including:

Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.

Preparedness – preparation for response to an emergency

Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and

Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

EMERGENCY MANAGEMENT AGENCY – A Hazard Management Agency (HMA), Combat Agency or support organisation.

EMERGENCY RISK MANAGEMENT – A systematic process that produces a range of measures that contribute to the well-being of communities and the environment.

HAZARD - An event, situation, or condition that is capable of causing or resulting in loss of life, prejudice to the safety, or harm to the health of persons or animals; or destruction of, or damage to property or any part of the environment and is defined in the Emergency Management Act 2005 or prescribed in the Emergency Management regulations 2006.

HAZARD MANAGEMENT AGENCY (HMA) – A public authority or other person, prescribed by regulations because of that agency's functions under any written law or because of its specialised knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

INCIDENT – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

A sudden event that, but for mitigating circumstances, could have resulted in an accident.

An emergency event or series of events that require a response from one or more of the statutory response agencies. See also **ACCIDENT**, **EMERGENCY** and **DISASTER**.

INCIDENT AREA (IA) – The area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

INCIDENT CONTROLLER – The person appointed by the HMA for the overall management of an incident within a designated incident area.

INCIDENT MANAGER – See **INCIDENT CONTROLLER**

INCIDENT MANAGEMENT TEAM (IMT) – A group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team is headed by the incident manager who is responsible for the overall control of the incident.

INCIDENT SUPPORT GROUP (ISG) – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

LGAs – Local Government Authorities, meaning the Shire of Chapman Valley and the City of Greater Geraldton.

LIFELINES – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

LOCAL EMERGENCY COORDINATOR (LEC) – That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the HMA in the provision of a coordinated multi-agency response during incidents and operations.

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) – A committee established under Section 38 of the Emergency Management Act 2005. Based on either local government boundaries or emergency management sub-districts. Chaired by the Locality President (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair, Executive support should be provided by the local government.

MUNICIPALITY – Means the district of the local government.

OPERATIONS – The direction, supervision and implementation of tactics in accordance with the Incident Action Plan. See also **EMERGENCY OPERATION**.

OPERATIONAL AREA (OA) – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

PREVENTION – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. See also **COMPREHENSIVE APPROACH**.

PREPAREDNESS – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. See also **comprehensive approach** in the State Emergency Management Glossary.

RESPONSE – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures are taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. See also **COMPREHENSIVE APPROACH**.

RECOVERY – The coordinated process of supporting emergency-affected communities in the reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

RISK – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment. The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood. A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period. Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, the risk is the product of hazard and vulnerability

RISK MANAGEMENT – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

RISK REGISTER – A register of the risks within the local government that is identified through the Community Emergency Risk Management process.

RISK STATEMENT – A statement identifying the hazard, element at risk and source of risk.

SUPPORT ORGANISATION – A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources are responsible for providing support functions in relation to that agency.

TELECOMMUNICATIONS – The transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

TREATMENT OPTIONS - A range of options identified through the emergency risk management process, to select appropriate strategies which minimise the potential harm to the community.

VULNERABILITY - The degree of susceptibility and resilience of the community and environment to hazards.

WELFARE CENTRE – Location where temporary accommodation is available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

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General Acronyms used in these Arrangements

BFB	Bush Fire Brigade
BFS	Bush Fire Services
BoM	Bureau of Meteorology
CEO	Chief Executive Officer
CGG	City of Greater Geraldton
DBCA	Department of Biodiversity, Conservation and Attractions
DEMC	District Emergency Management Committee
DBNGP	Dampier to Bunbury Natural Gas Pipeline
DFES	Department of Fire and Emergency Services
DoC	Department of Communities
DPIRD	Department of Primary Industry and Regional Development
ECC	Emergency Coordination Centre
EM	Emergency Management
FRS	Fire and Rescue Services
HMA	Hazard Management Agency
ISG	Incident Support Group
LEC	Local Emergency Coordinator
BLEMA	Local Emergency Management Arrangements
BLEMC	Local Emergency Management Committee
LGA	Local Government Authority
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordinating Committee
LWEC	Local Welfare Emergency Committee
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOCV	Shire of Chapman Valley
SOP	Standard Operating Procedures
VFRS	Volunteer Fire and Rescue Service
VMRS	Volunteer Marine Rescue Services
XO	Executive officer

1 Introduction

1.1 Authority

These arrangements have been prepared in accordance with s.41 of the *Emergency Management Act 2005*, approved by the Batavia Local Emergency Management Committee and endorsed by the members of Local Governments.

1.2 Community Consultation

The community has been consulted across the three local governments through forums and the LEMC committee and working groups.

1.3 Document Availability

In accordance with s.43 of the *Emergency Management Act 2005* a copy of these arrangements is available for inspection free of charge by members of the public during office hours at the relevant Council offices:

The City of Greater Geraldton – Administration office
63 Cathedral Avenue
GERALDTON WA 6530

The Shire of Chapman Valley - Administration Office
3270 Chapman Valley Road
NABAWA WA 6532

These arrangements will also be available via the Councils' websites:

<https://www.cgq.wa.gov.au>

<http://www.chapmanvalley.wa.gov.au>

1.4 Area Covered

City of Greater Geraldton

The City of Greater Geraldton local government area covers 12,625 km² located approximately 420kms north of Perth. It is bound by the shires of Irwin and Mingenew to the south, Yalgoo to the east, and Chapman Valley to the north, and includes the Abrolhos Islands – a chain of 122 islands and reefs 80km West of Geraldton. The total population of Greater Geraldton is 39,046.

Shire of Chapman Valley

The Shire of Chapman Valley local government area covers 4007 km². It is bound by the Shire of Northampton to the north, the Shire of Murchison to the east and the City of Greater Geraldton to the south and includes the towns of Nabawa, Nanson and Yuna. There are also peri-urban areas in the western region. The total population of the Shire is 1422.

Maps for each can be found in appendix 6.6.

1.5 Aim

This document aims to define the management of identified risks and provide detail on preparing, planning, response, and recovery activities for each of the local governments.

1.6 Purpose

The purpose of these arrangements is to set out:

- Each of the local government's policies for Emergency Management;
- The roles and responsibilities of public authorities and other agencies involved in emergency management in each local government;
- Provisions about the coordination of emergency operations and activities relating to emergency management;
- A description of emergencies that are likely to occur in each LGA;
- Strategies and priorities for emergency management;
- Other matters about emergency management in the local governments prescribed by the regulations; and
- Other matters about emergency management in the local governments the Council considers appropriate.

1.7 Scope

These arrangements will ensure there are suitable plans in place to deal with identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's specific plan.

Furthermore:

- This document applies to the member local government authorities.
- This document covers areas where the local government authorities provide support to HMA's in the event of an incident;
- This document details the Batavia LEMC's capacity to provide resources in support of an emergency, while still ensuring business continuity; and
- The Batavia LEMC's responsibility for recovery management.

These arrangements are to serve as a guide, for use at the local level. Incidents may arise that require action or assistance from the district, state or federal level.

1.8 Related Documents

This document covers the key arrangements to enable the delivery of integrated and coordinated emergency management to the member local governments. It is not possible for this document to contain all of the existing plans and arrangements, or to provide sufficient detail within this document. Some key documents are listed below.

1.9 Local Emergency Management Policies

Document	Owner	Date
Bush Fire Brigades Local Law 2021	City of Greater Geraldton	2021
Annual Firebreak Notice	Shire of Chapman Valley City of Greater Geraldton	Annual
Risk and Emergency Management Policies and Procedures	Shire of Chapman Valley City of Greater Geraldton	Various
Coronation Beach Nature Based Camping Ground and other Coastal Nodes Hazard Plan	Shire of Chapman Valley	2016
Bushfire Risk management plan	City of Greater Geraldton	2021

1.10 Existing Plans and Arrangements

Document	Owner	Date
Batavia Local Recovery Plan	Batavia Local Emergency Management Committee	2021
Aerodrome Emergency Plan	City of Greater Geraldton	2015
Mumbida Wind Farm – Fire Management Plan	GE Site Manager	2014
Department of Communities Welfare Plan	Department of Communities	2016
Coronation Beach Hazard Management plan	Shire of Chapman Valley	2018

1.11 Agreements, Understandings and Commitments

Parties to the Agreement	Summary of the Agreement	Special Considerations
Batavia LEMC Memorandum Agreement	Combined Batavia LEMC	

1.12 Special considerations

Please refer to appendix 6.9 for Special Considerations.

1.13 Special Needs Groups

Special needs groups are available in appendix 6.4 and are reviewed periodically to ensure accuracy. These groups include schools, culturally and linguistically diverse groups and retirement villages.

1.14 Resources

Resources are captured and included in the resources register in appendix 6.1. This list of resources considers not only LEMC member agency resources but also community, industry and commercial resources that may be available particularly in supporting welfare and recovery, not just response.

1.15 Roles and Responsibilities

As stated in Emergency Management Regulations, the following table outlines descriptions and responsibilities of key positions in relation to local community emergency management.

Local role	Description of responsibilities
Local Government	The responsibilities of the respective Local Governments are defined in Section 36 of the EM Act.
Local Emergency Coordinator	The Local Emergency Coordinator (LEC) for a local government district is appointed by the State Emergency Coordinator (Commissioner of Police) and has the following functions [s. 37(4) of the EM Act 2005]: <ul style="list-style-type: none">• to provide advice and support to the LEMC for the district in the development and maintenance of emergency management arrangements for the district;• to assist hazard management agencies in the provision of a coordinated response during an emergency in the district;• to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.
Local Recovery Coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post-incident recovery action plan and manage the recovery phase of the incident.

Local role	Description of responsibilities
Local welfare coordinator	<p>The Local Welfare Coordinator is appointed by the Department of Communities District Director to:</p> <ul style="list-style-type: none"> • Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director; • Prepare, promulgate, test and maintain the Local Welfare Plans; • Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee; • Establish and maintain the Local Welfare Emergency Coordination Centre; • Ensure personnel and organisations are trained and exercised in their welfare responsibilities; • Coordinate the provision of emergency welfare services during the response and recovery phases of an emergency; and • Represent the department on the Incident Management Group when required.
LGA welfare liaison officer	<p>During an evacuation where a local government facility is utilised by the Department of Communities provide advice, information and resources regarding the operation of the facility.</p>
LGA liaison officer (to the ISG/IMT)	<p>During a major emergency, the liaison officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the BLEMA.</p>
Local government – Incident management	<ul style="list-style-type: none"> • Ensure planning and preparation for emergencies are undertaken; • Implement procedures that assist the community and emergency services deal with incidents; • Ensure that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role; • Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability; • Liaise with the incident controller (provide liaison officer); • Participate in the ISG and provide local support; and • Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support the Department of Communities.

Local role	Description of responsibilities
LEMC Chair	<p>The Chairperson of the LEMC is appointed by the local government (s. 38 of the EM Act 2005). Refer to appendix 6.7 for details.</p> <p>The Chairperson of the LEMC has the following roles in relation to the operation of the meeting:</p> <ul style="list-style-type: none"> • Chair the Local Emergency Management Committee; • Manage the development and maintenance of the Local Emergency Management Arrangement within the district; • Ensure the development of the committee reporting requirements in accordance with legislative and policy requirements; and • Ensure the effective operation of the committee in accordance with legislation. <p>The Chairperson is responsible for the process of the meeting and usually works closely with the Executive Officer (XO) on the organisation of the agenda and contents of the notes.</p> <p>The Chairperson ensures that the meeting is running smoothly and invites the participation of the participants.</p> <p>The Chairperson undertakes the following tasks:</p> <ul style="list-style-type: none"> • Oversees the preparation of the agenda in consultation with the XO; • Opens the meeting; • Welcomes and introduces members and guests; • Keeps individuals focused on the topics being discussed; • Makes sure that members are aware of decisions that are made; • Keeps track of the time; and • Closes the meeting. <p>The Deputy Chairperson of the LEMC has the following roles:</p> <ul style="list-style-type: none"> • Acts as Chairperson to the committee in the absence of the Chairperson; • Provides such assistance and advice as requested by the Chairperson; • Undertake the role of Chairperson to committee working groups, as required; • Facilitate the provision of relevant emergency management advice to the Chairperson and committee, as required; • Provide support and direction to the XO, as required; and • Understudy the roles and responsibilities of the Chairperson.

Local role	Description of responsibilities
LEMC Executive Officer	<p>The LEMC Executive Officer (XO) is responsible for taking notes and writing the record of the meeting and works closely with the Chairperson. The XO may delegate the taking of notes and record meeting details to a support officer. The XO focuses on the content of the meeting while the Chairperson is concerned with the process.</p> <p>The XO also takes responsibility for communicating with members outside meetings through the distribution of the agenda and the circulation of the meeting notes. At times there may be out-of-session matters that have to be addressed, and the XO contacts members in such instances.</p> <p>The Executive Officer typically undertakes the following tasks:</p> <ul style="list-style-type: none"> • Calls for agenda items before meeting allowing sufficient time for members to respond; • Prepares and writes the agenda, a joint responsibility with the Chairperson; • Distributes the agenda and papers before the meeting allowing adequate time for members to read them; • Organises catering arrangements and acts on instructions about equipment that may be required for the meeting; • Takes notes at the meeting; • Prepares draft Minutes from the notes taken; • Finalises the Minutes in consultation with the Chairperson; • Circulates the Minutes; • Keeps a complete record of meetings and documentation; and • Develops a system of archiving notes and documents.

Local role	Description of responsibilities
Local Emergency Management Committee	<p>The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.</p> <p>The LEMC is not an operational committee but rather the organisation established by the local government to ensure that local emergency management arrangements are written and placed into effect for its district.</p> <p>The LEMC membership must include at least one local government representative and the identified Local Emergency Coordinator (LEC). Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.</p> <p>The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.</p> <p>The functions of LEMC are [s. 39 of the Act]:</p> <p>To advise and assist the local government in establishing local emergency management for the district;</p> <ul style="list-style-type: none"> • To liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and • To carry out other emergency management activities as directed by SEMC or prescribed by regulations. <p>Other Functions of the LEMC.</p>
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency. The function of a Controlling Agency is to;</p> <ul style="list-style-type: none"> • Undertake all responsibilities as prescribed in agency-specific legislation for prevention and preparedness. • Control all aspects of the response to an incident. During recovery, the Controlling Agency will ensure an effective transition to recovery.

Local role	Description of responsibilities
Hazard Management Agency (HMA)	<ul style="list-style-type: none"> • A HMA agency is ‘to be a public authority or other person who or which, because of that agency’s functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.’ [Emergency Management Act 2005 s4] The HMAs are prescribed in the Emergency Management Regulations 2006. Their function is to: • Undertake responsibilities where prescribed for these aspects [Emergency Management Regulations] • Appoint Hazard Management Officers [S55 Act] • Declare / revoke emergency situation [S50 and 53 Act] • Coordinate the development of the State Hazard Plans for that hazard [State EM Policy Section 1.5] • Ensure effective transition to recovery by local government
Combat Agency	A Combat Agency as prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency’s functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A public authority or other person who or which, because of the agency’s functions under any written law or specialised knowledge, expertise and resources are responsible for providing support functions in relation to that agency. (State Emergency Management Glossary)

1.16 The Functions of the LEMC

It is the function of the LEMC to (s. 39 of the EM Act 2005):

- To advise and assist the local government in establishing local emergency arrangements for the district;
- To liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- To carry out other emergency management activities as directed by SEMC or prescribed by regulations.

1.17 The functions of Local Government

It is a function of a local government to:

- Subject to the Emergency Management Act, ensure that effective local emergency management arrangements are prepared and maintained for its district;
- Manage recovery following an emergency affecting the community in its district; and
- Perform other functions given to the local government under the Emergency Management Act.

1.18 The Functions of a Controlling Agency

A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.

The function of a Controlling Agency is to:

- To undertake all responsibilities as prescribed in agency specific legislation for prevention and preparedness;
- To control all aspects of the response to an incident; and
- During recovery, the Controlling Agency will ensure an effective transition to recovery by Local Government.

1.19 The Functions of a Hazard Management Agency

A hazard management Agency (HMA) is to be a public authority or other person who, because of that agency functions under a written law or specialised knowledge, expertise and resources are responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed (s4 of the EM Act 2005).

The HMA's functions are prescribed in the Emergency Management Regulations 2006, and are to:

- Undertake responsibilities where prescribed in the Emergency Management Regulations 2006 for these aspects;
- Appointment of Hazard Management Officers (s.55 of the EM Act 2005);
- Declare / Revoke Emergency Situation (s.50 and 53 of the EM Act 2005);
- Coordinate the development of the State Hazard Plans for that hazard SEMP No 2.2 Development and Review of State Emergency Management Plans; and
- Ensure effective transition to recovery by Local Government.

1.20 The Functions of Combat Agencies

A combat agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity by the regulations in relation to that agency.' (EMWA Glossary).

1.21 Support Organisation

'A support organisation is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for providing support functions in relations to that agency.' (EMWA Glossary) An example may be the Salvation Army providing meals to the welfare centre.

1.22 Public Authorities and Others

The roles and responsibilities of public authorities and other persons involved in emergency management in the local government district' [EM Act 2005 s 41(2) (b)].

The allocation of roles and responsibilities to Public Authorities should, as far as possible, follow the State Emergency Management Arrangements.

The Department of Communities (DoC), do not have a permanent presence in the Shire of Chapman Valley, therefore in the case of an emergency incident, where welfare is required, the Shire of Chapman Valley will provide the welfare role until DoC arrives.

2 Planning

This section outlines the minimum administration and planning requirements of the LEMC under the *Emergency Management Act 2005* and policies.

2.1 LEMC Membership

The member local governments established the Batavia LEMC to plan, administer and test the local emergency management arrangements.

Membership of the Batavia LEMC is representative of the agencies, community groups, non-government organisations and expertise relevant to the identified community hazards, risks and emergency management arrangements.

Core Membership	
Chair	Member Local Government, Elected member as per agreed roster
Deputy Chair	Incoming/Next Local Government as per agreed roster
Member local governments	Maximum of two representatives each
Executive Officer	Identified by Local Government who is the current Chair
Local Recovery Coordinators:	Coordinator Emergency Management for the City of Greater Geraldton CEO for the Shire of Chapman Valley
Department of Biodiversity, Conservation and Attractions	Regional Fire Coordinator
Department of Fire and Emergency Services	District Officer / District Advisor
Department of Health	Regional Manager
Department of Primary Industry and Regional Development	Site Manager
Department of Communities	District Emergency Services Officer
WA Police	Local Emergency Coordinator
Department of transport	Local Manager

Additional non-voting Membership as directed by Local Government

Alinta Gas	Local Manager
Atco Gas	Area Manager
Aurizon Rail	Regional Manager
ARC Infrastructure	Regional Manager
DBNGP	Regional Manager
Main Roads WA	Network Manager
Telstra	Area Manager
Western Power	Field Services Coordinator
Water Corporation	Operations Manager
ABC Radio	Chief of Staff/Manager
Abrolhos Island Committee	Chairman
Bureau of Meteorology	Station Manager
City of Greater Geraldton	As determined by LGA
Shire of Chapman Valley	As determined by LGA
Midwest Ports	Harbour Master
St John Ambulance	Regional Manager
State Emergency Services	Local Manager
Volunteer Marine Rescue Svc	Commander
Chamber of Commerce and Industry	Chief Executive Officer
Department Primary Industries and Regional Development	Senior Operations Manager
Department of Education	Co-ordinator Regional Services
Geraldton Regional Prison	Officer in Charge
WA Country Health Service - Midwest	Regional Director
Geraldton Hospital	Operations Manager
St John of God Hospital	CEO/Director of Nursing
Mullewa Health Services	Nurse Manager
Red Cross	Team Convenor, Geraldton
Centrelink	Service Centre Manager, Geraldton

2.2 Meeting Schedule

SEMC Procedure – 2018, part 3 section 7 states that LEMCs shall meet every three months or more if required.' The Batavia LEMC schedules meetings in February, May, August and November each year. The Batavia LEMC may convene a special meeting if required for example after any major emergency incident. As required meeting locations will be rotated and determined by the member local government.

2.3 Constitution and Procedures

Each meeting of the Batavia LEMC should consider, but not be restricted to, the following matters, as appropriate:

- a) Every meeting:
 - Confirmation of local emergency management arrangements contact details;
 - Review any post-incident reports and post-exercise reports generated since the last meeting;
 - Progress of emergency risk management process;
 - Progress of treatment strategies arising from emergency risk management process;
 - Progress the development or review of local emergency management arrangements; and
 - Other matters determined by the local government.
- b) First quarter:
 - Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC); and
 - Begin developing annual business plan.
- c) Second quarter:
 - Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report); and
 - Finalisation and approval of annual business plan.
- d) Third quarter:
 - Identify emergency management projects for possible grant funding.
- e) Fourth quarter:
 - National and State funding nominations.

2.4 Annual Reporting

The annual report of the Batavia LEMC is to be completed and submitted to the DEMC within two weeks of the end of the financial year for which the annual report is prepared. The DEMC is required to submit a copy of the annual report to the State Emergency Management Committee.

The information provided by the LEMC annual report is collated into the SEMC Annual Report which is tabled in Parliament. The SEMC issue the annual report template.

The LEMC annual report is to contain, for the reporting period:

- a) A description of the area covered by the LEMC,
- b) A description of activities undertaken by it, including;
 - the number of LEMC meetings and the number of meetings each member, or their deputy, attended,
 - a description of emergencies within the area covered by the LEMC involving the activation of an Incident Support Group (ISG),
 - a description of exercises that exercised the local emergency management arrangements for the area covered by the LEMC,
 - the level of development of the local emergency management arrangements for the area covered by the LEMC,
 - the level of development of the local recovery plan for the area covered by the LEMC,
 - the progress of establishing a risk register for the area covered by the LEMC,
 - a description of major achievements against the Annual Business Plan,
 - the text of any direction given to it by the local government that established it,
 - the major objectives of the annual business plan of the LEMC for the next financial year.

2.5 Annual Business Plan

SEMC Procedure – 2018, Part 3 Section 17 notes each LEMC will complete and submit to the DEMC an annual report at the end of each financial year. One of the requirements of the Annual Report is to have a Business Plan.

The Batavia LEMC will develop an Annual Business Plan incorporated as an attachment to the LEMC annual report in accordance with the SEMC Guidelines, including State Emergency Management Procedure, pages 62-76.

A copy of the Annual Business Plan is available on request from the Executive Officer.

2.6 Emergency Risk Management

The LEMC has undertaken the emergency risk management process in accordance with Standards Australia AS/NZS 31000:2009 Risk Management within a community emergency risk management context.

A risk register has been developed and is included in appendix 6.2, and will be continuously reviewed in collaboration with relevant public authorities and/or any other relevant agencies or community groups as appropriate, in accordance with State Emergency Management Procedure 1 – Emergency Risk Management Planning. This register contains descriptions of emergencies likely to occur, and priorities.

3 Support To Response

3.1 Risks – Emergencies Likely to Occur and Responsible HMA

The Batavia LEMC identified the following hazards within the member LGA areas from the Emergency Risk Management process.

Hazard	HMA	State Hazard Plan
Animal and plant biosecurity emergency	Department Primary Industries and Regional Development – Agriculture Director General	Animal and Plant Biosecurity
Collapse (structure or landform)	Fire and Emergency Services Commissioner - DFES	Collapse
Crash emergency	Commissioner of Police – WA Police Force	Crash Emergency
Earthquake	Fire and Emergency Services Commissioner - DFES	Earthquake
Energy supply disruption (electricity, gas, and liquid fuel)	Coordinator of Energy – Public Utilities Office	Energy supply distribution
Fire emergency (Includes bush and urban fire)	DFES/LGA/DBCA – depending on jurisdiction	Fire
Hazardous materials emergency	Fire and Emergency Services Commissioner - DFES	HAZMAT
Heatwave emergency	State Health Coordinator – Department of Health	Heatwave
Human epidemic emergency	State Health Coordinator – Department of Health	Human Biosecurity
Land and/or sea search and rescue emergency	Commissioner of Police – WA Police Force	Search and Rescue Emergency
Maritime emergency	General manager – Department of Transport	Maritime Environmental Emergencies
Radiation incident/escape from a nuclear-powered warship	Commissioner of Police – WA Police Force	HAZMAT Annex A
Severe Weather (Cyclone & Flood & Storm)	Fire and Emergency Services Commissioner - DFES	Severe weather

Hazard	HMA	State Hazard Plan
Space debris Re-entry	Commissioner of Police – WA Police Force	HAZMAT Annex B
Terrorist act	Commissioner of Police – WA Police Force	Hostile Act

These arrangements are based on the premise that the Hazard Management Agency will be responsible for the above risks and will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA's may require the member local government resources and assistance during an emergency. The member local government may provide assistance/support if the required resources are available, through the ISG when formed.

3.2 Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

3.2.1 Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

3.2.2 Triggers for an ISG

The triggers for an incident support group are outlined under the State Emergency Plan 5 – Response. Broadly the requirement is identified when there is a need to coordinate multiple agencies. Specifically, these can be if one of the following triggers are met:

- requires multi-agency response;
- has a protracted duration;
- requires coordination of multi-agency resources;
- requires resources from outside the local area;
- some impact on critical infrastructure;
- has a medium level of complexity;
- has a medium impact on the routine functioning of the community;
- has potential to be declared an 'Emergency Situation'; and/or
- consists of multiple hazards.

State Emergency Management Plan S5.1 – 'Response' should be consulted for further detail.

3.2.3 Frequency of Meetings

The frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through the clear identification of priorities and goals by agencies sharing information and resources.

3.2.4 Membership of an ISG

The ISG is made up of agencies/representatives that provide support to the HMA. As a general rule, the Local Recovery Coordinator (LRC) should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation of this group may change regularly depending upon the nature of the incident, the agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

3.2.5 Location of ISG Meetings

Proposed locations for ISG meetings are detailed in appendix 6.8.

3.3 Media Management and Public Information

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency. This is achieved through the Incident Management Team position of 'Public Information Officer' as per the AIIMS Structure.

3.4 Critical Infrastructure

The member local governments have identified critical infrastructure within their district. Due to the sensitive nature of this information, the details of critical infrastructure are included in appendix 6.3 and not for public distribution.

3.5 Financial Arrangements

State Emergency Management Policy Section 5.12, State Emergency Management Plan Section 5.4 and 6.10 and State Emergency Management Recovery Procedures 1-2 outline the responsibilities for funding during multi-agency emergencies. While recognising the above, the member local governments are committed to expending such necessary funds within their current budgetary constraints as required to ensure the safety of its residents and visitors.

3.6 Evacuation

A range of hazards regularly pose a risk to communities throughout Western Australia. Evacuation of people from an area affected by a hazard is one of the strategies that may be employed by emergency managers to mitigate the potential loss of, or harm to, life. Experience has also shown that the evacuation of residents is not always the optimum solution to managing the risk. Alternatives to evacuation such as staying, protecting and controlling, and restricting movement should also be considered where appropriate.

Evacuation is a risk management strategy that may need to be implemented, particularly in regard to cyclones, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources. These considerations should focus on providing for all the needs of those being evacuated to ensure their safety and ongoing welfare.

The Controlling Agency will make decisions on evacuation and ensure that community members have the appropriate information to make an informed decision as to whether to stay or go during an emergency.

3.6.1 Evacuation Planning Principles

The decision to evacuate will only be made by a Controlling Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

The WA Police Community Evacuation Plans relevant to the area will be provided as an Annex to these arrangements, but due to the sensitive nature will not be available for public distribution.

3.6.2 Evacuation Management

The responsibility for managing evacuation rests with the Controlling Agency. The Controlling Agency is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The Controlling Agency is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made. In most cases, the WA Police may be the 'combat agency' for carrying out the evacuation.

Whenever evacuation is being considered the Department of Communities must be consulted during the planning stages. This is because the Department of Communities has responsibility under State Arrangements to maintain the welfare of evacuees under the State Emergency Welfare Plan.

3.7 Vulnerable Groups

For information on welfare arrangements for vulnerable groups refer to the corresponding Department of Communities Welfare Plan (City of Greater Geraldton or Shire of Chapman Valley) as required.

3.8 Refuge Sites

Refer to appendix 6.5 Welfare Centres.

3.9 Routes and Maps

The following maps contained in the Mid-West Gascoyne Emergency Services Directory may be used as reference across emergency services agencies:

ESD Ref.	Localities
GLDTN1	West End
GLDTN2	Drummond Cove, Glenfield, Waggrakine, Sunset Beach
GLDTN3	Waggrakine, Moresby, Narratarra
GLDTN4	Spalding, Moresby, Webberton, Strathalbyn, Wonthella, Woorree, Geraldton City, Utakarra, Rangeway
GLDTN5	Moresby, Moonyoonooka, Woorree, Deepdale, Utakarra
GLDTN6	Mount Tarcoola, Karloo, Tarcoola Beach, Narngulu, Wandina, Rudds Gully, Cape Burney
GLDTN7	Deepdale, Meru, Moonyoonooka, Narngulu, Rudds Gully
MLWA1	Mullewa
Enlargements K-W	Nabawa, Nanson, Walkaway
7631	Yuna

3.10 Welfare

The Department for Communities has the role of managing welfare. Refer to the Welfare Emergency Plan.

3.10.1 Welfare Management

In emergency management terminology, Welfare is defined as providing immediate and ongoing supportive services to alleviate as far as practicable the effects on persons affected by an emergency.

The role of managing welfare function during an emergency has been delegated to the Department of Communities. DoC will develop a Local Welfare Emergency Support Management Plan that will be used to coordinate the management of the welfare centre(s) for the Batavia LEMC.

3.10.2 Local Welfare Coordinator

The Local Welfare Coordinator is appointed by the DoC District Director to:

- establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the DoC District Director;
- prepare, promulgate, test and maintain the Local Welfare Plans;

- represent the department and the emergency welfare function on the LEMC and the Local Recovery Committee;
- establish and maintain the Local Welfare Emergency Coordination Centre;
- ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- coordinate the provision of emergency welfare services during the response and recovery phases of an emergency; and
- represent the department on the Incident Management Group when required.

Nominated in Contacts Register, refer to appendix 6.7.

3.10.3 Local Welfare Liaison Officer

Local Government shall appoint a Local Welfare Liaison Officer who has the role to provide support and assistance to the Local Evacuation / Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for DoC to arrive.

Nominated in Contacts Register, refer to appendix 6.7.

3.11 State and National Registration and Inquiry

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department of Communities has responsibility for is recording who has been displaced and placing the information onto a State or National Register.

This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved the Department of Communities has reciprocal arrangements with the Red Cross to assist with the registration process.

3.12 Animals

The City of Greater Geraldton maintains a Local Animal Emergency Welfare Guideline which provides information for the coordination of animal welfare during an emergency in the member local governments. The guidelines cover domestic animals and the care of animals at evacuation centres, temporary animal shelters and longer-term animal care arrangements which include stockyards, farms or any other facility deemed by the Council as a suitable facility.

3.13 Evacuation/Welfare Centres

The Batavia LEMC maintains a register that allows for the Department of Communities to utilise the buildings contained within the document for evacuation/welfare purposes after an event has occurred, as well as being requested to do so by the Hazardous Management Agency (HMA). Refer to appendix 6.3.

4 Recovery

Refer to the Batavia Local Recovery Plan.

DRAFT

5 Exercising, Reviewing and Reporting

5.1 The Aim of Exercising

Testing and exercising are essential to ensure that the emergency management arrangements are workable and effective for the LEMC. The testing and exercising is also important to ensure that individuals and organizations remain appropriately aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements;
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities;
- Help educate the community about local arrangements and programs;
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions; and
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

5.2 Frequency of Exercises

The State Emergency Policy section 4.8, requires the LEMC to exercise their arrangements on an annual basis.

5.3 Types of Exercises

Some examples of exercises types include:

- Desktop/Discussion;
- A phone tree recall exercise;
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency;
- Operating procedures of an Emergency Coordination Centre;
- Locating and activating resources on the Emergency Resources Register; and
- Complex.

Where possible the community should be encouraged to participate in or observe the exercise.

5.4 Reporting of Exercises

The Batavia LEMC reports exercises scheduled to the DEMC as required. The DEMC compiles the reports and sends the dates to the Emergency Services Sub-committee to be included in the SEMC Annual Report referenced from State EM procedure 2018.

Once the exercises have been completed they should be reported to the DEMC via the template found at State Emergency Management Procedure, Pages 79-82.

5.5 Review of Local Emergency Management Arrangements

These Local Emergency Management Arrangements shall be reviewed and amended in accordance with State Emergency Management Policy 2018 and replaced whenever the local government considers it appropriate (S42 of the Emergency Management Act).

According to the State Emergency Management Plan, the BLEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly;
- a review is conducted after training that exercises the arrangements;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- circumstances that may require more frequent reviews.

5.6 Review of Local Emergency Management Committee Positions

The local government in consultation with the parent organisation of members shall determine the term and composition of Batavia LEMC positions.

5.7 Review of the Resources Register

The Executive Officer shall have the resources register checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting. Generally, this will occur at the beginning of October each year.

6 Appendixes

6.1 Resource Register

The following table is a list of resources that may be able to provide Local services in an emergency, this list is not exhaustive and is designed to be used as a guide only.

Should no local supplier be available, other sources, e.g. the WALGA supply list could be used.

ANIMAL WELFARE			
Animal Shelters			
Name	Contact Details	Location	Email Address
CGG Animal Management Facility	9965 6600	Geraldton	council@cgg.wa.gov.au
Geraldton Dog Rescue	0400 219 719	Geraldton	admin@geraldtondogrescue.com.au
Greenough Wildlife Park	9926 1711	Greenough	gwildlifepark@gmail.com
Just Raptors	9938 1447	Waggrakine	justraptors@bigpond.com
Midwest Cat Shelter	0487193244	Geraldton	admin@midwestcatshelter.com
Veterinary Clinics			
Name	Contact Details	Location	Email Address
Chapman Animal Hospital	9964 2828 0448 380 008	Geraldton	chapman-vet@wn.com.au
Midwest Veterinary Centre	9964 3671 0407 471 933	Geraldton	reception@midwestvet.com.au
Sanford Veterinary Clinic	9921 1797	Geraldton	reception@sanfordvet.com.au
TRADE SERVICES or CONTRACTORS			
Earthmoving			
Name	Contact Details	Location	Email Address
Central Earthmoving	9965 6565	Narngulu	info@centrals.com.au
City of Greater Geraldton Mullewa Works Depot	9956 6643	Mullewa	council@cgg.wa.gov.au
City of Greater Geraldton Depot	9956 6600	Geraldton	council@cgg.wa.gov.au

Earthmoving (cont.)			
Name	Contact Details	Location	Email Address
Fence It WA	9964 6637 0457 662 138	Geraldton	
GBH Earthmoving	0408 939 567	Moresby	admin@gbheartmoving.com
Geraldton Hire and Scaffolding	9949 9411	Webborton	admin@geraldtonhire.com.au
GPC Earthmoving	9964 7388 0428 939 611	Webborton	gpcearthmoving@bigpond.com
Ivey Contracting	9938 3250 0428 840 935	White Peak	iveycontracting@westnet.com.au
JMC Truck and Loader Hire	9964 1814	Geraldton	jmcassin@wn.com.au
Kasam Bobcat	0428 784 544	Moresby	kscontractors@westnet.com.au
Lenane Holdings	9923 3900 0418 939 870	Narngulu	admin@lenaneholdings.com.au
Midwest Dingo	0409 740 077	Waggrakine	
Midwest Mini Excavator and Bobcat Hire	0418 939 701	Waggrakine	
Moonyoonooka Backhoe Hire	0429 930 312	Moonyoo- nooka	
Red Dust Holdings	9965 4891	Geraldton	admin@reddustholdings.com.au
Redi Hire Solutions	9964 6637 0457 662 138	Geraldton	geraldton@kennards.com.au
Shire of Chapman Valley Main Works Depot	9920 5155	Nabawa	cso@chapmanvalley.wa.gov.au
SMS Group WA	9935 9231 0488 566 444	Geraldton	daniel@msgroupwa.com.au
Thurkle's Dozing	0427 965 956	Walkaway	thurklesdozing@bigpond.com

Electrical			
Name	Contact Details	Location	Email Address
B&E Refrigeration and Electrical	9965 3438	Webborton	enquiries@befm.com.au
Champion Bay Electrical	9921 7557 0418 930 373	Webborton	accounts@cbelect.com.au
Communications Systems Geraldton	9920 8888 0418 939 069	Geraldton	info@commsg.com.au
Elite Electrical Contracting	9921 4061	Geraldton	admin@eliteelectricalcontracting.com.au
Forrester Electrical	9965 0023	Geraldton	
GCO Electrical	9964 1733	Webborton	info@gcoaustralia.com.au
GG Pumps and Electrical	1300443532	Geraldton	sales@ggpumpsandelectrical.net.au
Good Guys	9920 7000	Geraldton	geraldton@thegoodguys.com.au
Harvey Norman	9964 0111	Geraldton	
Leading Edge	9921 1278 0429 621 018	Geraldton	manager@officenationalgeraldton.com.au
Marc O'Brien Electrical	0429 009 656	Geraldton	obrienelectrical@bigpond.com
Market Creations	9920 8500	Geraldton	mc@marketcreations.com.au
Mitchell and Brown	9965 9999	Geraldton	sales@mitchellandbrown.com.au
ML Communications	9965 7555	Geraldton	sales@mlcomms.com.au
Platinum Electricians Midwest	9923 2277	Spalding	midwest@platinumelectrcians.com.au
S and K Electrical Contracting	9964 6880	Geraldton	admin@skec.com.au
Spalding Electrical Services	0419 961 253	Geraldton	spaldinges@bigpond.com
Spark Electrical Contracting	9964 2652 0488 934 015	Geraldton	admin@sparkec.com.au
Verlindens Electrical Geraldton	9964 1181	Webborton	reception@verlindens.com.au
Wellington Electrical	0418 939 034	Geraldton	welect@bigpond.net.au

Plumbing			
Name	Contact Details	Location	Email Address
Active Plumbing	9965 3044	Geraldton	perth@activeplumbing.net.au
Brockman Plumbing	1300 070 555	Geraldton	darren.brockman@brockmangroup.com.au
Bubbles Plumbing and Gas	9964 4171 0419 361 391	Geraldton	dan.plumber@hotmail.com
Garraway Plumbing	9964 1901 0418 930 645	Geraldton	
Geraldton Blue Sea Plumbing and Gas	9938 1060 0427 652 35	Glenfield	
Geraldton Plumbing Services	0418 934 928	Woorree	geraldtonplumbingservices@westnet.com.au
Glen Taylor Plumbing	0447 591 600	Geraldton	info@glentaylorplumbing.com.au
Hansen Plumbing and Gas	9938 2333 0418 939 170	Geraldton	hanson.plumbing@bigpond.com
Herrings Coastal Plumbing and Gas Fitting Services	9964 4171	Webborton	admin@herringsplumbing.com.au
Midwest Plumbing and Gas Fitter	9921 5944 0419 042 090	Geraldton	
Nomadic Purely filtration	9964 6644	Geraldton	admin.dvs@westnet.com.au
Same Day Plumbing	0418 957 411	Moresby	
Sun City Plumbing	9921 1700	Geraldton	admin@scpmw.com.au
T&T Plumbing, Air Conditioning and Gas	9921 7225	Geraldton	
Traffic Management			
Name	Contact Details	Location	Email Address
Altus Traffic	9353 2244	Perth Geraldton	wa.operations@altustraffics.com.au
Baba Marda Road Services	0498 999 429	Geraldton	reception@babamarda.com.au
Carrington's Traffic Services	0418 930 566	Geraldton	
Midwest Traffic Controllers	0418 939 378	Geraldton	
Oaks Civil Construction	9964 5016	Geraldton	operationsmidwest@oakscivilconstruction.com.au
Quality Traffic management	1300 557 930 6244 1650	Geraldton	info@qtm.net.au

Tree Lopping or Arborists

Name	Contact Details	Location	Email Address
Aussie Tree Services	9964 2200	Geraldton	admin@aussietrees.com.au
Down to Earth Tree Lopping	9921 0242 0408 404 477	Geraldton	
Midwest Mulching and Mowing	0429 341 306	Geraldton	pmillington@wn.com.au
SMS Group WA	0488 566 444	Geraldton	daniel@smsgroupwa.com.au
Terra Form Contracting	0429 652 625	Geraldton	terraform1@bigpond.com
Top Notch Trees	0427 230 309	Geraldton	

Waste Disposal

Name	Contact Details	Location	Email Address
Batavia Skip Bins	0418 929 022	Geraldton	
Cleanaway	9938 4000	Geraldton	
Geraldton Liquid Waste Removal	9921 3415	Geraldton	
Geraldton Waste Movers	9964 2844	Geraldton	
Veolia	9964 2844	Geraldton	

INTERPRETER SERVICES

Name	Contact Details	Location	Email Address
Aust-Asia Migration and Interpreting Services	9322 5555	Perth	
Australian Institute of Interpreters and Translators (AUSIT)	1800 284 181		
Deaf Society of Western Australia	9441 2677	East Perth	
Italian T/I Services Translating/Interpreting	9344 7663 0407190498	Balcatta	
National Relay Service A/H Emergency Deaf Interpreting Service	13 36 77		

TRANSPORT

Air Charter			
Name	Contact Details	Location	Email Address
Geraldton Air Charter Brearley Terminal	9923 3434	Geraldton Airport	geroair@midwest.com.au
Shine Aviation	9923 3600	Geraldton Airport	reception@shineaviation.com.au
Vehicles			
Name	Contact Details	Location	Email Address
Avis	9921 9090	Geraldton	geradlton@avis.com.au
Budget Car Hire	9923 2590	Geraldton	geraldton@budget.com.au
Europcar Geraldton	9970 6900	Geraldton	geraldton@europcar.com.au
Geraldton Coach Lines	9938 2720 (24hrs)	Geraldton	admin@schoolbuslogistics.com.au
Hertz Car Rental	9965 2844	Webborton and Geraldton Airport	geraldton@hertzrentals.com.au
Thrifty Car Rental	13 6139	Geraldton	geraldton@thriftywa.com
HIRE AND EQUIPMENT			
Cranes			
Name	Contact Details	Location	Email Address
Cranecorp Australia	9964 3158	Geraldton	perth@cranecorpaustralia.com.au
Freo Cranes	9965 2007	Webborton	geraldton@freogroup.com.au
Geraldton Cranes and Haulage	9921 6477	Webborton	gtncrane@inet.net.au
OKG Cranes	0400 383 355	Geraldton	kavak@bigpond.com

Generators			
Name	Contact Details	Location	Email Address
Beresford Electrical Services	9964 3139 0418 930 664	Webborton	admin@beresfordelectrical.com.au
Coates Equipment Hire	9920 4200	Geraldton	geraldton@coateshire.com.au
Coates Equipment Hire	9920 4200	Geraldton	geraldton@coateshire.com.au
Elite Electrical	9921 4061	Geraldton	admin@eliteec.com.au
Kennards Hire	9964 6637	Webborton	geraldton@kennards.com.au
Midwest Rewinds	9964 3284 0427 772 205	Webborton	sean@midwestrewind.com

SUPERMARKETS

Name	Contact Details	Location	Email Address
Aldi Supermarkets	13 25 34	NWC Hwy, Geraldton	
Coles Supermarket	9921 65998	Northgate	
Glenfield IGA	99381250	Glenfield	
Luscombe Syndicate	9921 2100	Webborton	
McDonalds Wholesalers	9921 1655	Webborton	orders@mcdonaldswholesalers.com.au
PFD Food Services	9921 2833 0409 293 936	Webborton	geraldton@pdffoods.com.au
Port Gregory General Store	9935 1013	Port Gregory	
Queens Super IGA	9964 7044 9964 7001	Durlacher St, Geraldton	queens@rsgwa.com.au
Rigters IGA	9921 2307	Durlacher St, Geraldton	rigters@rsgwa.com.au
Thurkles Supermarket	9961 1010	Mullewa	
Wonthella IGA	9921 4798	Fifth St, Wonthella	wonthella@rsgwa.com.au
Woolworths	9960 8200	Stirlings	
Woolworths Wandina	9960 8203	Wandina	

6.2 Animal Emergency Group

In a large emergency the RSPCA is to be notified if the use of the Animal Emergency Group (AEG) is required. The RSPCA in partnership with the State Emergency Service and the WA Rangers Association will assist to activate the Animal Emergency Group.

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6.2 Risk Register

BATAVIA LEMC RISK REGISTER

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
01	<p>Hazard: Marine oil spill Impact: Will cause damage to or destroy the marine environment. Description: Oil spills could be caused by leakage from ships, from off shore oil rigs, or from within the harbor during bunkering or offloading operations which may cause severe damage to the marine environment including fish stocks and wildlife</p>	UNLIKELY	MAJOR	MODERATE	ENVIRONMENT		
02	<p>Hazard: Road transport emergency Impact: Will cause serious injury or death to people. Description: Road transport emergencies involving interaction between heavy vehicles and other traffic such as tourist coaches and trains may occur. Heavy vehicles are prevalent on highways within the Batavia LEMC region of Local Governments. The Batavia LEMC has numerous major heavy vehicle routes within its boundaries.</p>	UNLIKELY	CATASTROPHIC	MODERATE	PEOPLE		
03	<p>Hazard Severe storm Impact: Will cause damage to or destroy infrastructure. Description: Severe storm events can affect the Midwest-Gascoyne area including the Batavia LEMC region. There may also be significant damage caused to lifelines such as power lines. Damage to roads from flash flooding is also likely in low lying areas close to the ocean</p>	POSSIBLE	MODERATE	MODERATE	INFRASTRUCTURE		

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
04	<p>Hazard: Bush fires Impact: Will cause death or serious injury to people. Description: Many outer urban areas of the Batavia LEMC contain areas of bushland reserve consisting predominately of coastal heath scrub, grassland and native wattle in close proximity to the urban fringe. Farming areas adjacent to natural heath scrub are particularly at risk from bush fires.</p>	LIKELY	CATASTROPHIC	EXTREME	PEOPLE	1	Y
05	<p>Hazard: Bush fires Impact: Will cause damage to or destroy the environment. Description: Bush fires in the coastal heath and pasture lands can remove vegetation exposing the top soil subject to erosion from wind or rain.</p>	LIKELY	MODERATE	MODERATE	ENVIRONMENT		
06	<p>Hazard: Bush fires Impact: will affect the economy of the community. Description: The farming community around the Batavia LEMC region may be exposed to financial losses from crop damage during harvest.</p>	LIKELY	MODERATE	MODERATE	ECONOMY		
07	<p>Hazard: Bush fires Impact: Will cause damage to or destroy infrastructure. Description: Bush fires can cause damage to infrastructure such as bridges, fencing, and power lines.</p>	LIKELY	MODERATE	MODERATE	INFRASTRUCTURE		
08	<p>Hazard: Hazardous materials spill Impact: Will cause serious injury to people. Description: Hazardous materials may release toxic fumes which could cause injuries</p>	UNLIKELY	MAJOR	MODERATE	PEOPLE		

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
	especially in the more densely populated urban areas.						
RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
09	Hazard: Marine oil spill Impact: Will cause damage to or loss of the foreshore environment. Description: The environment especially the beaches are at risk from pollutants such as oil.	UNLIKELY	MAJOR	MODERATE	ENVIRONMENT		
10	Hazard: Tsunami Impact: Will cause damage to or destroy infrastructure. Description: There is a possibility that low lying areas would be greatly affected.	RARE	MAJOR	MODERATE	INFRASTRUCTURE		
11	Hazard: Riverine flood Impact: Will cause damage to or destroy infrastructure. Description: The Greenough River has a history of flooding and should a flooding event occur it is likely that infrastructure such as buildings, roads, fencing and bridges may be damaged.	POSSIBLE	MODERATE	MODERATE	INFRASTRUCTURE		
12	Hazard: Severe storm Impact: Will cause loss or damage to the environment. Description: There is a possibility that heavy rainfall may cause serious erosion damage in sensitive environmental areas such as rivers and creeks.	POSSIBLE	MINOR	MODERATE	ENVIRONMENT		
13	Hazard: Severe storm Impact: Will affect the economy of the community Description: The business community around the Batavia LEMC region may be exposed to	POSSIBLE	MINOR	LOW	ECONOMY		

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
	financial losses from damage to business premises.						

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
14	<p>Hazard: Hazardous materials spill Impact: Will cause damage to or destroy the environment. Description: There is a possibility that hazardous chemicals may enter the drainage systems through accidental spillage. Local drains are designed to disperse rain water to collection points such as sumps and may discharge into water ways. Hazardous materials may enter these discharge points causing serious environmental damage.</p>	UNLIKELY	MODERATE	LOW	ENVIRONMENT		
15	<p>Hazard: Hazardous materials spill Impact: Will affect the economy of the community.</p>	UNLIKELY	MINOR	LOW	ECONOMY		
16	<p>Hazard: Marine oil spill Impact: Will impact on the social setting of the community. Description: A significant oil spill may have a social impact on the community though damage to local beaches and areas of community importance.</p>	UNLIKELY	MODERATE	LOW	SOCIAL/ CULTURAL		
17	<p>Hazard: Tsunami Impact: Will cause serious injury. Description: Should a tsunami impact on The Batavia Region, there is likelihood that people resident in low lying areas could be injured</p>	RARE	MAJOR	MODERATE	PEOPLE		

RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
18	<p>Hazard: Tsunami Impact: Will cause damage to or destroy the environment. Description: Should a tsunami impact on The Batavia Region, there is likelihood that sensitive environmental areas such as beaches and rivers may be severely damaged or lost.</p>	RARE	MODERATE	LOW	ENVIRONMENT		
RISK No.	RISK STATEMENT	LIKELIHOOD RATING	CONSEQUENCE RATING	LEVEL OF RISK	ELEMENT AT RISK	PRIORITY	TREAT Y/N
19	<p>Hazard: Severe storm Impact: Will cause serious injury. Description: Should a severe storm impact on The Batavia Region, there is likelihood that people in the storm path could be injured</p>	POSSIBLE	MAJOR	MODERATE	PEOPLE		

MITIGATION MEASURES

RISK No.	RISK STATEMENT	LEVEL OF RISK	MITIGATION MEASURES	LIKELIHOOD RATING	CONSEQUENCE RATING	MITIGATED LEVEL OF RISK
04	<p>Hazard: Bush fires Impact: Will cause death or serious injury to people. Description: Many outer urban areas of the Batavia LEMC contain areas of bushland reserve consisting predominately of coastal heath scrub, grassland and native wattle in close proximity to the urban fringe. Farming areas adjacent to natural heath scrub are particularly at risk from bush fires.</p>	EXTREME	<p>Develop and implement Bushfire Risk Management Plans; Undertake Annual firebreak inspection and works; Resource and manage bushfire brigades.</p>	UNLIKELY	CATASTROPHIC	HIGH

6.3 Critical infrastructure

Shire of Chapman Valley (SOCV) and City of Greater Geraldton (CGG)

Note that none of the post event shelters are built to withstand Cyclones

Item	Description	Location	Owner	Contact Details	Community Impact Description
Office Buildings	Geraldton Civic Centre	Cathedral Avenue	CGG	9956 6600	Significant governance impact, activate alternate site arrangements
	Mullewa Civic Centre	Padbury Street	CGG	9956 6643	
	Chapman Valley Shire Office	Chapman Valley Road	SOCV	9920 5011	
Post Event Shelters	Active West Basketball Stadium	Eighth Street	Geraldton Amateur Basketball Association		Sports events
	QE II Centre	Durlacher Street	CGG		Aged care events
	John Batten Community Hall	Whitehill Road	CGG		Scheduled/booked events
	Mullewa Community Resource Centre	Main Road	CGG		Scheduled/booked events
	Satellite Defence Base	Yanget Road, Kojarena	Department Of Defence		Satellite defence activities
	Walkaway Community Sports Centre	Evans Road	CGG		Sports events
	Towns Football Club	Eighth Street	Towns Football club		Sports events
	Eadon Park Sports Centre	West Coast Highway and Green Street	Brigades Football club		Sports events
	Geraldton Camp School	Chapman Road	Department of Education		Scheduled/booked events
	Woorree Park Complex	Rowan Road	Woorree Park Management		Scheduled/booked events
	Waggrakine Community Hall	Hackett Road	CGG		Scheduled/booked events
	Geraldton Turf Club	Eastward Road	Geraldton Turf Club		Sports events
	Mullewa Town Hall	Jose Street	CGG		Scheduled/booked events
	Sun City Christian Centre	Assen Street	Sun City Christian Centre		Scheduled/booked events
	Chapman Valley Community Centre	Chapman Valley Road	SOCV		Scheduled/booked events

Item	Description	Location	Owner	Contact Details	Community Impact Description
	Yuna Memorial Hall	Chapman Valley Road	SOCV		Scheduled/booked events
Airports	Geraldton (Moonyoonooka)	Regional Service	CGG	9956 6600	Significant economic impact, tourism impacts, business operations.
	Mullewa	Local service	CGG	N/A	Local services

External Agency Owners of Critical Infrastructure

Infrastructure	Owner	Contact Details
Midwest Port Facilities	Midwest Ports	
Brookfield Rail Line	Arc Infrastructure	
Water Supply	Water Corporation	
WAERN Repeater Stations	DFES	
Main Roads	Main Roads	
Western Power	Western Power	
Geraldton Hospital	Health	
St John of God Hospital	Health	

6.4 Special needs groups

SCHOOLS AND COLLEGES		
Name	Address	Contact
Allendale Primary School	52 Wittenoom Street, Geraldton	9964 1888
Beachlands Primary School	Whitfield Street, Geraldton	9923 6900
Bluff Point Primary School	18 Mitchell Street, Bluff Point	9923 1278
Bluff Point Pre-Primary School and Kindergarten	387 Chapman Road, Bluff Point	9923 1814
Geraldton Primary School	75 Fitzgerald Street, Geraldton	9921 2311
Geraldton Primary Kindergarten	75 Fitzgerald Street, Geraldton	9921 1885
Leaning Tree Steiner School	15 Bayly Street, Geraldton	9964 6555
Mount Tarcoola Primary School	57 Forden Street, Mt Tarcoola	9921 4066
Mount Tarcoola Pre-Primary and Kindergarten	57 Forden Street, Mt Tarcoola	9921 4310
Rangeway Primary School	4 Cassia Street, Rangeway	9921 1600
Waggrakine Primary School	Hall Road, Waggrakine	9968 1800
Walkaway Primary School	10 Evans Street, Walkaway	9926 0200
Wandina Primary School	29 Ajax Drive, Wandina	9923 4200
Geraldton Senior College	Carson Terrace, Rangeway	9965 8400
John Willcock College	Highbury Street, Geraldton	9965 8300
Holland Street School	12 Holland Street, Geraldton	9921 2342
Geraldton Grammar School	134 George Road, Beresford	9965 7800
Nagle Catholic College	Sanford Street, Geraldton	9920 0500
Phoenix West Vocational College	24-28 Gregory Street, Geraldton	9921 4477
Strathalbyn Christian College	15 Cedar Crescent, Strathalbyn	9938 9100
St Francis Xavier Primary School	Maitland Street, Geraldton	9923 5800
St John's School	12 Tamar Street, Rangeway	9920 0100
St Lawrence School	350 Chapman Road, Bluff Point	9968 2000

SCHOOLS AND COLLEGES cont.

Our Lady of Mount Carmel	10 Doney Street, Mullewa	9961 1120
Mullewa District High School	58 Jose Street, Mullewa	9961 1114
Chapman Valley Primary school	3310 Chapman Valley Road, Nabawa	9920 5032
Yuna Primary School	25 Main street, Yuna	9985 4100

AGED CARE AND MEDICAL CENTRES

Name	Address	Contact
Opal Aged Care Geraldton	20 Milford Street, Geraldton	9921 5010
Juniper Hillcrest	40 Onslow Street, Geraldton	9920 8300
Nazareth House Geraldton	Crowtherton Street, Bluff Point	9923 5000
Harbour Pines Retirement Village	20 Francis street, Geraldton	9964 3686
Geraldton Regional Hospital	51 Shenton Street, Geraldton	9956 2222
WA Country Health Services	Shenton Street, Geraldton	1800 975 225
St John of God Hospital	12 Hermitage Street, Geraldton	9965 8888
Mullewa District Hospital	2 Elder Street, Mullewa	9961 2600

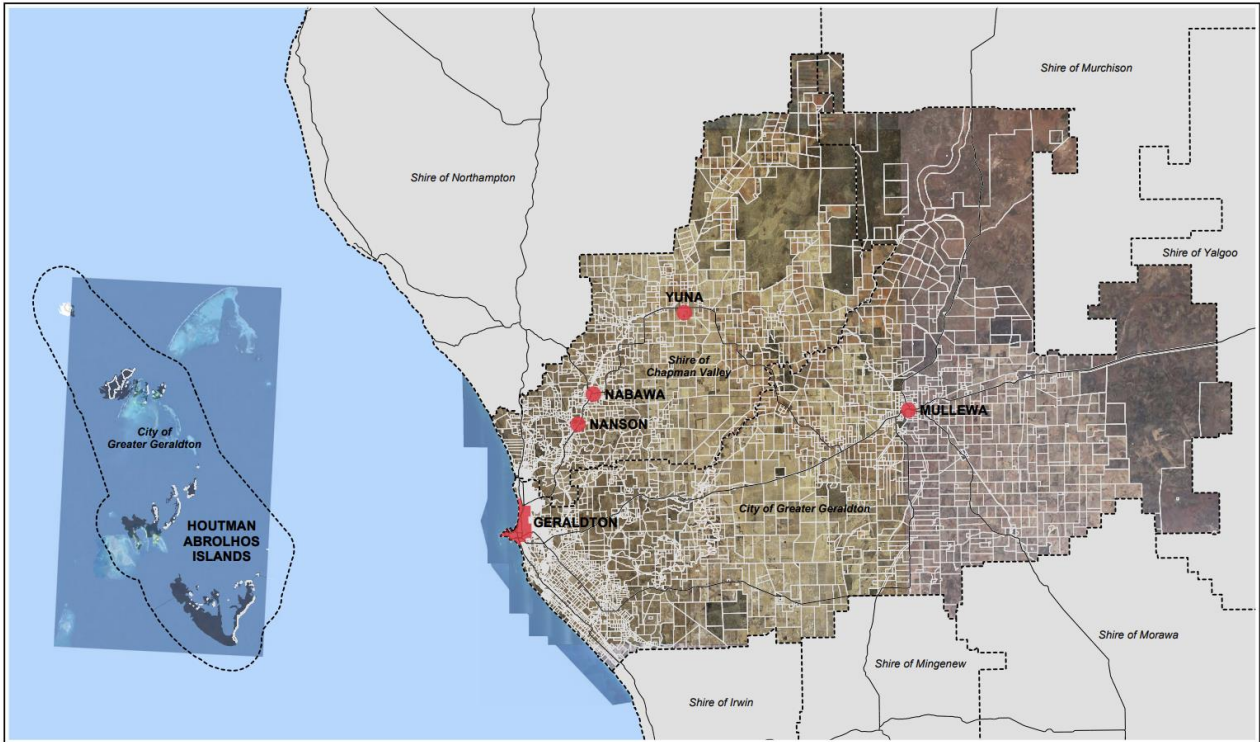
CHILD CARE CENTRES

Name	Address	Contact
Bambi Child Care Centre	Augustus Street Geraldton	9964 7007
Early Explorers Learning Centre	Brand Highway, Mt Tarcoola	9937 9043
Good Start Early Learning Wonthella	Place Road Wonthella	9964 8577
Kidz Retreat	George Road Geraldton	9965 2177
Magic Cottage Child Care Centre	Fourth Street Wonthella	9964 5668
Nagala Bright Stars Family Day Care	Ramshaw place Geraldton	9934 6565
Rainbow Playgroup	Bayley St Geraldton	9964 6555
Ready Set Grow Child Care	Chapman Rd Geraldton	9923 2977
Turtle Cove Early Learning Centre Strathalbyn	Cedar Cr Strathalbyn	9964 7999

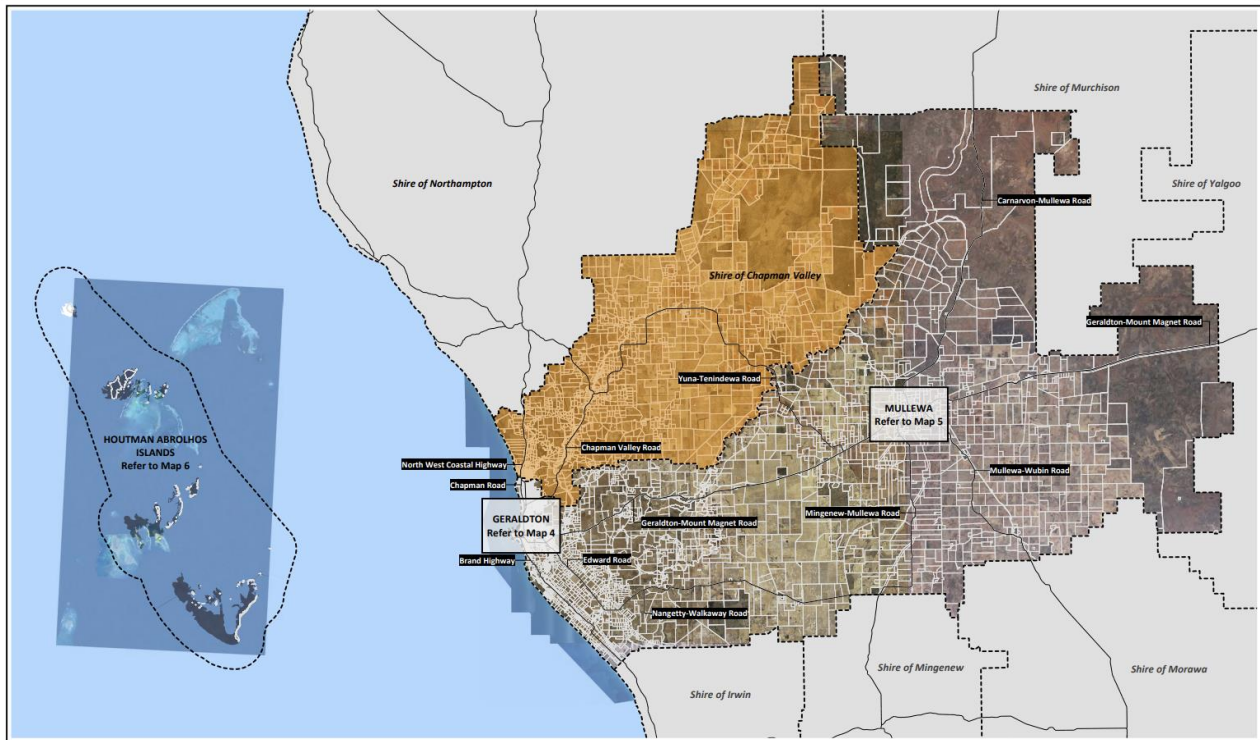
Turtle Cove Early Learning Centre Wandina	Ilma Rise Wandina	9964 6689
CARAVAN AND HOLIDAY ACCOMMODATION		
Name	Address	Contact
Belair Gardens Caravan Park	463 Marine Terrace, Geraldton	9921 1997
Coronations Beach Campground	Coronation Beach Road	9920 5011
Double Beach Holiday Park	4 Hull Street, Cape Burney	9921 5845
Drummond Cove Holiday Park	1633 NW Coastal Hwy, Buller	9938 2524
Geraldton Caravan Park	239 hall Road, Waggrakine	9938 1222
Sunset Beach Holiday Park	4 Bosley Street, Geraldton	9938 1655
Ellendale Pool	Ellendale Road, Irwin River, Greenough	9921 0500
S Bend Caravan Park	27 Company Road South Greenough	9926 1072
Mullewa Caravan Park	Lovers Lane, Mullewa	0439 898 762

6.5 Emergency Welfare Centres Register

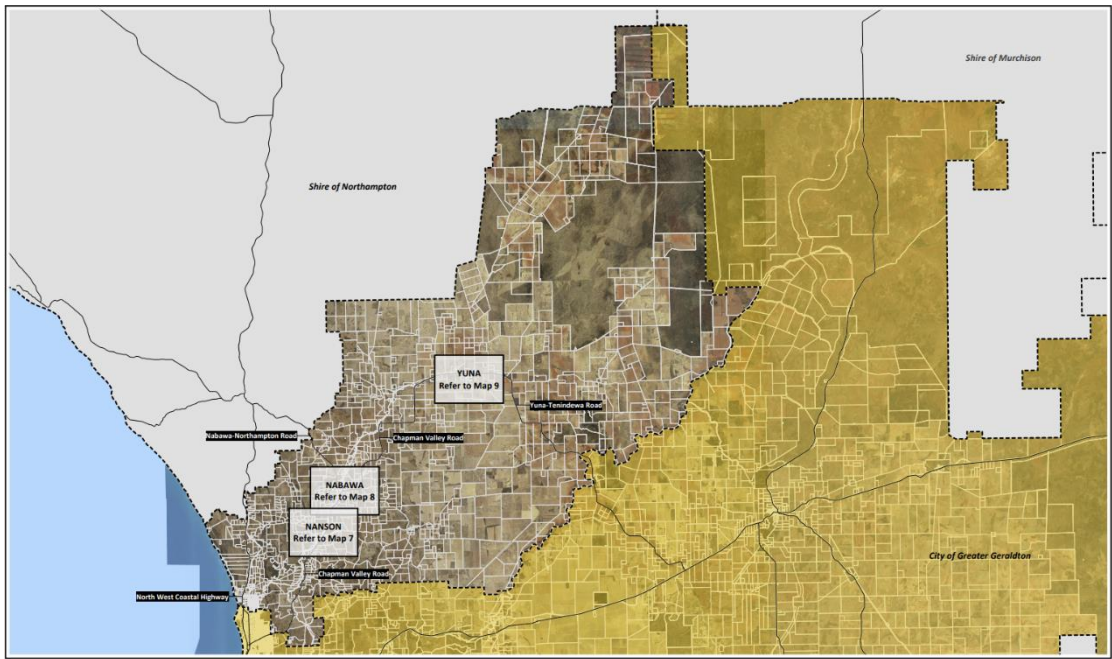
Refer to Department of Communities Welfare plans.





<p>Batavia Local Emergency Management Committee</p> <p>LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS Mapping prepared by the City of Greater Geraldton, from the latest Landgate data available (2022). GDAS4.MGA Zone 50 https://data.wa.gov.au/</p>	<p>Title:</p> <p>OVERALL MAP</p> <p>Scale:</p> <p>1:700,000 @A3</p>	<p>Drawing Number:</p> <p>MAP045</p> <p>TRIM Reference:</p> <p>D-22-091868</p> <p>Date:</p> <p>28-July-2022</p>	



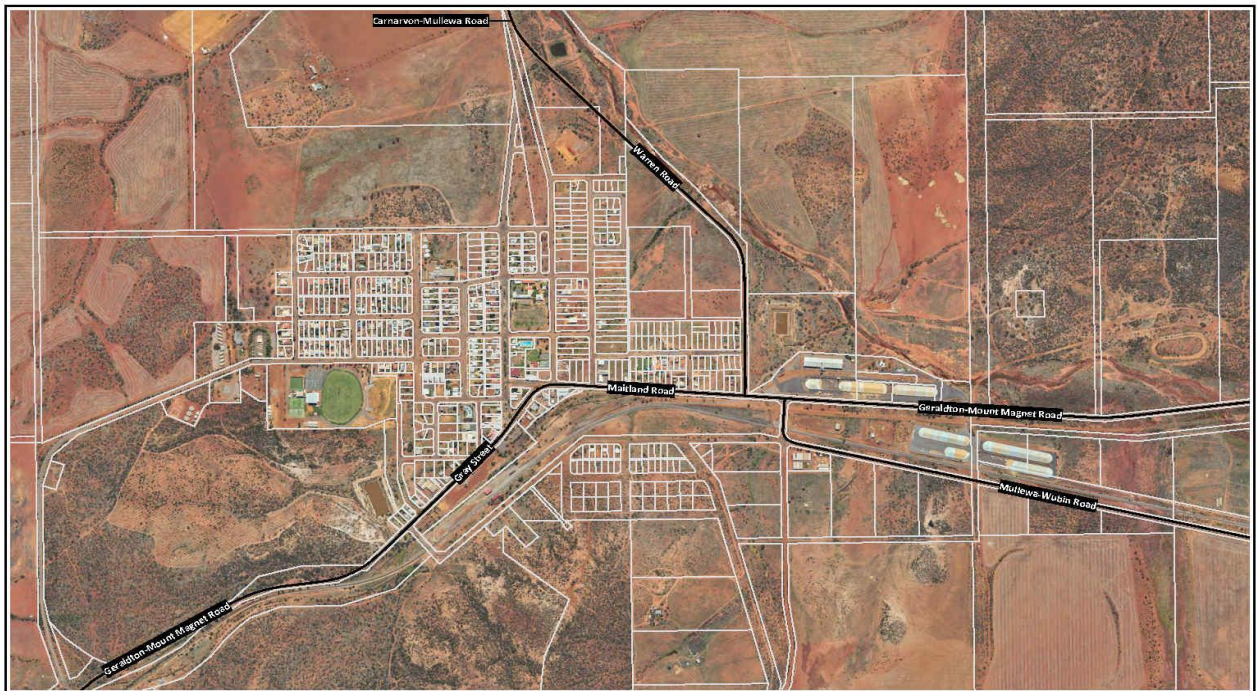
<p>Batavia Local Emergency Management Committee</p> <p>LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS Mapping prepared by the City of Greater Geraldton, from the latest Landgate data available (2022). GDAS4.MGA Zone 50 https://data.wa.gov.au/</p>	<p>Title:</p> <p>CITY OF GREATER GERALDTON</p> <p>Scale:</p> <p>1:700,000 @A3</p>	<p>Drawing Number:</p> <p>MAP045</p> <p>TRIM Reference:</p> <p>D-22-091868</p> <p>Date:</p> <p>28-July-2022</p>	



<p>Batavia Local Emergency Management Committee</p>  <p><small>LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS Mapping prepared by the City of Greater Geraldton, from the latest Landgate data available (2022). ©DARH MSA Zone 50 https://data.wa.gov.au/</small></p>	<p style="text-align: center;">SHIRE OF CHAPMAN VALLEY</p> <p style="text-align: right;"><small>Title:</small></p> <p style="text-align: right;"><small>Scale:</small> 1:450,000 @A3</p>	<p><small>Drawing Number:</small> MAP045</p> <p><small>TRM Reference:</small> D-22-091868</p> <p><small>Date:</small> 28-July-2022</p>	



Batavia Local Emergency Management Committee (LEMC) 	Title: GERALTON	Drawing Number: MAP045	
	Scale: 1:60,000 @A3	WIMB Reference: D-19-016274	



Batavia Local Emergency Management Committee (LEMC) 	Title: MULLEWA	Drawing Number: MAP045	
	Scale: 1:10,000 @A3	WIMB Reference: D-19-016274	



Batavia Local Emergency Management Committee (LEMC) 		Title: NANSON Scale: 1:7,500 @A3	Drawing Number: MAP045 TRM Reference: D-19-016274 Date: 08-MAR-19	
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Batavia Local Emergency Management Committee (LEMC) 		Title: YUNA Scale: 1:7,500 @A3	Drawing Number: MAP045 TRM Reference: D-19-016274 Date: 08-MAR-19	
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6.7 LEMC Contacts

Refer to separate file appendix 6.7 LEMC Contacts.pdf.

6.8 ISG Meeting locations

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where they can meet within the City of Greater Geraldton. The HMA may request a specific location to be utilised for a coordination point.

Location 1

Department of Fire and Emergency Services
Address 1 Vulcan Way, Webberton
Contact 9956 6000

Location 2

Emergency Services Centre
Address Gordon Garrett Drive, Moonyoonooka
Contact 1 Coordinator Emergency Management 9956 6600 / 0428 670 320
Contact 2 Emergency Ops Officer 9956 6600 / 0427 176 386

Location 3

City of Greater Geraldton – Mullewa Offices
Address Corner Thomas and Padbury St, Mullewa
Contact 1 Coordinator Emergency Management 9956 6600 / 0428 670 320
Contact 2 Emergency Ops Officer 9956 6600 / 0427 176 386

Location 4

Shire of Chapman Valley - Offices
Address 3270 Chapman Valley Road
Contact 1 CEO 9920 5011 / 0429 205 011
Contact 2 Deputy CEO 9920 5011 / 0429 085 028

Location 5

Yuna Memorial Hall
Address Yuna – Tenindewa Road
Contact 1 CEO 9920 5011 / 0429 205 011
Contact 2 Deputy CEO 9920 5011 / 0429 085 028

Location 6

Transportable Building – Showgrounds
Address Chapman Valley Road - Nanson
Contact 1 CEO – SOCV 9920 5011 / 0429 205 011
Contact 2 Deputy CEO – SOCV 9920 5011 / 0429 085 028

6.9 Special Considerations

6.9.1 The Houtman-Abrolhos Islands:

In July 2015 the boundaries between Shire of Northampton and the City of Greater Geraldton were realigned to include the Houtman-Abrolhos Islands within the City of Greater Geraldton.

The Houtman-Abrolhos islands are a chain of 122 islands that are approximately 60 kilometres west of Geraldton. There are in three main groups, Pelsart, commonly known as Southern group, Wallabi and Easter Group. One large island in the north (North Island) is the most distant inhabited island. The islands are a major rock lobster fishery, with pearl and other aquaculture industries plus a developing tourist destination.

6.9.2 Seasonal Risks:

Bush fire season – October to April.

Storm season – August to September.

School and Public Holidays.

6.9.3 Events

A number of major public events are held in the Batavia Region throughout the year, all of which attract significant numbers of people. These events require special consideration in the event that an emergency may affect the town whilst the event is being held.

Details of significant events include the following:

Month	Event
January	Australia Day - City of Greater Geraldton <ul style="list-style-type: none">• Attracts over 10,000 people• Variety of activities and attractions along the foreshore and includes fireworks in the evening• Event managed by CGG and includes documented Risk Management Plan.• Event occurs during high fire danger season (October –March).
April	Anzac Day - City of Greater Geraldton <ul style="list-style-type: none">• Attracts approximately 500 people for formal proceedings at dawn service and Breakfast at RSL.• Morning Parade through main streets.• Event managed by CGG in collaboration with the local branch of the RSL and includes documented event management plan and traffic management arrangements.• Event occurs toward the end of the fire danger season. Shore Leave - City of Greater Geraldton <ul style="list-style-type: none">• Attracts 25,000 people over the two days.• Variety of activities and attractions spread across the Foreshore and CBD and includes Fireworks in the evening.

Month	Event
	<ul style="list-style-type: none"> Event Managed by CGG and includes documented Risk Management plan. Event occurs towards the end of fire season.
June	Mullewa Muster and Rodeo - City of Greater Geraldton <ul style="list-style-type: none"> Attracts approximately 2,500 people. Event managed by local community group with support from CGG, with documented risk management plan. Event occurs in a period of low risk for natural disasters.
August	Mullewa Agricultural Show <ul style="list-style-type: none"> Attracts approximately 2,500 people. Event managed by local community group with support from CGG, with documented risk management plan. Event occurs in a period of low risk for natural disasters.
September	Chapman Valley Show – Shire of Chapman Valley <ul style="list-style-type: none"> Attracts approximately 8,000 people. Variety of activities and attractions located at the showground. Event occurs at low risk for natural disasters.
October	Festival on the Foreshore - City of Greater Geraldton <ul style="list-style-type: none"> Attracts approximately 20,000 to 25,000 over nine days. Parade occurs through the main streets. Event community managed with assistance from the City with a documented risk management plan. Event occurs during high fire danger season (October –March).

6.10 Local Public Warning Systems

Description	Contact Person	Contact Number
Emergency SMS CGG	Coordinator Emergency Management	0428 670 320
Emergency SMS CVS	Executive Services Administrator	9920 5011
ABC Radio Harvest Ban Broadcasting	Emergency Coordinator	0428 670 320
City of Greater Geraldton Social Media (Facebook, Twitter, Media Releases)	Coordinator Communications.	0436 939 151
Shire of Chapman Valley Social Media (Facebook, website and media release)	Executive Services Administrator	9920 5011